

AGING & LONG TERM CARE COMMITTEE

Monday, May 9, 2011

Administrative Center – Room 3220

10:15 a.m.

MEMBERS PRESENT: Roger Plesha, Dan Ferries, Tara Johnson (10:19 a.m.), Monica Kruse, John Medinger, Andrea Richmond, Jerry Sebranek

MEMBERS EXCUSED: Audrey Kader

MEMBERS ABSENT: None

STAFF & GUESTS: Steve O'Malley, Pete Eide, Pam Semb, Margaret Norden, Jim Gausmann, Noreen Holmes, Kelly Kramer, Wanda Plachecki, Bryan Jostad, Jim Speropulos, Sharon Hampson, Mary Powell

ROLL CALL/CALL TO ORDER

Chair Roger Plesha called the meeting to order at 10:15 a.m.

APPROVE MINUTES OF APRIL 11, 2011

CONSENT AGENDA

MOTION by Sebranek/Richmond to approve the minutes of April 11, 2011, and to receive and file the following Consent Agenda items:

- a) *Ripples & Waves* (handout)
- b) Veterans Service Report
- c) Vital Aging Conference
- d) Rosie the Riveter Association information

Motion carried unanimously. Johnson, Kader excused.

PUBLIC COMMENT

None requested.

CONFERENCE/MEETING REPORT

None reported.

PROCLAMATION RE: MAY OLDER AMERICANS' MONTH

The Proclamation states that there are 20,000 county residents who are more than 60 years old, and recognizes their diversity and contributions. It proclaims May, 2011, as Older Americans Month, and May 17, 2011, as Older Americans Day in La Crosse County. **MOTION** by Richmond/Ferries to proclaim May Older American's Month in La Crosse County, and May 17 Older Americans Day in La Crosse County.

Motion carried unanimously. Kader excused.

REPORT ON LAKEVIEW RE-BRANDING INITIATIVE

The committee received a strengths-weaknesses-opportunities-threats (SWOT) exercise summary that was conducted by The BLU Group advertising and marketing. Wanda Plachecki is working with the marketing professionals to identify an umbrella name for the Lakeview campus and services. She reported that many people, including employees, referral sources and key decision-makers, are confused about Lakeview's various branches and names, and feel there are some negative connotations associated with the services and population. The BLU Group is currently conducting focus groups. There is \$8,000 budgeted for the project.

DISCUSSION ABOUT HILLVIEW CEMETERY

Pete Eide reported that the La Crosse County Human Services Department will no longer pay for indigent burials. Their policy is to pay for cremations unless family is willing to pay the difference in cost between cremation and burial. A scatter garden has been proposed for cremation remains, and Eide has contacted the La Crosse Garden Club about plantings. Discussion followed the report regarding legality, cost, and public health issues.

MOTION by Kruse/Sebranek to approve a scatter garden at Hillview. No vote was taken since the agenda item was given as discussion only.

MOTION by Richmond/Johnson to refer the Hillview Cemetery scatter garden to the June, 2011, agenda.

Motion carried unanimously. Kader excused.

APPROVE WORKFORCE MANAGEMENT SYSTEM FOR HILLVIEW AND LAKEVIEW

Bryan Jostad presented the results of an RFP to replace the current timekeeping system. Five vendors submitted proposals that were reviewed by a team representing Hillview, Lakeview, Information Technology, and Purchasing. The vendors were scored on their scope of work (60 points), cost (40 points), and demonstration/interview (50 points), for a total of 150 points possible. Results are as follows:

VENDOR	SCORE	COST
Kronos	119	\$51,989.00
Information Controls	117	\$50,063.00
Select on Time	Did not interview	\$33,136.00
Smartlinx	Did not interview	\$60,600.00
Payroll Data	Incomplete response	Incomplete response

Jostad recommended Kronos. Jostad and Pete Eide responded to questions about the preference for Kronos. Eide stated that Kronos is currently used and works well, and costs would be saved on the transition to a system upgrade if staff would not have to be trained on use. Jostad outlined the reasons for not interviewing three companies, and also reported that the Payroll Section's preference was to remain with a Kronos system. **MOTION** by Richmond/Ferries to approve purchasing a workforce management system for Hillview and Lakeview from Kronos at a cost of \$51,989.00. **Motion carried unanimously.** Kader excused.

ASSISTED LIVING UPDATE

Jim Speropulos reported that construction resumed in April. Mary Powell explained the financial spreadsheet. The item will be reoccurring on the agenda to keep the committee informed on the contingency fund balance and construction progress.

RESOLUTION RE: APPROVE NAME FOR THE ASSISTED LIVING FACILITY AT HILLVIEW HEALTH CARE

The Resolution states that Hillview staff and residents gave input on naming the assisted living facility that is under construction. A list was provided showing the number of votes that each suggested name received. Hillview Terrace received the highest number of votes. **MOTION** by Richmond/Sebranek to approve the Resolution Re: Approve Name for the Assisted Living Facility at Hillview Health Care, with the name Hillview Terrace. **Motion carried unanimously.** Kader excused.

ITEMS FOR FUTURE AGENDAS

Survey process update
Assisted living update
Approval of scatter garden at Hillview

NEXT COMMITTEE MEETING: JUNE 6, 2011

ADJOURN

MOTION by Richmond/Sebranek to adjourn. **Motion carried unanimously.** The meeting adjourned at 11:07 a.m.

Approved, June 6, 2011, Margaret Norden, Recorder