



**ARPA Stormwater Infrastructure Grant – Request for Payment**

**Instructions**

To request reimbursement of awarded funds, please complete this form, including all attachments, and submit it to the La Crosse County Department of Land Conservation at the above address. Reimbursements will not be processed until all required documentation is received and may take up to 30 days.

**Grantee Name & Address**

Grantee Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

**Project Details**

Project Name: \_\_\_\_\_  
 Total Grant Awarded: \$ \_\_\_\_\_  
 Total Previous Reimbursements: \$ \_\_\_\_\_

**Eligible Expenses**

Eligible Expenses are limited to engineering/design of project, BMP installation, and those activities directly associated with the mission of the ARPA Stormwater Grant Program. Ineligible expenses include, but are not limited to, permitting, site acquisition, and operation and maintenance.

**Project Expenditures**

Please summarize project expenditures to date:

Activity	Total Expense	Reimbursement Request	% Cost Share	Activity Status
	\$	\$		
	\$	\$		
	\$	\$		
	\$	\$		
	\$	\$		
	\$	\$		
	\$	\$		
	\$	\$		
<b>Total</b>	\$	\$		

**Grant Reimbursement Request**

Type of Reimbursement Request: Partial \_\_\_\_\_ Final \_\_\_\_\_

Reimbursement – Amount \$ \_\_\_\_\_

Attached Supporting Documentation:

- Completed engineering documents (conceptual)
- List of detailed expenditures and receipts for items in which you are requesting reimbursement
- Paid invoices that are eligible for reimbursement
- Summary of progress and estimated timeline for completion

**Grantee Certification**

By signing below, the grantee:

- Certifies that to the best of its knowledge and belief, the information being submitted to La Crosse County and its agents is true and correct.
- Certifies that grantee is in compliance with all laws, regulations, ordinances, and orders of public authorities applicable to it.
- Certifies that grantee is in compliance with the grant agreement.
- Understands that all information submitted to La Crosse County is subject to Wisconsin’s open records law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

