



# La Crosse Area Planning Committee

*Metropolitan Planning Organization  
Serving the La Crosse/La Crescent Urbanized Area*

Peter Fletcher, Director Jackie Eastwood, Transportation Planner  
La Crosse County Administrative Center  
212 6<sup>th</sup> Street North ☎ Room 2300 ☎ La Crosse, WI 54601  
PH: 608.785.5977 Website: [www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo)

## LA CROSSE COUNTY NOTICE OF MEETING

<b>COMMITTEE OR BOARD:</b>	LA CROSSE AREA PLANNING COMMITTEE
<b>DATE OF MEETING:</b>	WEDNESDAY, July 21, 2021
<b>MEETING PLACE:</b>	<b>ROOM 1700 ADMINISTRATIVE CENTER 212 6<sup>TH</sup> STREET N, LA CROSSE, WI 54601 THE MEETING WILL BE HELD IN PERSON WITH THE OPTION TO ATTEND VIRTUALLY VIA TEAMS – SEE MEETING ACCESS/ MONITORING INSTRUCTIONS DETAILED BELOW</b>
<b>TIME OF MEETING:</b>	4:30 P.M.
<b>PURPOSE OF MEETING:</b>	Monthly Meeting
1.	Call to Order and Roll Call
2.	Public comment (5 minutes time limit per comment)
3.	Approval of minutes of the May 19, 2021 LAPC meeting
4.	Overview of the Metropolitan Planning Organization – informational presentation
5.	Approve the Minnesota 2022-2025 Transportation Improvement Program Project List (Resolution 5-2021)
6.	Approve La Crosse Area Planning Committee revised Bylaws
7.	Review draft Intermunicipal Agreement for Metropolitan Planning Organization
8.	2022 Work Program Activities
9.	TCMC update (AMTRAK-second train)
10.	Future meeting(s) format
12.	Directors Report
13.	Other Business
14.	Future Agenda Items -Fire/EMS Study updates -Intermunicipal agreement for MPO -2021-2024 TIP Amendment -2022 Draft Work Program and budget
15.	Next Regular Meeting of LAPC: Wednesday, September 15, 2021
16.	Adjourn

**Public Access:** Any person may access/monitor the meeting utilizing the following options.

### MEETING ACCESS/MONITORING INSTRUCTIONS:

**Option 1:** Use the link below to join the TEAMS meeting on your desktop/laptop/phone to stream audio, video or both. If you do not have TEAMS on your desktop/laptop/phone, after you activate the link “Click here to join the meeting” you will have to follow several prompts to join the meeting.

[Click here to join the meeting](#)

**Option 2: Join by phone (audio only): 1-262-683-8845, and enter 816308856# at the prompt**

[+1 262-683-8845,816308856#](tel:+12626838845,816308856) United States, Kenosha

Phone Conference ID: 816 308 856#

If you need assistance accessing or participating in this meeting, please contact LAPC staff as soon as possible by phone at 608-785-6141, by email at [jeastwood@lacrossecounty.org](mailto:jeastwood@lacrossecounty.org), or in person at 212 6<sup>th</sup> St N, Room 2300, La Crosse, WI 54601.

*Yog tias koj xav tau kev pabcuam kom nkag mus lossis koom nrog hauv lub rooj sib tham no, thov hu rau LAPC cov neeg ua haujlwm kom sai li sai tau hauv xovtooj ntawm 608-785-6141, lossis email rau [jeastwood@lacrossecounty.org](mailto:jeastwood@lacrossecounty.org), lossis tus kheej rau 212 6<sup>th</sup> St N, Room 2300, La Crosse, WI 54601.*



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*Si necesita ayuda para acceder o participar en esta reunión, comuníquese con el personal de LAPC lo antes posible por teléfono al 608-785-6141, por correo electrónico a [jeastwood@lacrossecounty.org](mailto:jeastwood@lacrossecounty.org), o en persona en 212 6<sup>th</sup> St N, Room 2300, La Crosse, WI 54601.*

## NOTICES FAXED/MAILED TO:

### NEWS MEDIA

La Crosse Tribune  
Other Media

### OTHERS

LAPC Technical Committees  
Public Participation Process List

## DEPARTMENTS

County Administrator  
Corporation Counsel  
County Clerk  
Facilities

## COMMITTEE MEMBERS

Linda Seidel, Chair  
Patrick Barlow  
Monica Kruse  
Mitch Reynolds  
Scott Schumacher  
Mike Poellinger  
Tim Candahl  
Stan Hauser/Jerry Monti  
Joshua Johnson  
Kim Smith  
Bob Stupi/Steve Mieden

**MEMBERS:** If unable to attend, please contact Peter Fletcher, MPO Director at 608-785-5977.

**\*PUBLIC COMMENT:** The Committee may receive information from the public, but the Committee reserves the right to limit the time that the public may comment and the degree to which members of the public may participate in the meeting.

**PERSONS WITH DISABILITY:** If you need accommodation to access/monitor this meeting, please contact the County Clerk's Office at (608)785-9581 as soon as possible.

The LAPC reserves the right to reconsider issues taken up at previous meetings. Documents are emailed and/or mailed to LAPC Policy Board members; please contact the LAPC office to obtain copies. If you have a disability and need assistance participating in this meeting, please contact Jackie Eastwood at 608.785.6141 or at [jeastwood@lacrossecounty.org](mailto:jeastwood@lacrossecounty.org) as soon as possible in advance of the meeting.

**DATE NOTICE FAXED/MAILED/POSTED: July 13, 2021**

**This meeting may be recorded and any such recording is subject to  
Disclosure under the Wisconsin Open Records Law**



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## LA CROSSE AREA PLANNING COMMITTEE

Minutes of May 19, 2021

Held via Microsoft Teams & in Person

<b>MEMBERS PRESENT:</b>	Mike Poellinger, Patrick Barlow, Mitch Reynolds, Linda Seidel, Kim Smith, Stan Hauser, Monica Kruse, Bob Stupi (4:34)
<b>MEMBERS EXCUSED:</b>	Scott Schumacher, Tim Candahl, Joshua Johnson
<b>OTHERS PRESENT:</b>	Peter Fletcher, Jackie Eastwood, Steve O'Malley, Angel Much (Recorder), Olivia Herken (Tribune), Dennis Manthei, Francis Shelfhout (DOT), Joseph Kapper, Menno Schukking

### CALL TO ORDER

Chair Mike Poellinger called the meeting to order via Microsoft Teams. Roll call was taken and a quorum was called.

**PUBLIC COMMENT:** There was no public comment.

### APPROVAL OF MINUTES OF THE MARCH 17, 2021 LAPC MEETING

**MOTION** by Smith/Seidel to approve the minutes of the March 17, 2021 La Crosse Area Planning Committee meeting. **Motion carried unanimously with 5 excused: Schumacher, Kruse, Candahl, Johnson, Stupi.**

### WELCOME TWO NEWLY ELECTED OFFICIALS TO THE LAPC

Poellinger welcomed the newly elected officials to the LAPC board; Town of Holland Chair Bob Stupi, Village of West Salem President Scott Schumacher, City of La Crosse Mayor Mitch Reynolds, and Town of Campbell Chair Joshua Johnson.

### RECOGNITION OF TERRY SCHALLER, TOWN OF CAMPBELL, AND DENNIS MANTHEI, VILLAGE OF WEST SALEM, FOR YEARS OF SERVICE ON THE LAPC

Poellinger and Fletcher thanked Schaller and Manthei for their time.

### NOMINATION OF LAPC CHAIR AND VICE-CHAIR

Fletcher advised it's a requirement to elect a new chair every two years.

**MOTION** by Barlow/Hauser to nominate Linda Seidel as the new LAPC Chair.

**MOTION** by Seidel/Smith to nominate Barlow for Vice-Chair.

**MOTION** by Smith/Hauser to close the nominations.

**Motions carried unanimously with 3 excused: Schumacher, Candahl, Johnson.**

### APPROVE AMENDING THE 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (RESOLUTION 4-2021)

Fletcher advised this is for projects receiving federal funding which are identified in the Transportation Improvement Program (TIP).

- 5 projects added; 3 transit projects, 1 La Crosse SRTS, a Bridge Rehab US 53
- Added Table 11 to the TIP addressing Public Transit Safety Plan Targets for OSR and MTU and modified the narrative
- A public comment period of 15 days was conducted
- TAC Committee recommended approval at their meeting

**MOTION** by Smith/Poellinger to approve amending the 2021-2024 Transportation Improvement Program (Resolution 4-2021). **Motion carried unanimously with 3 excused: Schumacher, Candahl, Johnson.**



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## **REGIONAL TRANSIT DEVELOPMENT PLAN FOR LA CROSSE MTU, SMRT, ONALASKA SHARED RIDE – PRESENTATION BY SRF CONSULTING GROUP**

Fletcher gave a brief introduction before the presentation commenced.

SRF Consulting Group gave a presentation which covered some of the following:

- In 2021 the MPO is utilizing local studies funding to hire SRF Consulting group to prepare a Regional Transit Development Plan
- The Plan addresses the public transit services of MTU, SMRT and Onalaska Shared Ride
- The project started in March and will be completed by December
- Project plan: develop 10 yr. transit plan
- An overview of the project and what information/public input has been gathered to date
- Tentative goals/deliverables; Virtual Open House; May 27<sup>th</sup>
- Public Engagement 2021: small discussions/interviews with stakeholders, conducting online survey & virtual mapping tool for people to show on maps where they'd like to see transit services, virtual open houses and pop up events.

Some Board members provided comments. After discussion, Board member Smith will email Kapper areas of growth in Onalaska that could use public transportation. Fletcher encouraged feedback in regard to others that should be contacted in regards to this.

## **REVIEW DRAFT BYLAWS (POSSIBLE ACTION)**

Seidel advised the bylaws would be reviewed; Fletcher explained that if the bylaws introduced at the meeting require any modifications, the bylaws (revised) would have to be presented at the next meeting and could not be approved until the following meeting. The LAPC bylaws have not been updated since 2009. Prior to the pandemic the LAPC began updating bylaws and were ready to adopt last March until Covid caused delays. The Town of Holland joined which would have necessitated an update regardless.

Fletcher briefly went over the changes:

- Added Town of Holland & clarified communities - **Article 2**
- Chairman changed to Chair throughout
- Better defined use of designated alternates - **Article 3**
- Modified meetings notices to be consistent with the MPO Public Participation Plan – and committee names - **Articles 5 & 6**
- Component to **Article 10** which is weighted voting:
  - The weighted voting provision has never been used by the LAPC
  - The original weighted voting table was not clearly defined, and Cities and Villages had more votes just based on being incorporated communities
  - The revised weighted voting now correlates to population ranges – it requires three municipalities voting together to pass something under the weighted vote provision

Discussion ensued. Questions from the board were answered by Fletcher. Fletcher advised if the new census numbers come out, it wouldn't impact the current weighted voting. Poellinger advised these changes can be made at any time since this is a working document.



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**MOTION** by Poellinger/Smith to approve the draft of bylaws and call for a vote at the next (July) meeting. **Motion carried unanimously with 3 excused: Schumacher, Candahl, Johnson.**

## **BLUFFLAND COALITION – MEMORANDUM OF UNDERSTANDING (POSSIBLE ACTION)**

Fletcher advised the Bluffland Coalition has revised its organizational structure/membership and its Memorandum of Understanding for communities/organizations to consider. The LAPC assisted in funding the Bluffland Coalition Plan in 2016-2017 and has been a member since the Bluffland Coalition was first organized.

The revised MOU eliminates membership dues in an effort to get more involvement of local units of government and organizations.

As the MOU states, the document is not legally binding and funding for coalition activities (if requested) will be handled by separate funding agreements.

Fletcher advised this is a step in the right direction. The Coalition met yesterday where a few minor changes were made in verbiage. The request to sign the MOU is going out to all the communities.

Poellinger advised this worked really well in the City of La Crescent and ultimately led to trails that are now linked and have two easements to finalize which was worked on for several years before this point. Some Board members provided comments. Fletcher advised he could reach out to the Coalition Chair and a Representative of the Bluffland Coalition could further explain what is happening with the new changes to a community or their board/councils.

**MOTION** by Poellinger/Smith to approve the Bluffland Coalition's Memorandum of Understanding. **Motion carried unanimously with 3 excused: Schumacher, Candahl, Johnson.**

## **FIRE/EMS STUDY – FOLLOW UP DISCUSSION**

Fletcher advised at the last meeting there was a presentation from the public policy forum. O'Malley suggested that with the new members on the LAPC Board, the public policy forum could come back for a follow-up meeting. Seidel agreed this should be put as a future agenda item. Some discussion followed. Fletcher agreed this could be put on the agenda for an upcoming meeting (tentatively September meeting).

## **12. DIRECTOR'S REPORT**

- **TCMC and Empire Builder** -waiting for MN legislature decision of funding
- **Virtual Bi-State Fall MPO Conference/workshop** to be held in September and is being organized by Staff
- **STP-U urban update**
  - last week sent out information regarding the STP-U urban program which provides cyclical funding (certain amount allocated for the MPO) for road improvements and transit – current cycle is for 2022-2027. Applications are due in mid-October and final MPO funding allocations will be provided in August



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**OTHER BUSINESS** - none noted.

## **FUTURE AGENDA ITEMS**

- Intermunicipal Agreements/Bylaws
- 2021-2024 TIP Amendment
- Minnesota TIP Project List
- Work Program 2022 activities

**NEXT MEETING DATE: Wednesday, July 21, 2021**

## **ADJOURN**

**MOTION** by Poellinger/Stupi to adjourn the meeting at 5:38 p.m. **Motion carried unanimously with 3 excused: Schumacher, Candahl, Johnson**

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Recorded by Angel Much

La Crosse Area Planning Committee

RESOLUTION 5 - 2021

APPROVING THE

***2022-2025 Transportation Improvement Program (TIP) Minnesota Project List***

**WHEREAS**, the U. S. Department of Transportation regulations require the development and approval of a Transportation Improvement Program (TIP) for the metropolitan planning area by the Metropolitan Planning Organization (MPO); and

**WHEREAS**, Federal regulations require a continuing, cooperative, and comprehensive transportation planning and programming process for TIP/STIP coordination; and

**WHEREAS**, the schedules for the adoption of the District 6 ATIP and Minnesota STIP require that the LAPC approve the Minnesota projects list by July 31; and

**NOW, THEREFORE, BE IT RESOLVED**: that the LAPC approves the attached Minnesota project list for the *2022 - 2025 La Crosse and La Crescent Metropolitan Area Transportation Improvement Program* as constituting the final Minnesota TIP, consistent with the District 6 ATIP and Minnesota STIP; and

**BE IT FURTHER RESOLVED**: that the LAPC will approve in November 2021 the 2022-2025 TIP plan document, which will include the 2022-2025 Wisconsin TIP projects list and the approved 2022-2025 Minnesota TIP projects list.

LA CROSSE AREA PLANNING COMMITTEE

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Linda Seidel, Chair

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Peter Fletcher, Executive Director

Dated: July 21, 2021

2022 - 2025 Transportation Improvement Program Project List																													
Draft for July 21, 2021						2022 (x\$1000)					2023 (x\$1000)					2024 (x\$1000)					2025 (x\$1000)								
Project Number	State ID Number	Sponsoring Agency	Project Description	Project Type	Exp. Type	Fed	WI	MN	Local / Other	Total	Fed	WI	MN	Local / Other	Total	Fed	WI	MN	Local / Other	Total	Fed	WI	MN	Local / Other	Total	Source of Funds			
<b>MINNESOTA PROJECTS</b>						<b>2022</b>					<b>2023</b>					<b>2024</b>					<b>2025</b>								
243-09-015	TRF-3780-22, 23, 24, 25	City of La Crescent	DECT 5307: La Crescent Transit Operating Assistance	Transit	OA	112.0			263.0	375.0	112.0				263.0	375.0	112.0				263.0	375.0	112.0				263.0	375.0	5307
					CAPT																								
					TOTAL	112.0			263.0	375.0	112.0				263.0	375.0	112.0				263.0	375.0	112.0				263.0	375.0	





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July 13, 2021

To:        LAPC Members  
From:     Peter Fletcher, Director  
Subject:   Bylaws

At the last meeting of the LAPC (May) the bylaws were reviewed, and no changes were recommended. Per the existing bylaws “These Bylaws can be amended at any regular meeting of the Committee by a two-thirds (2/3) vote of Voting Members or Designated Alternates, provided that the amendment has been submitted in writing at the previous meeting.” Since no changes were made at the last meeting, the bylaws can be considered for approval. Attached is the final draft version of the bylaws.

**-FINAL DRAFT JULY 2021-**  
**BYLAWS OF THE**  
**LA CROSSE AREA PLANNING COMMITTEE**

**Amended July 21, 2021**

**ARTICLE I - Name**

The name of this Committee shall be the La Crosse Area Planning Committee (LAPC) and shall act as the Metropolitan Planning Organization (MPO) for the La Crosse, WI-La Crescent, MN Urbanized Area and hereafter, shall be referred to as the LAPC.

**ARTICLE II - Objective**

The objective of this Committee shall be to develop and maintain a long-range transportation plan for the La Crosse/La Crescent Planning Area and to conduct other area-wide planning as it deems necessary. The La Crosse/La Crescent Planning Area shall be considered to be that area which is composed of the cities of La Crosse and Onalaska in Wisconsin and La Crescent in Minnesota; the villages of Holmen and West Salem in Wisconsin; the towns of Campbell, Medary, Shelby, Onalaska, Barre, Greenfield, Holland, Hamilton, and a portion of Bergen (Vernon County) in Wisconsin; and the townships of La Crescent and Dresbach in Minnesota.

**ARTICLE III - Members**

There shall be eleven (11) Voting Members including the Mayors of the Cities of La Crosse, Onalaska and La Crescent; the Presidents of the Village Boards of Holmen and West Salem; the Chairs of the Town Boards of Campbell, Holland, Medary, Onalaska, and Shelby; and the Chair of the La Crosse County Board of Supervisors. All members shall have equal rights and privileges to vote and hold office. A Voting Member may designate an alternate or alternates as the official representative to the LAPC, who may represent the respective community at LAPC meetings and vote in the absence of the Voting Member. The Designated Alternate or Designated Alternates must be an elected official of the respective community.

**ARTICLE IV - Officers**

The officers of the Committee shall be a Chair and a Vice-Chair. These officers shall be Voting Members and perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by the Committee. The officers shall be elected to serve for two (2) years. Election of officers shall take place at the regular May meeting of the Committee in each odd calendar year. The Chair shall not serve successive terms in that office.

## **ARTICLE V - Meetings**

The regular meeting of the Committee shall be held on the third Wednesday of January, March, May, July, September, and November, as needed. Special meetings can be called by the Chair and/or shall be called upon the written request of three (3) Voting Members of the Committee. The purpose of the meeting shall be stated in the call, and, except in cases of emergency, at least one (1) week notice shall be given. Any Voting Member may have items placed on a future agenda of any regular or special meeting of the Committee. Agenda items may be added by the LAPC Executive Director relating to applicable LAPC business. Five (5) Voting Members or Designated Alternates of the Committee shall constitute a quorum.

## **ARTICLE VI – Sub-Committees**

There shall be a Technical Advisory Committee (TAC) and a Committee on Transit and Active Transportation (CTAT) of the La Crosse Area Planning Committee. Each committee shall enact Bylaws identifying membership and must be approved by the LAPC. Other sub-committees may be created as needed by resolution.

## **ARTICLE VII – Staff**

The Staff shall serve as a resource to any LAPC member provided that the assistance requested does not substantially affect the staff's ability to complete approved work program activities.

## **ARTICLE VIII - Parliamentary Authority**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and any special rules of order the Committee may adopt.

## **ARTICLE IX - Amendment of Bylaws**

These Bylaws can be amended at any regular meeting of the Committee by a two-thirds (2/3) vote of Voting Members or Designated Alternates, provided that the amendment has been submitted in writing at the previous meeting.

## **ARTICLE X - Weighted Voting**

Any Voting Member or Designated Alternate may call for a weighted vote on any item up for vote before the Committee. The weighted vote scale is based on population ranges developed from 2010 Decennial Census population data. The LAPC methodology requires a majority to equal the total of the weighted votes of at least

three municipalities. Table 1 illustrates the population ranges and the number of weighted votes designated for each member municipality based on this methodology. The weighted vote shall be reviewed and amended (if deemed necessary by the LAPC) following the release of population data for municipalities after each Decennial Census. The County Board Chair shall cast one vote in the event of a tie vote following a call for a weighted vote.

**LAPC Weighted Vote by Population Range - 2010 Census**

LAPC Municipality	Census 2010 Population	Percent of Population by LAPC Municipalities 2010	Weighted Vote Determined by Municipality Population Range	Weighted Votes
Town of Medary	1,461	1.4%	0 to 3,500	3
Town of Holland	3,701	3.4%	3,501 to 8,000	7
Town of Campbell	4,314	4.0%		7
Town of Shelby	4,715	4.4%		7
Village of West Salem	4,799	4.5%		7
City of La Crescent	4,830	4.5%		7
Town of Onalaska	5,623	5.2%		7
Village of Holmen	9,005	8.4%	8,001-12,000	10
City of Onalaska	17,736	16.5%	12,001 to 30,000	15
City of La Crosse	51,320	47.7%	30,001 to 60,000	30
<b>Totals</b>	<b>107,504</b>	<b>100.0%</b>		<b>100</b>

Approved by the La Crosse Area Planning Committee on \_\_\_\_\_, 2021.

**LA CROSSE AREA PLANNING COMMITTEE**

\_\_\_\_\_  
Chair

(Revisions: February, 1972; June, 1973; March, 1975; September 1975; May, 1983; January, 1991; May, 1994; August 20, 1997, January 17, 2002, January 21, 2004, August 17, 2005, March 19, 2008, July 15, 2009, \_\_\_\_\_2021)



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May 13, 2021

To:        LAPC Members

From:     Peter Fletcher, Director

Subject:   Intermunicipal Agreement for the Metropolitan Planning Organization

Attached is a draft of a revised “Intermunicipal Agreement for the Metropolitan Planning Organization”. Since the Town of Holland joined the LAPC the current intermunicipal agreement needs to be updated to include the Town of Holland. The current agreement went through a comprehensive revision and was approved and signed by LAPC members in 2019. I am providing a revised agreement at this meeting for discussion. It will be included on the September LAPC meeting agenda for consideration of approval. I wanted to provide each of your communities the opportunity to review the agreement and consult your legal counsel if necessary.

## DRAFT JULY 2021

Additions

~~Deletions~~

### INTERMUNICIPAL AGREEMENT FOR METROPOLITAN PLANNING ORGANIZATION

The La Crosse Area Planning Committee (LAPC) exists as a designated Metropolitan Planning Organization (MPO) pursuant to the rules under 23 CFR 450 and 49 CFR for the La Crosse/La Crescent Urbanized area and operates under an agreement by and between the following Wisconsin municipalities - the Cities of La Crosse and Onalaska, the Villages of Holmen and West Salem and the Towns of Campbell, **Holland**, Medary, Onalaska and Shelby and the following Minnesota municipality – City of La Crescent (hereinafter referred to as ‘the Communities’).

The most recent written agreement was signed in ~~2003~~ **2019**, ~~and has automatically renewed since that time.~~ The following agreement **adds the Town of Holland to the LAPC.** **The agreement** clarifies the roles of the Communities and does not make any change to ~~the Community members, the proportion of voting members,~~ the decision-making process or the decision-making authority of the Communities.

In consideration of this exchange of covenants and the mutual benefits to be derived from this joint undertaking, the Communities agree with each other and each with the group to jointly cooperate, participate, and share the cost of metropolitan planning for the development and maintenance of a long-range transportation plan for the La Crosse/La Crescent Urbanized Area and to conduct other area-wide planning as it deems necessary.

In order to coordinate this planning among the participating communities, the Communities will convene as necessary and meet as the La Crosse Area Planning Committee (LAPC). The LAPC shall be composed of one representative from each participating community. Each participating community shall have one (1) vote on this Committee. The La Crosse County Board of Supervisors shall also have one (1) vote on this Committee.

The Communities will meet regularly and operate under the bylaws established by the LAPC. Community representatives understand that serving on the LAPC will entail regular attendance at meetings; analysis of reports; appointments to special committees; the signing of necessary documents; the appropriation of funds as set forth below; and participation in public hearings as required. Further the communities agree to ensure that all provision of state and federal laws pertaining to regional transportation planning are implemented. Each community agrees to make a real and concerted effort to place any legislation resulting from this planning process before the legislative bodies of their respective communities as expediently as possible.

The County of La Crosse agrees to employ all necessary staff to carry out the duties of the LAPC/MPO; to provide administrative support to the LAPC/MPO and to provide physical facilities for LAPC/MPO meetings and staff. LAPC/MPO employees will be supervised by the County Administrator or designee and will be subject to all County employee policies and rules. The County of La Crosse shall be reimbursed by the LAPC/MPO for all costs incurred in providing staff, administrative supplies and physical facilities to the MPO. Community representatives of the MPO shall assist the County with hiring, evaluation and salary review of all employees performing MPO duties. La Crosse County Corporation Counsel will provide legal advice and counsel to the LAPC as necessary.

It is understood that the communities will share the local cost of such metropolitan planning on the basis of the relationship of each community's equalized valuation to the total equalized valuation of all participating communities at the time each specific Unified Planning Work Program, as required by federal regulations, is developed and approved by the MPO. Each participating Community will be invoiced for its individual share of the Unified Planning Work Program (UPWP) during the first quarter of each program year.

The authority of the LAPC/MPO does not supersede the independent authority of each respective member Community.

This agreement will ~~become~~ **begin** on the date approved by all participating communities and be effective until January 1, 2023~~4~~ and shall be automatically renewable for three (3) year periods thereafter unless one or more of the communities gives notice in writing that it objects to the continuation of this agreement at least one (1) year before the expiration date of this agreement.

**TOWN OF CAMPBELL**

**VILLAGE OF WEST SALEM**

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**Joshua Johnson**, Chair                      Date

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**Scott Schumacher**, President                      Date

**TOWN OF MEDARY**

**CITY OF LA CRESCENT**

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Linda Seidel, Chair                      Date

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Mike Poellinger, Mayor                      Date

**TOWN OF ONALASKA**

**CITY OF LA CROSSE**

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Stan Hauser, Chair                      Date

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**Mitch Reynolds**, Mayor                      Date

**CITY OF ONALASKA**

**VILLAGE OF HOLMEN**

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Kim Smith, Mayor                      Date

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Patrick Barlow, President                      Date

**TOWN OF SHELBY**

**COUNTY OF LA CROSSE**

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Tim Candahl, Chair                      Date

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Monica Kruse, Chair                      Date

**TOWN OF HOLLAND**

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**Bob Stupi**, Chair                      Date

## **2022 Work Program Activities**

### **Element 100 Program Support and Administration**

- Coordinate TAC, CTAT, and Policy Board meetings enabling virtual options to offer improved public access to meetings.
- Prepare the PWP, quarterly accounting, billing for local dues, and budget (coordinated with La Crosse County).
- Prepare resolutions supporting State performance targets, adopting MPO plans and programs, and supporting local and regional transportation plans and projects.
- Participate in meetings with FHWA, DOT, RPCs, and other agencies.

### **Element 200 Long-Range Transportation Planning**

- Continue website improvements to aid in public outreach and promotion of the LAPC.
- Utilize ArcGIS Insights for analysis and visualizations for planning activities.
- Update the “Public Participation Plan for the LAPC”
- Verify employment data obtained from WisDOT Travel Forecasting Section.
- Work with WisDOT and consultant on travel model.
- Conduct meetings and/or outreach (brochures, email newsletters/updates, etc.) with LAPC community member boards, councils, planning committees to aid in incorporating MTP goals and policies in local planning documents.
- Continue updating land use inventory including field verification.
- Continue to work with DOTs and transit agencies to set targets for Federal performance measures.
- Develop web-based annual performance reporting.
- Utilize StreetLight data for planning activities/projects and technical assistance to communities.
- Continue development of an ArcGIS Online application for transportation projects and information.
- Continue analyzing MTU AVL data for performance and customer service measures.

### **Element 300 Short-Range and Multi-modal Transportation Planning**

- Continue to work through our Committee on Transit and Active Transportation (CTAT) to plan for additional regional bicycle routes.
- Assist transit providers with implementing strategies/recommendations identified in the regional transit development plan.
- Assist local units of government prepare Transportation Alternative Program (TAP) applications.
- Assist communities in integrating Transportation Demand Management (TDM) best practices into local comprehensive plans and/or policies.
- Serve on various boards and committees (Minnesota Great River Rail Commission, Blufflands Coalition, etc.) and advisory/technical committees.
- Work with La Crosse County on the SMRT service, marketing plan implementation, and with the transition to electric buses.
- Assist with TCMC planning and serve on TCMC technical committees.
- Assist LAPC agency partners and member communities with grant applications when needed.
- Work with the La Crosse Municipal Transit Utility, La Crosse County, and the city of Onalaska to improve transit service in the area.
- Provide technical assistance as needed to member communities.

### **Element 400 Transportation Improvement Program**

- Performance monitoring and investment linkage.
- Publish TIP notices as needed for TIP amendments and for the annual TIP document.
- Maintain TIP project information on website.
- Review existing and incorporate new projects.
- Complete a TIP environmental justice analysis.



- Prepare a 4-year TIP document including financial plan.
- Prepare the annual list of obligated projects.
- Serve on the MnDOT District 6 Area Transportation Partnership.

**Element 500 Consultant Studies Funding**

- Town of Holland Bike/Pedestrian Plan.