



# La Crosse Area Planning Committee

*Metropolitan Planning Organization  
Serving the La Crosse/La Crescent Urbanized Area*

Peter Fletcher, Director     Jackie Eastwood, Transportation Planner  
La Crosse County Administrative Center  
212 6<sup>th</sup> Street North ☐ Room 1200 ☐ La Crosse, WI 54601-1200  
PH: 608.785.5977     Website: www.lapc.org

## LA CROSSE AREA PLANNING COMMITTEE

Minutes of November 18, 2020

Held via Microsoft Teams

<b>MEMBERS PRESENT:</b>	Mike Poellinger, Martin Gaul, Kim Smith, Patrick Barlow, Monica Kruse, Tim Candahl, Dennis Manthei (arr. 4:50p)
<b>MEMBERS EXCUSED:</b>	Terry Schaller, Linda Seidel, Stan Hauser
<b>OTHERS PRESENT:</b>	Peter Fletcher, Jackie Eastwood, Steve O'Malley, Angel Much, Francis Shelfhout, Andrea Trane, Benjamin O'Connell

### CALL TO ORDER

Chair Mike Poellinger called the meeting to order via Microsoft Teams. Roll call was taken and a quorum was called.

**PUBLIC COMMENT:** There was no public comment.

### APPROVAL OF MINUTES OF THE OCTOBER 21, 2020 LAPC MEETING

**MOTION** by Candahl/Gaul to approve the minutes of the October 21, 2020 La Crosse Area Planning Committee meeting. **Motion carried unanimously with 4 excused: Manthei, Schaller, Seidel, Hauser.**

### MINNESOTA AND WISCONSIN HIGHWAY & TRANSIT PERFORMANCE MONITORING/TARGETS - PRESENTATION

Fletcher advised need to approve targets; Jackie followed with a presentation about the 5 different measures for the highway safety improvement program and provided some history followed by the approval of the four resolutions. Fletcher advised this will go into the TIP document in the future the next time an amendment is made.

### APPROVAL OF WISCONSIN DEPT. OF TRANSPORTATION SAFETY TARGETS (RESOLUTION-13)

This resolution is to approve utilizing the state of WI targets.

**MOTION** by Smith/Barlow to approve. **Motion carried unanimously with 4 excused: Manthei, Schaller, Seidel, Hauser.**

### APPROVAL OF MINNESOTA DEPT. OF TRANSPORTATION SAFETY TARGETS (RESOLUTION-14)

This resolution looks at trends over time & has been experiencing a decrease in fatalities and injuries across the board which is visible in the target.

**MOTION** by Candahl/Gaul to approve. **Motion carried unanimously with 4 excused: Manthei, Schaller, Seidel, Hauser.**

### APPROVAL OF MINNESOTA DEPT. OF TRANSPORTATION PM2 & PM3 TARGETS (RESOLUTION-15)

This set of measures is updated every four years but allows a mid-2-year adjustment if necessary.

**MOTION** by Kruse/Barlow to approve. **Motion carried unanimously with 4 excused: Manthei, Schaller, Seidel, Hauser.**



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## **APPROVAL OF WISCONSIN DEPT. OF TRANSPORTATION TAM TARGETS (RESOLUTION-16)**

The DOT has a statewide Transit Asset Management plan; WI opened up to small urban systems, so La Crosse MTU and Onalaska Share Ride opted in to participate in the state plan; these are the targets for the measures applicable to those services.

**MOTION** by Smith/Kruse to approve. **Motion carried unanimously with 4 excused: Manthei, Schaller, Seidel, Hauser.**

## **APPROVAL OF THE LAPC TITLE VI NON-DISCRIMINATION PROGRAM AND LIMITED-ENGLISH PROFICIENCY PLAN (RESOLUTION 17-2020)**

This is required to update the MPO Title VI Plan by the end of year. MPO is a subrecipient of federal funds so we are required to comply with DOT Title VI regulations. The purpose of the plan is to assure that no person shall, on the grounds of race, color, or national origin, be excluded from participation in any LAPC program. The general requirements of the plan are as follows:

- Prepare and submit a Title VI Program;
- Develop Title VI complaint procedures and complaint form;
- Promote inclusive public participation;
- Provide meaningful access to limited-English proficient (LEP) persons;

Fletcher advised that they worked with WiDOT and MnDOT on the final plan and both DOT's approve of the plan. This plan will serve as the Title 6 template for the State of Wisconsin.

**MOTION** by Gaul/Barlow to approve. **Motion carried unanimously with 4 excused: Manthei, Schaller, Seidel, Hauser.**

## **APPROVAL OF THE LAPC 2021 PLANNING WORK PROGRAM (RESOLUTION 18-2020)**

This Annual Planning Work program is required to receive state/federal planning dollars.

### **Work Plan Activities for 2021**

#### **100 program activities- 30% of staff time -(Administration)**

- Fully incorporate Title VI in different languages on the LAPC website and receive website training.
- Organize and host a bistate DOT/MPO/RPC conference

#### **200 program activities- 27% of staff time- (Long Range Plan Activities – Implementation of the MTP)**

- Conduct meetings with LAPC community planning committees to establish a process to incorporate MTP goals in local planning documents.
- Develop web-based annual performance reporting.
- Develop a social media plan
- Develop an inclusive public outreach and education process
- Distribute information about the LAPC and about what we do (public outreach)
- Utilize StreetLight data for planning activities and assistance to communities.

#### **300 program activities- 12% of staff time- (short range planning activities)**

- Identify components of a design guide to assist communities with incorporating all users in roadway projects.
- Develop a list of feasible Transportation Demand Management best practices for planning area communities.
- Continue SMRT Bus, TCMC planning assistance – and serve on other applicable committees



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## **400 program activities -4% of staff time -(Transportation Improvement Program-TIP)**

- Continue TIP activities

## **500 Local studies - 27% of staff time**

- Regional Transit Development Plan – MTU, SMRT, Onalaska Shared ride
- Streetlight data purchase a user license \$5,000

The plan includes the **work program Budget** which the committee reviewed last month – no changes have been made (local dues reduced by approximately 25% in 2021). The Work Program has been reviewed and approved by WisDOT and MnDOT.

**MOTION** by Manthei/Barlow to approve. **Motion carried unanimously with 3 excused: Schaller, Seidel, Hauser.**

## **DIRECTORS REPORT**

Peter Fletcher gave his Director's Report:

- We will be working developing Regional Transit Development Plan RFP – assistance from County Finance Department for procurement – in contact w/Charlie at SMRT Bus, Onalaska Share Ride and MTU
- Jackie is assisting the City of Onalaska with preparing its Public Transportation Agency Safety Plan that is required for Onalaska/Holmen/WS shareride as a recipient of 5307 funding – a final draft will be completed by the end of this month. Earlier in the meeting, Kim Smith thanked Jackie for her assistance in this process.
- Office operations; Jackie still working 100% from home, Peter is in the office regularly

**OTHER BUSINESS** - none noted.

## **FUTURE AGENDA ITEMS**

- 2021-2024 TIP Amendment

**NEXT MEETING DATE:** Wednesday, January 20, 2021

## **ADJOURN**

**MOTION** by Gaul/Barlow to adjourn the meeting at 5:03 p.m. **Motion carried unanimously with 3 excused: Schaller, Seidel, Hauser.**

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Recorded by Angel Much