

**Request for Proposal**

**For the 5-year Lease of**

**Three (3) Quad axle dump trucks**

**for the 2026 calendar year**

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**Section 1 - RFP Overview**

**1.1 Introduction**

»The objective of this procurement process is to select a vendor to provide the La Crosse County
Highway Department with the 5-year lease of 3 fully operational quad axle dump trucks.

**Incurred costs**

The County is not responsible for any costs incurred by the Vendor in the preparation of the proposal, participation in the Vendors’ meeting, or for any other cost to the Vendor associated with responding to the RFP

**Section 2 - Proposal Submittal Instructions**

**2.1 RFP Schedule**

The following is a list of the important dates for activities related to the RFP process. The County reserves the right to change these dates and will post the changes on its web site.

|  |  |  |
| --- | --- | --- |
| Activity | Time | Date |
| RFP released | 10:00 AM | August 20th, 2025 |
| Submission of proposals | 10:00 AM | September 3rd, 2025 |
| Public Works and Infrastructure Committee meeting | 4:00 PM | September 8th, 2025 |

**2.2 RFP location**

This RFP is posted on the La Crosse County web site. The County reserves the right to amend this RFP at any time. In the event it becomes necessary to amend, alter or delete any part of the RFP, changes to the RFP will be posted on the web site. It is the vendor’s responsibility to be aware of amendments that are posted on the web site. The address is:

<http://www.co.la-crosse.wi.us>

2.3 Submission of Questions

Scope of Work Questions:

Cathy Tschumper, Shop superintendent/Assistant Commissioner

608-786-3841

Procurement Process Questions:

Bryan Jostad, Finance Department, 608-785-5879

bjostad@lacrossecounty.org

**2.4 Submission of Proposals**

All proposals shall be submitted in complete original form using the Oniva Demand Star Network as the automatic procurement information notification and document distribution system. Demand Star will also serve as the proposal collection destination.

La Crosse County will no longer accept ppoposals that are mailed, (UPS, Fed EX, U.S.P.S.) faxed or dropped off in person.

Vendors must register on-line at www.oniva/WAPP.com (not the general Demand Star website) to ensure free automatic notification of and access to RFP’s, RFQ’s, and bids. If your business currently subscribes to Demand Star Services, and its service territory includes the entire State of Wisconsin or a larger area, the service connecting your business to WAPP is already included in your subscription.

**Proposals submitted will be marked as “5-year lease of 3 quad axle dump trucks” and must be submitted to Demand Star no later than 10:00 am, September 3rd, 2025.**

**Highway Department**

**301 Carlson Road**

**West Salem, WI 54669**

**Proposals received after the above date and time will be returned unopened.**

2.5 Opening of Proposals

The proposals will be publicly opened at 10:05 am, on September 3rd, 2025, at the following location:

Highway Department

301 Carlson Road

West Salem, WI 54669

At that time, the names of vendors who properly submitted proposals will be announced. Announcement of the names of the vendors who submitted proposals is not a guarantee that the proposals otherwise comply with the specifications of this RFP.

2.6 Ownership of Proposals

All proposals submitted on time become the property of the County upon submission, and the proposals will not be returned to the Vendors. By submitting a proposal, the Responder agrees that the County may copy the proposal for purposes of facilitating the evaluation.

**2.7** Other **information**

Vendors may submit any other information that is not described in this proposal that would be beneficial to the County. If in the vendor’s opinion the County has overlooked anything material or relevant, such item(s) may be brought to the County’s attention and be included in the proposal.

**2.8 Amendments to the RFP**

In the event it becomes necessary to amend, alter or delete any part of the RFP, changes to the RFP will be posted on the website. The address is:

<http://www.co.la-crosse.wi.us/RFP/default.htm>

**2.9 Public Records Law**

All proposals are subject to the Wisconsin Public Records Law.

**Section 3 Specifications, equipment, warranty, and training**

**General:** The following specifications describe the minimum requirements for the 5-year lease of 3 quad axle dump trucks for the 2026 budget year beginning January 1,2026.

 The equipment will be built and delivered to the County, complete and ready for service.

The application for this equipment will be hauling for paving, chip sealing, and other materials.

The equipment proposed will be 2025 or newer (it may be a demo), of current design and regular production models for which specifications are available. Machine modifications to meet the operational and capacity requirements shall be limited to the manufacturer’s published standard and operational equipment. All operating specifications are based on current SAE standards and shall be the basis for determining compliance with specified requirements.

The County would prefer no mileage restrictions (our regular average on a haul truck is 20K miles per year)

The lease contract must be spelled out with the 1) downpayment 2) yearly/monthly payment 3) balloon payment at the end of the contract

The acceptable condition of the vehicle at the end of the lease must be stated.

The successful truck vendor will supply specs and drawings of the proposed equipment for review by a County of La Crosse representative and a representative of the truck cab and chassis vendor.

Approval to proceed by the County must be given before production on the equipment can begin.

Without prior approval, equipment may be rejected, even at the time of final delivery.

The County must be able to upfit the trucks for our typical use. This would include 2-way radios, stickers, extra strobes if necessary, and pans and bars for chip sealing.

**Chassis:** Chassis must have an automatic transmission with no “neutral at stop”

 500 HP minimum requirement

 Differential lock, interaxle lock, and suspension dump required

 Premium cluster gauge preferred

 Front axle must be at least #20,000 lb

 Engine brake required

 Power windows required

 Rear mud flaps required

 Engine block heater required

 Park brake alarm required

 Wired for CB radio required

 Heated mirrors preferred

 Switch pack option preferred

 Strobes in the front and back preferred

 Aluminum “Everbright” wheels preferred

 Air trailer valve required

**Tag Axles:** Hendrickson #13,000 lb. preferred with 275/70R22.5 tires

**Dump Body:** Mounted & fully operational

 Full warranty from date of final delivery.

 Uni-body design, preferred.

Two (2) tailgate grab handles, one in each corner of bottom panel

Air trip tailgate.

One piece steel floor

Fully boxed-in & fully welded top rails.

One set of shovel hooks, mounted to front drivers’ side of box

 Install D-ring on top inside of tailgate for ease of removal.

Mud Flaps on rear of truck mounted & fully operational.

Box will have a rear pan that will be mounted and dismounted periodically

3M reflective red/silver conspicuity tape is to be installed, both side of the dump body, along the rub rail and outlining tailgate per DOT spec.

**Vibrator:** Box vibrator required

**Tarp:** Electric tarp system required with asphalt tarp

**Trailer Hitch:** 1” Rear Pintle Plate with heavy duty gussets and 20-ton pintle hitch (inside set at 28”) with D-rings.7 pole, round, spade type trailer plug, installed and wired for stop, turn and taillights.

 Back of truck will have a Hitch mounted for chip sealing

**Electrical:** Back-up alarm required

**Warranty:** The warranty period is to begin on the date of completed equipment delivery to the County of La Crosse.

A Warranty like a 60 month/250,000 mile is preferred

**Filters:** One ***complete set*** of replacement filters, per vehicle, will be provided at

time of delivery.

**Manuals:** 1(one) complete set of Operations, Maintenance, and Repair manuals or CD’s per vehicle will be provided for this equipment at the time the vehicles are delivered.

**Optional**

**Equipment:**

- disc brakes

-Full maintenance agreement

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Do not add options to final cost asked for below*.

SPECIFICATION EXCEPTION PAGE

Write any exceptions to the above specifications, note if the exception exceeds the specification, or does not meet the specification.

**Section 4 How to respond to this RFP**

**4.1** For each proposed scale, provide the information requested in Section 3

**4.2** Complete the Cost Schedule page in Section 6 below

**Section 5 Evaluation of Proposals**

5.1 Evaluation Criteria

La Crosse County will evaluate the proposals using the criteria described below.

|  |  |
| --- | --- |
| Category |  Points |
| Equipmentspecifications and features  |  30 |
| Cost  | 50 |
| Warranty  | 20 |
| Total | 100 |
| Vendor History  | 0 to -15 |

**5.2 Vendor History with La Crosse County**

 This RFP is crucial to an important public service performed by the

 La Crosse County Highway Department. As part of this evaluation, a vendor may have up
 to15 points subtracted based on the vendor’s past historical integrity in regard to providing
 required equipment specifications and supporting the performance of equipment.

 **Vendors with no previous history will be scored a zero**

**Section 6 Cost Schedule**

**Chassis Manufacturer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dump Body Model \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Options \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cost for the 5-year lease of three (3) quad axle dump trucks**

**La Crosse County Highway Department**

**301 Carlson Road**

**West Salem, WI 54669**

**Total cost: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 7 - Terms and Conditions**

**7.1** The County reserves the right to accept or reject any or all proposals or portions thereof without stated cause.

**7.2.** The County reserves the right to re-issue any requests for proposals.

**7.3.** Upon the selection of a finalist vendor, the County by its proper officials, employees, or agents shall attempt to negotiate and reach a final agreement with this vendor. If the County, for any reason, is unable to reach a final agreement with this vendor; the County reserves the right to reject such vendor and negotiate a final agreement with the vendor who has the next most viable proposal. The County may also elect to reject all proposals and re-issue a request for proposal.

**7.4** Clarification of proposals: The County reserves the right to obtain clarification of any point in a vendor’s proposal or obtain additional information.

**3.5** The County is not bound to accept the proposal with the lowest cost, but may accept the proposal that demonstrates the best ability to meet the needs of the County.

**7.5.1** The County will award the purchase to the vendor whose proposal is most advantageous to the County. In determining the most beneficial offer, the County will consider such criteria as, but not limited to, cost, quality/workmanship, capability, standardization, major and minor exceptions to our specifications, superior design features, warranty, delivery, past experience, installation, equality, discount, customer satisfaction, bidder’s past performance and/or service reputation, and servicing capabilities. The County may opt to establish alternate selection criteria to protect its best interest, or to meet performance and operational standards.

**7.6** The County reserves the right to waive any formalities, defects, or irregularities in any proposal, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interests of the County.

**7.7** The County reserves the right to disqualify any proposal, before or after opening, upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the vendor.

**7.8** The Vendor agrees to the fullest extent permitted by law, to indemnify, defend and hold harmless, the Purchaser, and its agents, officers and employees, from and against all loss or expense including costs and attorney fees by reason of liability for damages including suits at law or in equity, caused by any wrongful, intentional, or negligent act or omission of the Vendor, or its (their) agents and / or sub-contractors which may arise out of or connected with activities covered by this contract.

**7.9** The selected vendor shall not subcontract or assign any interest in the contract and shall not transfer any interest in the same without prior written consent of the County.

**7.10** No reports, information, or data given to or prepared by the firm under contract shall
be made available to any individual or organization by the firm without the prior written approval of the County.

**7.11** Should the selected vendor merge or be purchased by another individual or firm contract continuation would be at the County's option.

**7.12** Brand names and brand specific specifications are used to establish general characteristics and standards of quality and performance. They are not used to limit competition. Vendors are encouraged to propose substitutes they consider equal to or better than what is specified and to state such substitutions on the exceptions page. Failure to list substitutions on the exceptions page may cause rejection of the bid, even at the time of delivery.

**End of RFP**