

LA CROSSE COUNTY NOTICE OF MEETING

COMMITTEE OR BOARD:	PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE	
DATE OF MEETING:	MONDAY, MAY 10, 2021	
MEETING PLACE:	Administrative Center, County Board Room 1700 212 6TH Street N, La Crosse WI 54601 Click here to join the meeting	
TIME OF MEETING:	4:30 P.M.	
1.	Call to Order/Roll Call	
2.	Public Comment **Please see below on how to sign up for making public comment**	
3.	Approve PWI Minutes of April 12, 2021	
4.	Consent Agenda (Informational): a. 2020 Park System Statistical Report (Electronic Doc)	
5.	Conference/Meeting Report	
6.	Resolution Re: Authorization to Sell Unimproved Parcel in the Village of West Salem	
7.	Award CTH VP Masonry Bridge Wall Repair	
8.	Approve the 2020 Highway Department Financial Report	
9.	Approve WisDOT Discretionary Maintenance Agreement for Concrete Repair	
10.	Approve Discretionary Maintenance Agreement for New St. Joe's Salt Shed	
11.	Next Committee Meeting: June 7, 2021	
12.	Future Agenda Items	
13.	Adjourn	
NEWS MEDIA	DEPARTMENTS/STAFF	COMMITTEE MEMBERS
La Crosse Tribune Other Media	County Board Chair County Administrator	Randy Erickson, Chair Ralph Geary
OTHERS:	County Clerk	Steve Doyle
<u>Email:</u> Sharon Davidson	Facilities	Maureen Freedland Matt Nikolay
Megan DeVore Jackie Eastwood Peg Isola Larry Hougom Gary Hougom Andrea Richmond	<u>Email:</u> Ron Chamberlain Jadd Stilwell Ryan Westpfahl Mary Kaufmann Keith Back Bryan Jostad	Pam Viner Gary Padesky

COMMITTEE MEMBERS: If unable to attend, call the County Clerk's Office at 785-9581.

****PUBLIC COMMENT:** Individuals may make a public comment in person or virtually. For individuals intending on making a virtual public comment, **please register at least 24-hours** in advance by emailing publiccomment@lacrossecounty.org or leave a message at 785-9700. Please include your name and email address you will be using to connect with the committee, along with the name of the committee you would like to provide a public comment.

The Committee may receive information from the public, but the Committee reserves the right to limit the time that the public may comment and the degree to which members of the public may participate in the meeting.

PERSONS WITH DISABILITIES: If you need accommodations to attend this meeting, please call the County Clerk's Office at 785-9581 ASAP.

DATE POSTED: May 5, 2021

**This meeting may be recorded, and any such recording is subject to
Disclosure under the Wisconsin Open Records Law**

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE
Monday, April 12, 2021
Room 1700, County Board Room
4:30 p.m.

MEMBERS PRESENT:	Chair Randy Erickson, Ralph Geary, Matt Nikolay, Maureen Freedland, Gary Padesky, Pam Viner
MEMBERS EXCUSED:	Steve Doyle
MEMBERS ABSENT:	None
OTHERS PRESENT:	Steve O'Malley, Ron Chamberlain, Keith Back, Ryan Westpfahl, Mary Kaufmann, Megan DeVore, Jane Klekamp, Erin Klar, Jadd Stillwell, Eric Timmons, Sharon Davidson

CALL TO ORDER: Chair Randy Erickson called the meeting to order at 4:31 p.m.

PUBLIC COMMENT: NONE

APPROVE MINUTES OF THE MARCH 8, 2021 PWI COMMITTEE MEETING

MOTION by Padesky/Freedland to approve the minutes of the March 8, 2021 PWI Committee Meeting. **Motion carried unanimously with one excused - Doyle.**

CONSENT AGENDA (INFORMATIONAL):

- a. 2020 Highway Department Annual Report Review

CONFERENCE/MEETING REPORT: NONE

RESOLUTION RE: APPROVAL OF LANDFILL SITING AGREEMENT BETWEEN LA CROSSE COUNTY AND THE CITY OF LA CROSSE AND THE CITY OF ONALASKA

On October 22, 2019, the County submitted an Initial Site Report to the Wisconsin DNR in connection with the County's intention to expand the current landfill facility on property located within La Crosse and Onalaska. On January 16, 2021, the DNR issued a positive opinion letter in connection with the ISR. The City of La Crosse and the City of Onalaska both adopted and filed a siting resolution with the Wisconsin Waste Facility Siting Board and then each City appointed four members to serve on the negotiating committee and filed a Statement of Economic Interest as required. **MOTION** by Freedland/Viner to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVE THE ANNUAL HHM REPORT

This report was reviewed last month. **MOTION** by Freedland/Padesky to approve. **Motion carried unanimously with one excused – Doyle.**

RESOLUTION RE: APPROVAL OF DEVELOPMENT OF A DOG PARK AT VETERAN'S MEMORIAL PARK

La Crosse County Facilities Department has been approached by a group of citizens requesting consideration of the addition of a dog park at Veteran's Memorial park. They have indicated that they would raise money and donate the funds required for the installation of fencing and other necessary changes to provide a safe, enclosed area for such a dog park. The identified area is in the southeast section of the park and as long as the plans for the dog park enclosure address any concerns that the Facilities Department has, then the Facilities Department is not opposed to the addition of a dog park enclosure in the identified area. The Facilities Director is recommending approval. **MOTION** by Nikolay/Geary to approve. Discussion ensued. **Motion carried unanimously with one excused – Doyle.**

ORDINANCE TO AMEND SECTION 19.07 OF CHAPTER 19 ENTITLED "PARKS" OF THE GENERAL CODE OF LA CROSSE COUNTY, WISCONSIN

This amendment provides an exception which allows dogs to be off leash in the fenced-in area designated as the dog park at Veteran's Memorial Park. **MOTION** by Padesky/Geary to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVE LEC REROOFING BID

In 2020, four bids were received, and Ledegar Roofing was awarded the bid for \$97,000. This is a two-step roofing process, and this is the 2nd step. The first step was completed in 2020. The Facilities Director is asking for approval. **MOTION** by Geary/Viner to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVAL OF THE LA CROSSE COUNTY COON CREEK AND FLEMING CREEK SNOWMOBILE BRIDGES BID

La Crosse County received Snowmobile Trail Aids Grants from the State of Wisconsin Department of Natural Resources to replace two (2) snowmobile bridges located within La Crosse County. One bridge spans Coon Creek and is located in the Town of Washington and has grant amount of \$115,000. The second bridge also crosses Coon Creek and is located in the Town of Washington and has grant amount of \$115,000. Bid documents were sent directly to bridge builders. Bids were due on April 1st and the Facilities Department received three proposals. An evaluation team consisting of the Facilities Director, Parks Manager and the Purchasing Manager reviewed the proposals and recommends Anderson Bridges, LLC. **MOTION** by Viner/Nikolay to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVE STATE BID FOR CREW LEADER VEHICLES

The Highway Department needs 2 crew leader vehicles which are identified in the 2021 equipment budget. The State bid is \$100,396 for 2 each 16,500 GVWR 4WD crew cab pick up trucks, 2022 Ford Super Duty F-450s. The Highway Commissioner recommends approval. **MOTION** by Padesky/Geary to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVE WISDOT DISCRETIONARY MAINTENANCE AGREEMENT FOR BRIDGE WASHING

The WisDOT would like La Crosse County to perform the maintenance operation of bridge washing under a DMA. This is a revenue contract for \$62,000 and the Highway Commissioner recommends approval. **MOTION** by Padesky/Geary to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVE 2021 MATERIALS BIDS

This is the annual materials bids and since transportation and schedule are factors in deciding which bid is in the best interests of the County, the Highway Commissioner recommends approving all the bids. **MOTION** by Viner/Padesky to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVE CTH YY (STH 33 TO STH 14/61) COLD-IN PLACE RECYCLING BID

Two bids were received, and Mathy Construction was the lowest bid at \$4.32/yd. The Highway Commissioner recommends awarding to Mathy Construction. **MOTION** by Nikolay/Padesky to approve. **Motion carried unanimously with one excused – Doyle.**

APPROVE 2021 INVASIVE SPECIES SPRAYING BID

Three bids were received and OSI was the low bid for a 3-year contract. The Highway Commissioner recommends awarding to OSI for \$14,720 (2021), \$15,456 (2022), and \$16,229(2023). Discussion ensued. **MOTION** by Viner/Geary to approve. **Motion carried unanimously with one excused – Doyle.**

NEXT COMMITTEE MEETING: May 10, 2021

FUTURE AGENDA ITEMS:

- Highway Department will bring proposals for additional projects in May.
- Update from Highway Department on unmet needs for roads.

ADJOURNMENT: MOTION by Padesky/Nikolay to adjourn. **Motion carried unanimously with one excused – Doyle.**

The meeting adjourned at 5:14 p.m.

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting. Erin Klar, Recorder



LA CROSSE COUNTY
Exceptional services. Extraordinary place.

Facilities Department
Ryan Westpfahl, Director

INTEROFFICE MEMORANDUM

TO: Public Works and Infrastructure Committee
FROM: Ryan Westpfahl
SUBJECT: May 10th meeting outline
DATE: May 3, 2021
CC: Steve O'Malley

2020 Park System Statistical Report (Electronic Doc)

Resolution Re: Authorization to Sell Unimproved Parcel in the Village of West Salem

- La Crosse County acquired title to certain property in the Village of West Salem, computer parcel number 16-240-1, pursuant to a tax foreclosure action which concluded in 2015 and the sale and minimum bid required for the real estate were advertised by publication in 2015. There were no responsive bids received at that time, nor in the years since; and Steven Falkenberg, who owns property immediately adjoining this parcel now desires to purchase said property by paying the sum of \$10, which is more than the previously advertised minimum bid of \$5.



PARK SYSTEM STATISTICAL REPORT 2020

La Crosse County
Facilities Department



Highlights:

- *Park Shelter Reservations and Usage*
- *Goose Island Campground*
- *Veterans Memorial Campground*

**LA CROSSE COUNTY
PARK SYSTEM
2020**

PARKS

Goose Island
Veterans Memorial
Swarthout-Neshonoc
Neshonoc South
Mindoro

CAMPGROUNDS

Goose Island
Managed by the La Crosse County Facilities Department
350+ Campsites

Veterans Memorial
James and Darlene Guinn, Managers
120+ Campsites

Season: April through October

STAFF

James M. SperopulosDirector
Mary Kaufmann.....Parks/Office Manager
Crystle GroomAccount Clerk
Carrie Kneifl.....Clerk

Goose Island Crew:
Stuart Sill, Crew Leader
Jon Pedretti
Jamie Ruppel (hired November 2020)
Luke Kilmer (left in August 2020)

Veterans Memorial Crew:
Jeff Koltermann, Crew Leader
Bill Osgood



SHELTER STATISTICS

SHELTERS

Goose Island..... 5 shelters
 Neshonoc 1 shelter
 Veterans 4 shelters

REASON FOR RENTING SHELTER

	2020		2019		2018		2017		2016	
Family Picnic	42	32%	89	37%	95	34%	94	33%	99	34%
Private Party	28	21%	45	19%	55	20%	55	20%	67	23%
Graduations	37	28%	39	17%	61	22%	48	17%	54	18%
Businesses	1	1%	11	4%	9	3%	12	4%	5	1%
School Event	0	0%	6	3%	4	1%	5	2%	8	3%
Organizations	1	1%	26	12%	26	9%	29	10%	23	8%
Receptions	5	3%	1	.5%	4	1%	8	3%	3	1%
Shower	14	10%	11	5%	12	4%	5	2%	6	2%
Scout Troop	0	0%	0	0%	0	0%	2	1%	2	1%
Church	4	2%	5	2%	6	2%	10	4%	8	3%
Wedding	3	2%	4	3%	5	2%	10	4%	15	5%
Class Reunion	0	0%	1	.5%	2	1%	1	0%	4	1%



RESIDENCE OF SHELTER RENTER

	2020	2019	2018	2017	2016
<i>Goose Island</i>					
City of La Crosse	41	51	70	87	85
City of Onalaska	3	0	6	12	9
Village of Holmen	1	3	4	3	2
Village of West Salem	0	3	5	5	3
County of La Crosse	3	0	17	0	2
State of Wisconsin	3	13	13	17	21
Out of State	4	4	0	2	6

Neshonoc

City of La Crosse	3	9	9	10	11
City of Onalaska	1	2	2	4	2
Village of Holmen	1	4	2	0	3
Village of West Salem	3	17	24	15	17
County of La Crosse	4	2	1	0	3
State of Wisconsin	4	3	2	4	2
Out of State	1	0	0	0	0

Veterans Memorial

City of La Crosse	14	52	39	34	24
City of Onalaska	6	11	16	18	22
Village of Holmen	2	10	4	8	8
Village of West Salem	27	35	34	37	48
County of La Crosse	3	6	8	0	6
State of Wisconsin	7	10	17	14	13
Out of State	4	5	6	9	7



TOTAL SHELTER RESERVATIONS

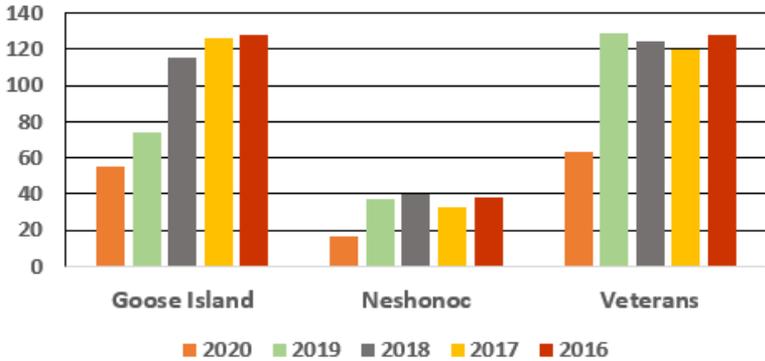
	2020	2019	2018	2017	2016
Goose Island	55	74	115	126	128
Neshonoc	17	37	40	33	38
Veterans	63	129	124	120	128
	135	240	279	279	294

MONTHLY USAGE

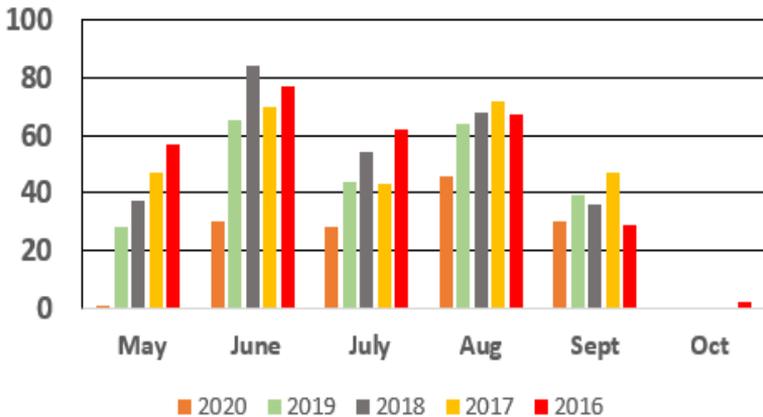
	2020	2019	2018	2017	2016
May	1	28	37	47	57
June	30	65	84	70	77
July	28	44	54	43	62
August	46	64	68	72	67
September	30	39	36	47	29
October	0	0	0	0	2
	135	240	279	279	294



TOTAL SHELTER RESERVATIONS



MONTHLY USAGE



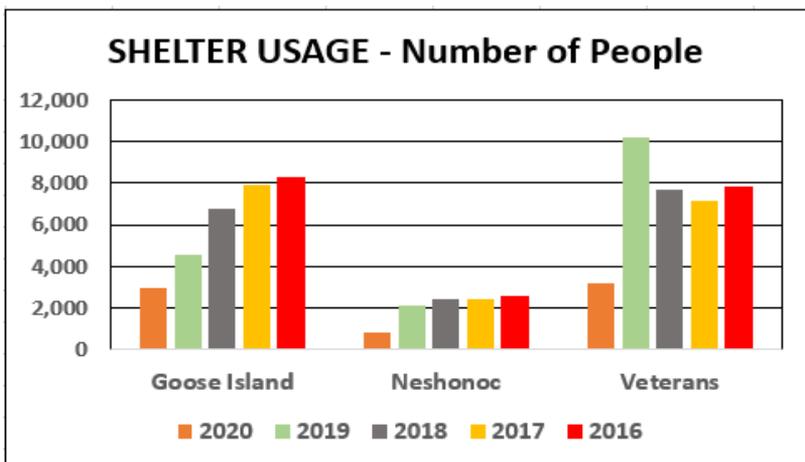
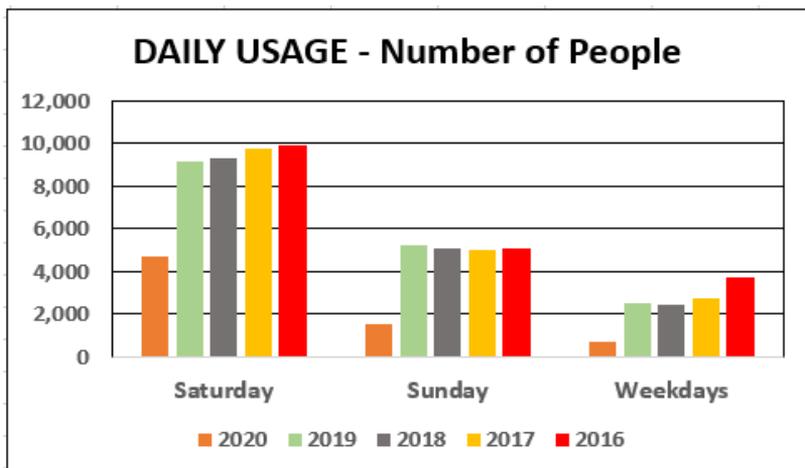


DAILY USAGE — Number of People

	2020	2019	2018	2017	2016
Saturday	4,705	9,182	9,331	9,760	9,912
Sunday	1,554	5,270	5,052	5,015	5,110
Weekdays	722	2,485	2,414	2,715	3,755
	6,981	16,937	16,797	17,490	18,777

SHELTER USAGE — Number of People

	2020	2019	2018	2017	2016
Goose Island	2,991	4,587	6,740	7,947	8,325
Neshonoc	797	2,150	2,387	2,405	2,605
Veterans	3,193	10,200	7,670	7,138	7,847
	6,981	16,937	16,797	17,490	18,777





CAMPING STATISTICS

NUMBER OF NIGHTS—Goose Island Campground

	2020	2019	2018	2017	2016
Reg Rate	6,772	4,661	5,262	6,448	6,777
SR Citizen	2,620	2,173	2,358	1,895	1,995
Monthly	1,764	1,344	1,848	1,943	2,156
Free Night	180	154	177	202	181
Seasonal	13,860	13,860	13,929	13,860	13,860
	25,196	22,192	23,574	24,348	24,969

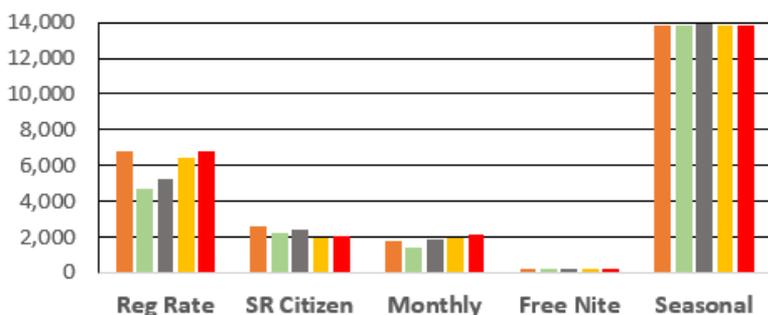
NUMBER OF NIGHTS—Veterans Memorial Campground

	2020	2019	2018	2017	2016
Reg Rate	1,786	1,998	2,039	2,273	2,237
SR Citizen	1,623	2,195	1,642	1,620	1,584
Monthly	3,612	4,088	3,696	2,744	2,632
Free Night	105	159	99	101	108
Seasonal	2,434	2,520	2,520	2,520	2,520
	9,560	10,960	9,996	9,258	9,081



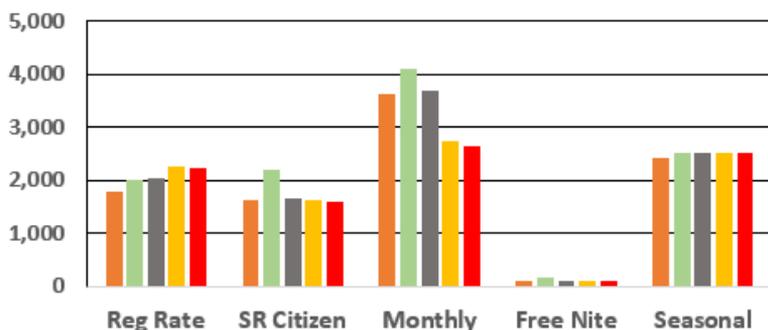
NUMBER OF NIGHTS- Goose Island

2020 2019 2018 2017 2016



NUMBER OF NIGHTS - VT Memorial

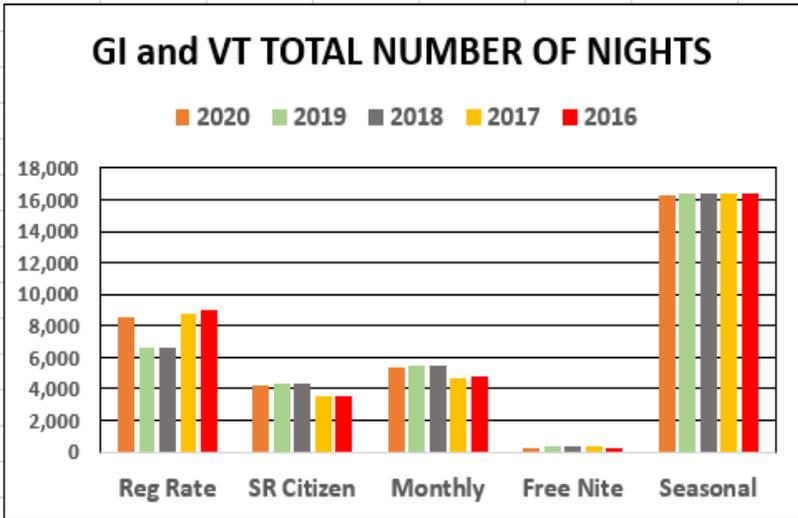
2020 2019 2018 2017 2016





NUMBER OF NIGHTS — Both GI and VT Campgrounds

	2020	2019	2018	2017	2016
Reg Rate	8,558	6,659	7,301	8,721	9,014
SR Citizen	4,243	4,368	4,000	3,515	3,579
Monthly	5,376	5,432	5,544	4,687	4,788
Free Nite	285	313	276	303	289
Seasonal	16,294	16,380	16,449	16,380	16,380
Total	34,756	33,152	33,570	33,606	34,050





RESIDENCE OF CAMPER
NIGHTS — Both Goose Island and Veterans Memorial

	<u>GI</u>	<u>VT</u>		<u>GI</u>	<u>VT</u>
Alabama	20	0	Nebraska	29	5
Alaska	0	3	Nevada	6	1
Arizona	39	336	New Hampshire	8	4
Arkansas	3	3	New Jersey	7	1
California	78	4	New Mexico	0	0
Colorado	36	6	New York	18	2
Connecticut	8	1	North Carolina	22	6
Delaware	0	0	North Dakota	8	0
Florida	42	117	Ohio	35	34
Georgia	35	70	Oklahoma	18	0
Hawaii	2	0	Oregon	14	1
Idaho	21	3	Pennsylvania	17	7
Illinois	961	75	Rhode Island	1	1
Indiana	38	14	South Carolina	34	2
Iowa	502	143	South Dakota	105	123
Kansas	11	8	Tennessee	31	14
Kentucky	18	0	Texas	95	28
Louisiana	0	14	Utah	2	4
Maine	5	0	Vermont	120	0
Maryland	12	1	Virginia	6	15
Massachusetts	10	5	Washington	26	7
Michigan	72	21	West Virginia	0	4
Minnesota	2,180	469	Wisconsin	20,385	7,984
Mississippi	0	0	Wyoming	6	1
Missouri	93	20	State Unknown	5	0
Montana	1	2	Foreign Country	11	1
			TOTAL	25,196	9,560



PARTY NUMBER – Goose Island Campground

	2020	2019	2018	2017	2016
Reg Rate	25,733	17,712	19,996	24,503	25,754
SR Citizen	9,956	8,257	8,960	7,201	7,581
Monthly	6,703	5,107	7,022	7,383	8,193
Free Nite	684	585	673	767	688
Seasonal	52,668	52,668	52,930	52,668	52,668
	95,744	84,329	89,581	92,522	94,884

PARTY NUMBER – Veterans Memorial Campground

	2020	2019	2018	2017	2016
Reg Rate	6,787	7,592	7,748	8,638	8,504
SR Citizen	6,167	8,341	6,240	6,156	6,019
Monthly	13,726	15,534	14,045	10,427	10,002
Free Nite	399	604	376	383	410
Seasonal	9,249	9,576	9,576	9,576	9,576
	36,328	41,647	37,985	35,180	34,511

NOTE:

Party number statistics are estimated using an average party number of 3.8 people per camper night. This average party number was calculated through research performed by the Wisconsin Department of Tourism and reported in the “2004 Profile of Wisconsin’s Campers.”



RESIDENCE OF CAMPERS BY PARTY NUMBER — Both Goose Island and Veterans Memorial

	<u>GI</u>	<u>VT</u>		<u>GI</u>	<u>VT</u>
Alabama	76	0	Nebraska	110	19
Alaska	0	11	Nevada	23	4
Arizona	148	1,277	New Hampshire	31	15
Arkansas	11	11	New Jersey	27	4
California	296	15	New Mexico	0	0
Colorado	137	23	New York	69	8
Connecticut	31	4	North Carolina	84	23
Delaware	0	0	North Dakota	30	0
Florida	160	351	Ohio	133	129
Georgia	133	266	Oklahoma	68	0
Hawaii	8	0	Oregon	53	4
Idaho	80	11	Pennsylvania	65	27
Illinois	3,652	285	Rhode Island	4	4
Indiana	144	53	South Carolina	129	8
Iowa	1,908	543	South Dakota	399	467
Kansas	42	30	Tennessee	118	53
Kentucky	68	0	Texas	361	106
Louisiana	0	53	Utah	8	15
Maine	19	0	Vermont	456	0
Maryland	46	4	Virginia	23	57
Massachusetts	38	19	Washington	99	27
Michigan	274	80	West Virginia	0	15
Minnesota	8,284	1,782	Wisconsin	77,458	30,433
Mississippi	0	0	Wyoming	23	4
Missouri	353	76	State Unknown	19	0
Montana	4	8	Foreign Country	42	4
			TOTAL	95,744	36,328



TRAFFIC STATISTICS

Goose Island Traffic Counter Monthly Count

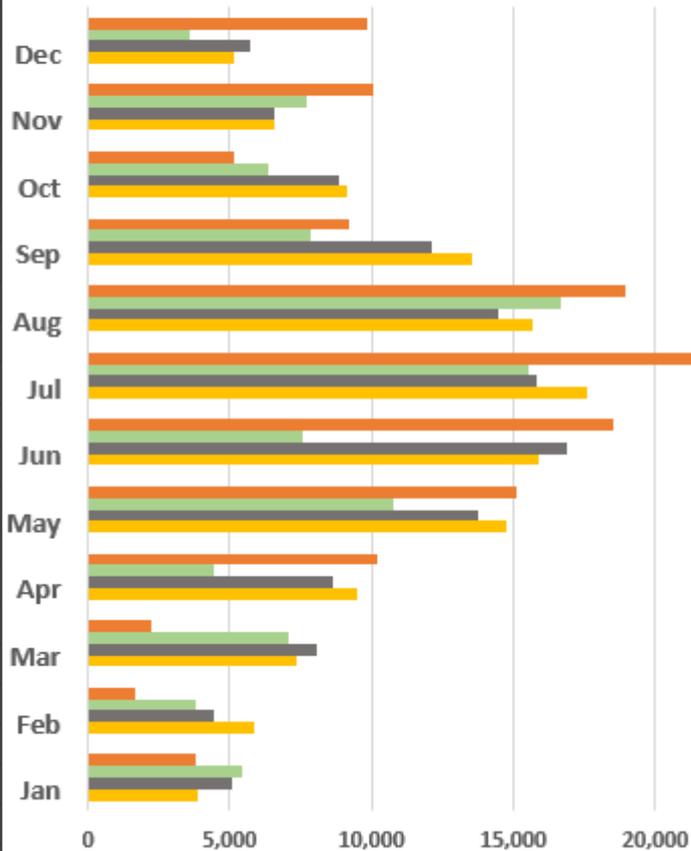
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
January	3,777	5,404	5,038	3,838
February	1,630	3,816	4,446	5,850
March	2,204	7,070	8,057	7,367
April	10,210	4,442	8,658	9,449
May	15,114	10,745	13,771	14,761
June	18,519	7,526	16,890	15,897
July	22,875	15,551	15,788	17,566
August	18,962	16,673	14,444	15,644
September	9,209	7,830	12,111	13,563
October	5,127	6,365	8,827	9,109
November	10,041	7,735	6,541	6,600
December	9,860	3,588	5,746	5,172
TOTAL	127,528	96,745	120,317	124,816

**A traffic counter was installed on
County Road GI in October of 2013.
The counter counts all vehicles
entering Goose Island.**



GI TRAFFIC COUNTER Monthly Count

2020 2019 2018 2017





PUBLIC WORKS & INFRASTRUCTURE COMMITTEE

FROM JAN 2020 - APRIL 2020

PATRICK BARLOW-CHAIR

MAUREEN FREEDLAND

RALPH GEARY

RAY EBERT

STEVE DOYLE

RANDY ERICKSON

MATT NIKOLAY

FROM MAY 2020-DEC 2020

RANDY ERICKSON- CHAIR

MAUREEN FREEDLAND

RALPH GEARY

STEVE DOYLE

MATT NIKOLAY

GARY PADESKY

JOE KOVACEVICH



LA CROSSE COUNTY

Exceptional services. Extraordinary place.

**La Crosse County
Facilities Department**

212 6th Street North, Room 1800
La Crosse, WI 54601

Phone: 608-785-9770

Fax: 608-785-5714

E-mail: facilities@lacrossecounty.org

www.lacrossecounty.org



RESOLUTION # _____

TO: HONORABLE MEMBERS OF THE LA CROSSE COUNTY BOARD OF SUPERVISORS

ITEM # _____

BOARD ACTION

Adopted: _____
For: _____
Against: _____
Abstain: _____
Abs/Excd: _____
Vote Req: _____
Other Action: _____

PUBLIC WORKS & INFRASTRUCTURE COMMITTEE ACTION

Adopted: _____
For: _____
Against: _____
Abstain: _____
Abs/Excd: _____

RE: AUTHORIZATION TO SELL UNIMPROVED PARCEL IN THE VILLAGE OF WEST SALEM

WHEREAS, La Crosse County acquired title to certain property in the Village of West Salem, computer parcel number 16-240-1, pursuant to a tax foreclosure action which concluded in 2015; and,

WHEREAS, the sale and minimum bid required for the real estate were advertised by publication in 2015, as required by law, pursuant to s. 75.69, Wis. Stats.; and,

WHEREAS, no responsive bids were received at that time, nor in the years since; and,

WHEREAS, Steven Falkenberg, who owns property immediately adjoining parcel number 16-2401-1, now desires to purchase said property by paying the sum of \$10, which is more than the previously advertised minimum bid of \$5; and,

WHEREAS, this offer to purchase was accepted by the Public Works & Infrastructure Committee; and,

NOW, THEREFORE BE IT RESOLVED, that the La Crosse County Board approves the sale of computer parcel number 16-240-1, to Steven Falkenberg, whose offer to purchase was accepted by the Public Works & Infrastructure Committee.

BE IT FURTHER RESOLVED, that the County Board Chair and County Clerk are hereby authorized to execute any legal documents necessary to accomplish the sale of said property, after approval of Corporation Counsel.

FISCAL NOTE: the revenue from the sale of tax delinquent property will be applied toward satisfying outstanding taxes, interest and penalty. Any surplus funds in excess of taxes, interest and penalty shall be deposited in 100.145.1000-48309.00 Foreclosure Revenue.

Date: _____

Date: _____

PUBLIC WORKS & INFRASTRUCTURE COMMITTEE CHAIR

RECORDING CLERK

	Reviewed Only	Recommended	Not Recommended
Co. Admin.	_____	_____	_____
Fin. Director	_____	_____	_____
Corp. Counsel	_____	_____	_____
Board Chair	_____	_____	_____

Requested By: Amy Twitchell
Date Requested: May 4, 2021
Drafted By: Corporation Counsel

Adopted by the La Crosse County Board this _____ Day of _____, 2021





LA CROSSE COUNTY

Ronald Chamberlain
Commissioner

Keith Back
Assistant Commissioner

Joseph Langeberg, PE
Highway Engineer

Highway Department
301 Carlson Road ~ West Salem, Wisconsin 54669-9332
(608) 786-3810 Fax (608) 786-3816
www.lacrossecounty.org

Leif Nelson
Patrol Superintendent

Tim Hammes
Assistant Superintendent

Robert Boecher
Shop Superintendent

INTEROFFICE MEMORANDUM

TO: PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE
FROM: RON CHAMBERLAIN 
SUBJECT: MAY 2021 MEETING EXPLANATION
DATE: 5/4/2021
CC: STEVE O'MALLEY, FILE

- Award CTH VP Masonry Bridge wall Repair – The concrete wall on the CTH VP bridge over Vets park pond is in need of repair. We bid the project out and had one bid submitted, from Fowler Hammer for \$115,140. This is not a budgeted project and will be paid for out of fund balance. I recommend approval as it needs to be completed before it gets worse.
- Approve the 2020 Highway Department Financial Report – Last month you received the 2020 Highway Department Financial Report as part of the consent agenda, I would ask that you approve it this month. This is an annual requirement that is defined by State Statute.
- Approve WisDOT Discretionary Maintenance Agreement for Concrete Repair – This is a \$97,576 revenue contract for the County to perform concrete repair on STH 53 for WisDOT. I recommend approval
- Approve Discretionary Maintenance Agreement for New St. Joe's Salt Shed – This is a contract for passing thru the costs of the new WisDOT St. Joe's Salt Shed to WisDOT. The contract is for \$400,000, and I recommend approval.

For the May 2021 meeting I will be in the UP on vacation so Keith will be taking my place at the meeting. Thank you for your time and continued support for Highway Department operations.

Quote/Bid Form Budgeted Items

Description of purchase: Repair Masonry Retaining Wall on Bridge on CTH VP.

Vendor	Bid Amount / Rate/Cost
1. Fowler & Hammer Inc.	\$ 115,140.00
2.	\$
3.	\$
4.	\$
5.	\$

Selected Vendor Number: 1

Please submit Quote Documentation with this form.

Explanation of sole source purchase or of selected vendor that has not proposed the lowest bid amount/rate:

This was the only bid received for this project.

LA CROSSE COUNTY HIGHWAY DEPARTMENT
REQUEST FOR Bid:
CTH VP Masonry Retaining Wall Repair
April 12, 2021

The La Crosse County Highway Department is requesting Bid for CTH VP Masonry Retaining Wall Repair. The bids must meet the specifications and estimated quantities listed below. Work is anticipated to be completed between June 1 and September 2, 2021. Location map and retaining wall photos enclosed.

Estimated Quantities and Specifications:

- 1) South East Corner 12 linear feet of retaining wall repair.
- 2) North west corner 45 linear feet of retaining wall repair.
- 3) Remove and replace approximately 240 sf 4 inch concrete sidewalk.
- 4) Plumb and stabilize damaged wall sections.
- 5) Install drainage system behind wall. (drain tile, washed rock)
- 6) Tuck point connection between tilting wall and plumb section.
- 7) Backfill and compact excavation areas.
- 8) Repair rail area of wall include replacing timber rails with new treated wooden rails (8 total).
- 9) Complete all erosion control required by La Crosse County Facilities and DNR.
- 10) On roadway side, backfill the last 14 inches with 12 inches 1 1/4" base aggregate.
- 11) Saw cut existing roadway asphalt for patch areas.
- 12) La Crosse County Highway Department will pave, roadway section patches, with HMA.
- 13) During repair work, one 11-foot-wide traffic lane will be open for park access.
- 14) Traffic control devices to be supplied by La Crosse County Highway Department.
- 15) Contractors responsible maintaining traffic control setup. See WisDOT SDD sd-15d32 enclosed.
- 16) Besides the estimated quantities, listed in the table below, all other material is considered incidental.

Item	Estimated Quantity	Unit Cost	Total
South East Corner Repair	12 linear feet	\$ 2750 ⁰⁰	\$33,000
North West Corner Repair	45 linear feet	\$1780	\$80,100
4 inch Concrete Sidewalk	240 square feet	8.50	\$ 2040
		Project Total	\$ 115,140⁰⁰

Estimated Project Length: 5 WEEKS Anticipated Start Date: JULY 12th

Vendor: Fowler & Hammer Inc

D. A. Mynly
 (Authorized Dealer Signature)

313 Monitor St

608 782-6849
 (phone number)

La Crosse WI 54603

(Address)

La Crosse County is exempt Federal Excise and Wisconsin Sales Taxes, 77.54(9a). WI Stats. La Crosse County's CES number is 054905.

- Notes:**
1. Bids must be in sealed envelopes, marked "Bid on CTH VP Masonry Retaining Wall Repair" and delivered to 301 Carlson Road, by 11:00 a.m. Thursday April 29, 2021. Bids will be publicly opened and read at 11:05 a.m. by the Highway Commissioner.
 2. La Crosse County reserves the right to reject all bids, to accept whichever bid the Highway Commissioner deems to be in the interest of La Crosse County, and to waive any technicalities. Bids are subject to approval by the Committee on May 10, 2021.
 3. La Crosse County reserves the right to establish the time and hours of work under this proposal.
 4. Questions can be sent to Joe Langeberg at jlangeberg@lacrossecounty.org or call 608-786-3817.

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Highway Department Machinery Fund

The Highway Department's "Machinery Fund" is funded by monies received from monetary rates that are charged for each piece of equipment used on a project. The rates for each piece of equipment have been set by the Wisconsin Department of Transportation (DOT). The DOT sets the rates by analyzing equipment from all Highway Departments in Wisconsin such as the number of quad-axle trucks, tri-axle trucks, single axle trucks, loaders, dozers, snow plows, wings, sanders and all other types of equipment used in the road construction and maintenance operations. Each type of equipment is classified and depending on the number of units in each class state wide and the average cost of operating these units this information is put into a formula to come up with an hourly rate. This is a complicated process and there is much ongoing planning and forecasting to determine these rates. One of the areas that fluctuates a lot is the cost of fuel which is figured into the hourly rates. There is a Machinery Management Committee that is made up of regional representatives that meets monthly to work on setting the rates. Keith Back from our county sits on this committee and helps to represent the SW region. When we do work for the DOT under our Maintenance Agreements we charge these hourly rates for each piece of equipment used and these monies are set aside into what we call the "Machinery Fund" which is used for equipment repair and replacement plus many other things which I will explain.

When we do work for ourselves we also charge these hourly equipment rates to our projects. So when we do any type of work, be it paving, sealing, mowing or winter maintenance the costs of this equipment use is charged to each project it was used on and the equipment revenue is put into the fund. We also charge these equipment rates when we do work for other municipalities or other county departments.

The "Machinery Fund" is used for many things:

Shop operations and overhead: It is used to pay for all labor of all shop personnel, repair parts for equipment, lights, fuel, shop tools, and building and grounds maintenance. All of our satellite shops at Midway, Shelby, St. Joseph and Mindoro were built and are maintained with machinery fund monies as well as all paving and preventative maintenance of the lots around these buildings. We average about \$40,000 per month on shop labor and overhead to run our shops. This does not include the repair parts as they are charged to the unit they were put on.

Fuel: All fuel to run our equipment is bought with machinery fund money. With the fuel costs such as they are today with the ups and downs it would be hard to budget separately for fuel. Naturally the costs of running equipment goes up when fuel cost rise but with the fuel cost built into the hourly rate the costs are spread out throughout the costs of all projects versus budgeting separately for fuel and with the fluctuation in prices take the chance of running short and then trying to find more money elsewhere

Supplies & Materials: All materials needed to run our operation such as guard rail posts, beam guard, culverts, crack sealing materials, stockpiles of rock and many more items are bought with these funds and then these materials are charged back to the respective projects as they are used. By being able to use the machinery fund monies we are able to buy in large quantities to get better pricing.

Equipment Replacement: The “Machinery Fund” is also used to buy equipment. When the need arises to replace or add a piece of equipment the monies are in the fund and the equipment is paid for from this fund when it arrives. It is imperative that equipment gets traded out at the right time. If you keep it too long the repair costs will amount to more than the unit is worth and you are still stuck with unit. The average cost of a Patrol Truck equipped with snow removal equipment costs from \$250,000 to \$300,000 depending whether it is a single axle, tandem axle or quad axle truck. We have been buying heavier duty trucks with stainless steel equipment which should give us more years out of a truck. We have been averaging about 10 years for a Patrol Truck but with the up-grades to heavier duty and stainless steel equipment we are hoping to get 12 to 14 years.