

**LA CROSSE COUNTY NOTICE OF MEETING**

<b>COMMITTEE OR BOARD:</b>	<b>PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE</b>	
<b>DATE OF MEETING:</b>	<b>MONDAY, NOVEMBER 1, 2021</b>	
<b>MEETING PLACE:</b>	<b>Administrative Center, County Board Room 1700 212 6<sup>TH</sup> Street N, La Crosse, WI 54601 <a href="#">Click here to join the meeting</a></b>	
<b>TIME OF MEETING:</b>	<b>4:30 P.M.</b>	
1.	Call to Order/Roll Call	
2.	Public Comment **Please see below on how to sign up for making public comment**	
3.	Approve PWI Minutes of October 11, 2021	
4.	Consent Agenda (Informational): a. LEC Boulevard Project Update	
5.	Conference/Meeting Report	
6.	Approve WisDOT Discretionary Maintenance Agreement for Bridge Repair Material	
7.	Approve the 2022 WisDOT Routine Maintenance Agreement	
8.	Approve the 2021-2022 Salt Bid	
9.	Resolution RE: Approval of Intent to Convey the Property Known as "Mindoro County Park" to the Town of Farmington	
10.	2022 Budget Review Questions and Answers	
11.	Next Committee Meeting: December 6, 2021	
12.	Future Agenda Items	
13.	Adjourn	
<b>NEWS MEDIA</b>	<b>DEPARTMENTS/STAFF</b>	<b>COMMITTEE MEMBERS</b>
La Crosse Tribune Other Media	County Board Chair County Administrator	Randy Erickson, Chair Ralph Geary
<b>OTHERS:</b>	County Clerk	Steve Doyle
<u>Email:</u>	Facilities	Maureen Freedland
Sharon Davidson		Matt Nikolay
Megan DeVore Jackie Eastwood Peg Isola Larry Hougom Gary Hougom Andrea Richmond	<u>Email:</u> Jadd Stilwell Ryan Westpfahl Joe Langeberg Keith Back Mary Kaufmann Bryan Jostad	Pam Viner Gary Padesky

**MEMBERS:** If unable to attend, call the County Clerk's Office at 785-9581.

**\*PUBLIC COMMENT:** The Committee may receive information from the public, but the Committee reserves the right to limit the time that the public may comment and the degree to which members of the public may participate in the meeting.

**PERSONS WITH DISABILITY:** If you need accommodation to attend this meeting, please contact the County Clerk's Office at (608)785-9581 as soon as possible.

**DATE NOTICE FAXED/MAILED/POSTED: October 28, 2021**

**This meeting may be recorded, and any such recording is subject to  
Disclosure under the Wisconsin Open Records Law**

**All attendees of this meeting are STRONGLY ENCOURAGED to wear a face mask**

**PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE**  
**Monday, October 11, 2021**  
**Room 1700, County Board Room**  
**4:30 p.m.**

<b>MEMBERS PRESENT:</b>	Chair Randy Erickson, Maureen Freedland, Ralph Geary, Matt Nikolay, Pam Viner, Gary Padesky, Steve Doyle
<b>MEMBERS EXCUSED:</b>	None
<b>MEMBERS ABSENT:</b>	None
<b>OTHERS PRESENT:</b>	Steve O'Malley, Joe Langeberg, Ryan Westpfahl, Jadd Stilwell, Mary Kaufmann, Keith Back, Jane Klekamp, Sharon Davidson, Danielle Meiners, Carrie Kneifl

**CALL TO ORDER:** Chair Randy Erickson called the meeting to order at 4:30 p.m.

**PUBLIC COMMENT: NONE**

**APPROVE MINUTES OF SEPTEMBER 13, 2021:**

**MOTION** by Padesky/Geary to approve the minutes of the September 13, 2021 PWI Committee Meeting. **Motion carried unanimously.**

**CONSENT AGENDA (INFORMATIONAL): NONE**

**CONFERENCE/MEETING REPORT: NONE**

**RESOLUTION RE: AUTHORIZING APPLICATION FOR GRANT THROUGH COUNTY CONSERVATION AIDS:**

La Crosse County Facilities Director and staff are authorized to act on behalf of La Crosse County to: Sign and submit an application to the WDNR for any financial aid that may be available; to submit to the WDNR reimbursement claims along with necessary supporting documentation within one (1) year of project end date; and to take necessary action to undertake, direct, and complete the approved project; and La Crosse County will comply with all state and federal laws related to the County Conservation Aids programs and will obtain approval in writing from the WDNR before any change is made in the use of the project site. La Crosse County has budgeted \$25,000 in 2022 for the development of a canoe/kayak launch at Goose Island County Park and this grant would help to offset those costs. **MOTION** by Freedland/Padesky to approve. **Motion carried unanimously.**

**APPROVE 2022 EQUIPMENT LIST**

The Highway Commissioner indicated that this is the yearly equipment replacement budget, and the total 2022 budget request is \$2,414,000. There are 10 pieces of equipment in the schedule that is attached in the agenda packet. The Highway Commissioner recommends approval. **MOTION** by Nikolay/Padesky to approve. **Motion carried unanimously.**

**2022 BUDGET REVIEW**

Steve O'Malley introduced Jane Klekamp as the one that would be speaking on the 2022 budget review. To expand on her experience, Steve assigned both the Public Works and the Planning, Resources and Development departments to report directly to Jane in the last year. Steve spoke on the experience Jane has with courts and human services, stating she is now busy with all the departments that report to this committee and indirectly to Steve. To demonstrate that knowledge and teamwork in budget preparation, Jane presented the highlights of the departments that report to this committee.

- **Facilities, Page 86:** Requesting an increase for a maintenance manager position that became vacant when Ryan Westpfahl became the Facilities Director.
- **Special Jail Assessment, Page 312:** Part of the fees and fines collected by the court system is used to maintain the jail budget. The county uses this towards the

**PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE**

**Monday, October 11, 2021**

**Page Two**

improvement of the jail or for costs that are related towards educational and medical services.

- **Solid Waste, Page 439:** There is an increase in budgeted revenues based on historical data.
- **Household Hazardous Materials, Page 453:** Each municipality is charged a fee for HHM at a rate of \$1.50 and then the county charges municipalities \$1.50 for each person, therefore each person is charged a county rate and a municipality rate and there is an agreement in place for those services. This is a joint operation between the County and the municipalities that is funded with property tax levy.
- **Highway, Page 456:** There is a decrease in one utility worker and an increase in a half-time custodian that will be paid for out of the machinery fund.

**NEXT COMMITTEE MEETING: November 1, 2021**

**FUTURE AGENDA ITEMS: NONE**

**ADJOURNMENT: MOTION** by Padesky/Doyle to adjourn. **Motion carried unanimously.**

**The meeting adjourned at 4:47 p.m.**

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next committee meeting. Carrie Kneifl, Recorder

For PW&I Consent Agenda 11/1/21

**Public Works and Infrastructure Committee  
Monday, November 1, 2021  
LEC Boulevard Project Update**

Subject: Update on LEC Boulevard Project

At the PWI meeting on Monday, August 9<sup>th</sup> the committee approved the LEC Boulevard Project to be awarded to Winona Nursery. Winona Nursery then went to the City of La Crosse to obtain a permit for the work and we learned that the project would have to be approved by the Parks and Recreation Board before that permit would be issued. The Parks and Recreation Board meets once a month, so we had to wait until the October 21<sup>st</sup> meeting to get on their agenda. Ryan Westpfahl attended the meeting virtually where the project was approved as presented. As we are now into colder weather, Winona Nursery has suggested that the project wait until the spring of 2022 to avoid stress on the new plants due to frost. The funds will be carried forward in March of 2022 to allow for the project to proceed as soon as the weather allows next spring.



*Highway Department*  
**County of La Crosse, Wisconsin**

301 Carlson Road • West Salem, Wisconsin 54669-9332  
(608) 786-3810 • Fax: (608) 786-3816  
www.lacrossecounty.org

**Joe Langeberg, PE**  
*Highway  
Commissioner/Engineer*

**Keith Back**  
*Assistant  
Highway Commissioner*

**Leif Nelson**  
*Patrol Superintendent*

**Tim Hammes**  
*Assistant  
Patrol Superintendent*

**Catherine Tschumper**  
*Shop Superintendent*

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**INTEROFFICE MEMORANDUM**

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**TO:** PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE  
**FROM:** JOE LANGEBERG  
**SUBJECT:** NOVEMBER 2021 MEETING EXPLANATION  
**DATE:** 10/28/2021  
**CC:** STEVE O'MALLEY, FILE

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- Approve WisDOT Discretionary Maintenance Agreement for Bridge Repair Material— WisDOT is offering us a \$10,530 Discretionary Maintenance Agreement to purchase and stage 530 tons of Heavy Riprap. This riprap will be used for future bridge slope repair work. This is a revenue contract for the Highway Department, I recommend approval, and request approval for the Highway Commissioner to sign WisDOT contract when received.
- Approve the 2022 WisDOT Routine Maintenance Agreement This is the contract under which the Highway Department performs State Highway Maintenance services for WisDOT within the boundaries of La Crosse County. This is a revenue contract for \$2,108,200, which is the same monetary commitment as the 2021, I recommend approval, and request approval for the Highway Commissioner to sign WisDOT contract when received.
- Approve the 2021-2022 Salt Bid. This is a WisDOT negotiated Bid. Cost is \$66.50 per ton. We will be purchasing 3,000 ton for the season. I recommend for approval.

Thank you for your time and continued support for Highway Department operations.

INCOMPLETE DRAFT

DISCRETIONARY MAINTENANCE AGREEMENT

Wisconsin Department of Transportation

Calendar year 2021

LA CROSSE COUNTY

The State of Wisconsin Department of Transportation (hereafter called the Department) authorizes the maintenance project herein described, and the above designated County, represented by its County Highway Committee and Highway Commissioner, agrees to perform such operations and furnish such materials as listed below. It is understood that the maintenance services authorized under this agreement shall be accomplished in compliance with state and federal law, the Highway Maintenance Manual and under the general direction of the Department. Payment for services provided under this agreement shall be made to the county based on actual labor, including fringe benefit costs, machinery allowances as specified in the current MAINTENANCE MANUAL, CHAPTER 2, and material purchases authorized by the Department. Such payment shall be made upon presentation of accounts itemized and verified in accordance with regulations of the Department.

In connection with the services provided under this agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s.51.05(5), sexual orientation, or national origin. This provision shall include, but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

The disclaimer language as contained in the State Highway Maintenance Manual is included in this agreement by reference. The County is obligated to provide services under this agreement only to the extent it receives Department funding for the same. The Department recognizes that the County does not warrant that maintenance funds provided by the Department are sufficient to provide for a uniform level of service or standard of state highway maintenance applicable to all situations. Certain factors, including but not limited to, weather restrictions and funding or labor shortages, may make universal, year-round compliance with the goals expressed within this manual impossible to achieve.

Estimated project cost		
Project ID	Description	Estimated project cost
0032-14-23	BRIDGE RIP RAP PHASE 1 SECURE AND STAGE MATERIAL FOR 13 VARIOUS STRUCTURES	\$10,530

Approvals

Total estimated project costs	
<i>By expenditure category</i>	
COUNTY LABOR	\$1,000
COUNTY EQUIPMENT	\$1,000
COUNTY MATERIALS	\$8,530
Total	\$10,530

INCOMPLETE DRAFT  
DISCRETIONARY MAINTENANCE AGREEMENT  
Wisconsin Department of Transportation

Calendar year 2021  
LA CROSSE COUNTY  
0032-14-23

BRIDGE RIP RAP PHASE 1 SECURE AND STAGE MATERIAL FOR 13 VARIOUS STRUCTURES

Activity codes	Descriptions
063	Waterway/Slope Repair

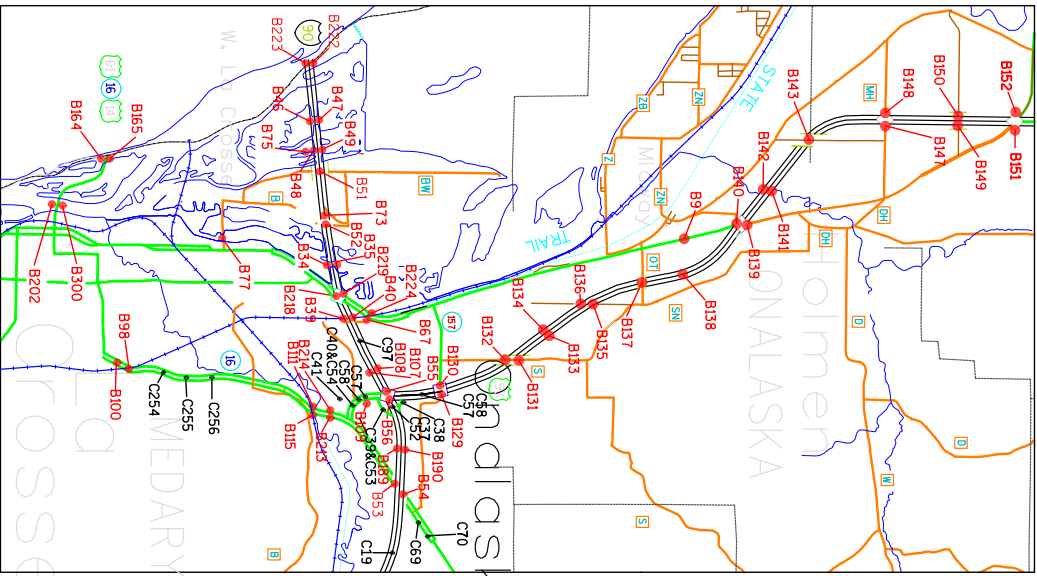
Job Id	County in which work will be done	Highway Number	Asset ID	Location	Earliest Start Date	Latest End Date	Attachment specific to this work?	Estimated Project Costs
	32 - LA CROSSE				10/25/2021	12/31/2021		\$10,530
Work Description: Pre Purchasing Rip Rap to be placed at various structures throughout the county in 2022.								

<b>Estimated project costs</b>	
COUNTY LABOR	\$1,000
COUNTY EQUIPMENT	\$1,000
COUNTY FURNISHED MATERIALS	\$8,530
<b>Total</b>	<b>\$10,530</b>

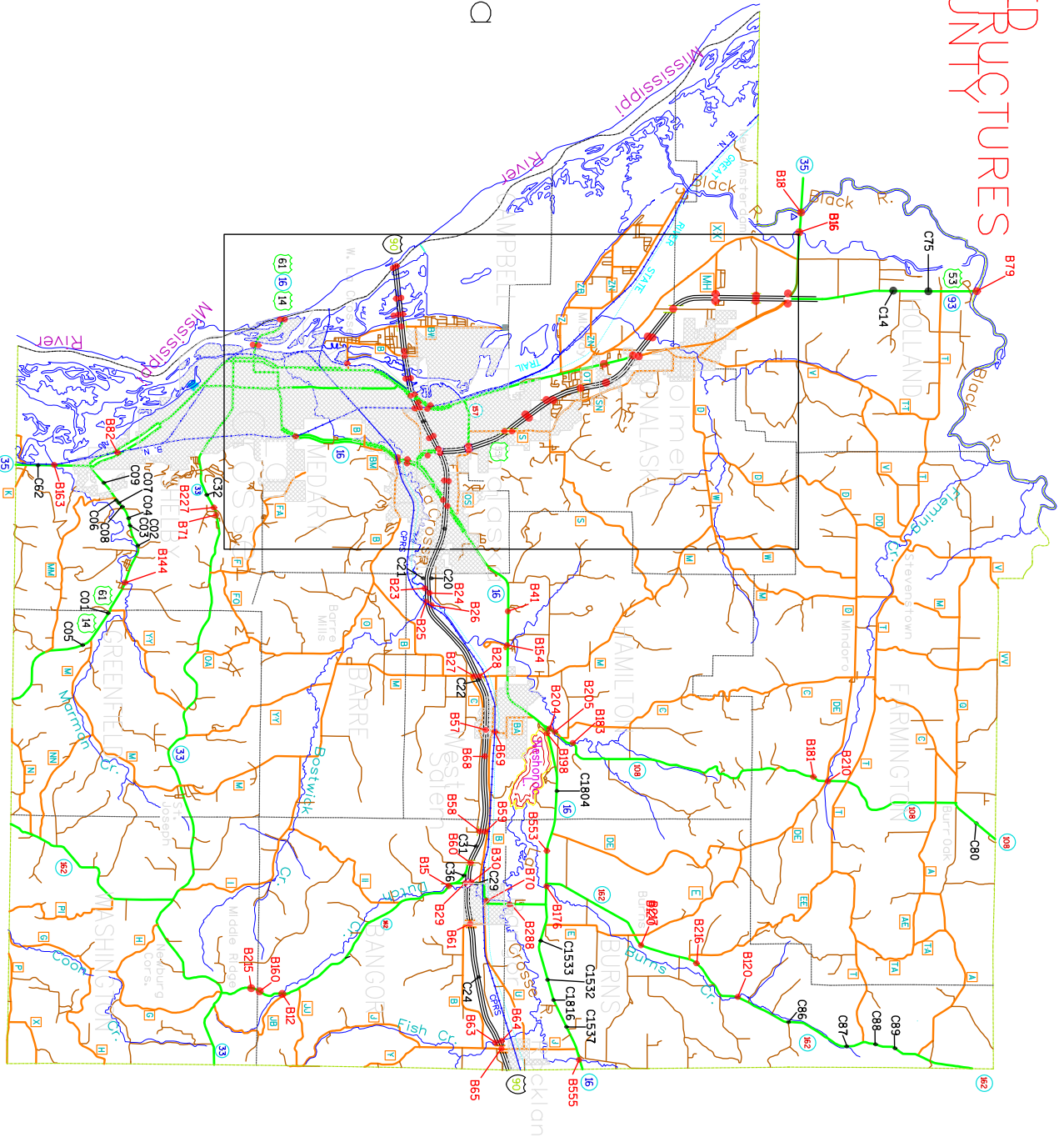
**0032-14-23 - Location Map**



# STATE OWNED BRIDGES & SMALL STRUCTURES CROSS-COUNTY



UPDATED 1/18/2008



**ROUTINE MAINTENANCE AGREEMENT**

Wisconsin Department of Transportation

Calendar year 2022

LA CROSSE COUNTY

The State of Wisconsin Department of Transportation (hereafter called the Department) authorizes the maintenance project herein described, and the above designated County, represented by its County Highway Committee and Highway Commissioner, agrees to perform such operations and furnish such materials as listed below. It is understood that the maintenance services authorized under this agreement shall be accomplished in compliance with state and federal law, the Highway Maintenance Manual and under the general direction of the Department. Payment for services provided under this agreement shall be made to the county based on actual labor, including fringe benefit costs, machinery allowances as specified in the current MAINTENANCE MANUAL, CHAPTER 2, and material purchases authorized by the Department. Such payment shall be made upon presentation of accounts itemized and verified in accordance with regulations of the Department.

In connection with the services provided under this agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s.51.05(5), sexual orientation, or national origin. This provision shall include, but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

The disclaimer language as contained in the State Highway Maintenance Manual is included in this agreement by reference. The County is obligated to provide services under this agreement only to the extent it receives Department funding for the same. The Department recognizes that the County does not warrant that maintenance funds provided by the Department are sufficient to provide for a uniform level of service or standard of state highway maintenance applicable to all situations. Certain factors, including but not limited to, weather restrictions and funding or labor shortages, may make universal, year-round compliance with the goals expressed within this manual impossible to achieve.

<b>Estimated county costs</b>		
By asset class project ID		
Asset class project ID	Asset class description	Estimated county costs
0032-01-01	Roadways - Asphalt	\$164,800
0032-01-03	Roadways - Concrete	\$90,000
0032-01-05	Roadways - Shoulders	\$60,000
0032-01-07	Miscellaneous Maintenance	\$100,000
0032-01-11	Winter	\$750,000
0032-01-21	Structures-RMA	\$140,000
0032-01-23	84.10	\$5,000
0032-01-31	Roadsides - Facilities	\$200,000
0032-01-33	Roadsides - Vegetation	\$200,000
0032-01-35	Roadsides-TIC/Rest Area	\$2,000
0032-01-40	Administration Non Patrol Supervision	\$223,600
0032-01-41	Administration Patrol Supervision	\$150,400
0032-01-51	Border-Minnesota	\$5,000
0032-01-53	Miscellaneous	\$5,200
0032-01-61	Traffic Sign Repair	\$12,200
Total		\$2,108,200

**Approvals**

<b>Total estimated county costs</b>	
By expenditure category	
COUNTY LABOR	\$856,800
COUNTY EQUIPMENT	\$734,450
COUNTY MATERIALS	\$184,500
ADMINISTRATIVE SUPPORT	\$332,450
Total	\$2,108,200

## Quote/Bid Form Budgeted Items

**Description of purchase:** Salt for the Winter Season 2021-2022.  
Bid was negotiated by WisDOT.

Vendor	Bid Amount / Rate/Cost
1. Morton Salt Inc	\$ 66.50/ ton picked up
2	\$
3.	\$
4.	\$
5.	\$

**Selected Vendor Number:** 1

**Please submit Quote Documentation with this form.**

Explanation of sole source purchase or of selected vendor that has not proposed the lowest bid amount/rate:

We will be purchasing 3,000 ton for this season with an additional 600 ton optional.  
The 2020-2021 winter season we purchased 6,000 ton.



## LA CROSSE COUNTY

Exceptional services. Extraordinary place.

Facilities Department  
Ryan Westpfahl, Director

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### INTEROFFICE MEMORANDUM

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**TO:** Public Works and Infrastructure Committee  
**FROM:** Ryan Westpfahl  
**SUBJECT:** November 1<sup>st</sup> meeting outline  
**DATE:** October 28, 2021  
**CC:** Steve O'Malley

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Resolution RE: Approval of Intent to Convey the Property Known as "Mindoro County Park" to the Town of Farmington.

- La Crosse County owns and maintains a 114-acre parcel of land known as "Mindoro County Park" which is a community park located one half mile west of the community of Mindoro. There have been discussions between the County of La Crosse and the Town of Farmington regarding the County conveying the parcel of land known as "Mindoro County Park" to the Town of Farmington.



**RESOLUTION # \_\_\_\_\_**

**TO: HONORABLE MEMBERS OF THE LA CROSSE COUNTY BOARD OF SUPERVISORS**

**ITEM # \_\_\_\_\_**  
**BOARD ACTION**

Adopted: \_\_\_\_\_  
For: \_\_\_\_\_  
Against: \_\_\_\_\_  
Abstain: \_\_\_\_\_  
Abs/Excd: \_\_\_\_\_  
Vote Req: \_\_\_\_\_  
Other Action: \_\_\_\_\_

**PUBLIC WORKS & INFRASTRUCTURE COMMITTEE ACTION**

Adopted: \_\_\_\_\_  
For: \_\_\_\_\_  
Against: \_\_\_\_\_  
Abstain: \_\_\_\_\_  
Abs/Excd: \_\_\_\_\_

**EXECUTIVE COMMITTEE ACTION**

Adopted: \_\_\_\_\_  
For: \_\_\_\_\_  
Against: \_\_\_\_\_  
Abstain: \_\_\_\_\_  
Abs/Excd: \_\_\_\_\_

**RE: APPROVAL OF INTENT TO CONVEY THE PROPERTY KNOWN AS "MINDORO COUNTY PARK" TO THE TOWN OF FARMINGTON**

**WHEREAS**, La Crosse County owns and maintains a 114 acre parcel of land known as "Mindoro County Park" which is a community park located one half mile west of the community of Mindoro on CTH D in the Town of Farmington; and,

**WHEREAS**, there have been discussions between the County of La Crosse and the Town of Farmington regarding the County conveying the parcel of land known as "Mindoro County Park" to the Town; and,

**WHEREAS**, the following conditions of transfer have been agreed to:

1. The County Administrator's proposed 2022 budget includes a one-time provision of \$75,000 for the purpose of improvements to the park.
2. Both parties are aware that the County and the parkland were the subject of federal Land and Water Conservation (LAWCON/LWCF) grant funds in the 1970s. This grant requires that the land continue to be maintained as park/recreation land accessible to the public subject to the rules and limitations of the of the grant.
3. Both parties are aware that any transfer of land would also need to be approved by the Wisconsin DNR as the grant manager for the Land and Water Conservation program.
4. La Crosse County will continue to maintain the property until such time as the property transfer ownership. At the time of transfer, all maintenance would be assumed by the new property owners.

**NOW THEREFORE BE IT RESOLVED**, that, contingent upon the Town of Farmington's acceptance and approval and approval by the Wisconsin State DNR, the La Crosse County Board hereby states its intent to convey to the Town of Farmington 114 acres of parkland currently known as "Mindoro County Park"; and

**BE IT FURTHER RESOLVED**, that the County Board Chair and County Clerk shall be authorized to execute any documents to convey such title to the Town of Farmington, approval of the conveyance and any other necessary agreements by Corporation Counsel.

**FISCAL NOTE:** The one-time \$75,000 allocation for improvements to the Park is in the proposed 2022 budget. After transfer of the park, the County will have no further financial obligation. Until transfer, cost for maintenance of the park are included in the Facilities budget.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**RECORDING CLERK**

\_\_\_\_\_  
**RECORDING CLERK**

	Reviewed Only	Recommended	Not Recommended
Co. Admin.	_____	_____	_____
Fin. Director	_____	_____	_____
Corp. Counsel	_____	_____	_____
Board Chair	_____	_____	_____

Requested By: Steve O'Malley
Date Requested: October 25, 2021
Drafted By: Corporation Counsel

Adopted by the La Crosse County Board this \_\_\_\_\_ Day of \_\_\_\_\_, 2021