

LA CROSSE COUNTY NOTICE OF MEETING

COMMITTEE OR BOARD:	PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE	
DATE OF MEETING:	MONDAY, APRIL 13, 2020	
MEETING PLACE:	TO BE HELD VIA SKYPE	
TIME OF MEETING:	5:30 p.m. (NOTE TIME CHANGE)	
1.	Call to Order/Roll Call	
2.	Public Comment*	
3.	Approve PWI Minutes of March 9, 2020	
4.	Consent Agenda (Informational): a. Update on Solid Waste and HHM Facilities	
5.	Conference/Meeting Report	
6.	Approve 2019 Annual HHM Report	
7.	Approve LEC Reroofing Bid	
8.	Highway Department Materials Bids	
9.	Award the CTH M Acquisition Contract	
10.	Next Committee Meeting: May 11, 2020 (Tentative)	
11.	Future Agenda Items	
12.	Adjourn	
NEWS MEDIA	DEPARTMENTS/STAFF	COMMITTEE MEMBERS
La Crosse Tribune Other Media	County Board Chair County Administrator	Patrick Barlow, Chair Steve Doyle
OTHERS:	County Clerk	Ray Ebert
<u>Email:</u> Sharon Davidson	Facilities	Maureen Freedland Ralph Geary
Megan DeVore Jackie Eastwood Peg Isola Sharon Hampson Larry Hougom	<u>Email:</u> Ron Chamberlain Jadd Stilwell Jim Speropulos Mary Kaufmann	Matt Nikolay Randy Erickson
Andrea Richmond Gary Harter Gary Hougom	Keith Back Bryan Jostad	

PUBLIC COMMENT:** The Committee may receive information from the public, but the Committee reserves the right to limit the time that the public may comment and the degree to which members of the public may participate in the meeting. ***If you have a comment to make during this meeting, please call the following number at 5:30 p.m. to be heard: 608-789-8566. If your call doesn't go through the first time, please try again.

COMMITTEE MEMBERS: If unable to attend, call the County Clerk's Office at 785-9581.

PERSONS WITH DISABILITIES: If you need accommodations to attend this meeting, please call the County Clerk's Office at 785-9581 ASAP.

DATE POSTED: April 8, 2020

This meeting may be recorded, and any such recording is subject to disclosure under the Wisconsin Open Records Law.

Following is the link for the public to livestream the meeting:

<https://join-noam.broadcast.skype.com/lacrossecounty.org/4df67889545f467688008382a96a7966>

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

Monday, March 9, 2020

Room 1107, Administrative Center

4:30 p.m.

MEMBERS PRESENT:	Patrick Barlow, Ralph Geary, Matt Nikolay, Ray Ebert, Maureen Freedland, Steve Doyle, Randy Erickson
MEMBERS EXCUSED:	None
MEMBERS ABSENT:	None
OTHERS PRESENT:	Jane Klekamp, Ron Chamberlain, Keith Bach, Jadd Stillwell, Charlie Handy, Jim Speropulos, Mary Kaufmann, Megan Devore, Ryan Westphal, Sherry Hougom, Alice Sorenson

CALL TO ORDER: Chair Patrick Barlow called the meeting to order at 4:30 p.m.

PUBLIC COMMENT: NONE

APPROVE MINUTES OF THE FEBRUARY 10, 2020 PWI COMMITTEE MEETING

MOTION by Nikolay/Geary to approve the minutes of the February 10, 2020 PWI Committee Meeting. **Motion carried unanimously.**

CONSENT AGENDA (INFORMATIONAL):

- a. Annual HHM Report (Handout)
- b. Annual Report to DNR (Handout)
- c. Update on Highway Projects

MOTION by Erickson/Nikolay to approve the Consent Agenda. **Motion carried unanimously.**

CONFERENCE/MEETING REPORT: NONE

APPROVE THE 6TH ANNUAL "DAY AT THE LAKE" – NESHONOC SWARTHOUT PARK SHELTER

MOTION by Erickson/Ebert to approve. This is the 6th Annual "Day at the Lake" to honor Sara Rose Hougom held in West Salem, Neshonoc Swarthout Park Shelter on August 23, 2020. The Facilities Director recommends approval. **Motion carried unanimously.**

APPROVAL OF CELL TOWER LEASE AGREEMENT EXTENSION

MOTION by Erickson/Nikolay to approve. On June 1, 1997, La Crosse County entered into a ground lease agreement with La Crosse Cellular Telephone, Inc. (currently USCOC of La Crosse, LLC). This agreement facilitated the placement of a telecommunications base station located on the SW corner of the Landfill site. The original lease, along with 4 renewal options is set to expire June 2, 2022. The Solid Waste Director recommends approval of the amendments and extension to the ground lease agreement between La Crosse County and USCOC of La Crosse, LLC. **Motion carried unanimously.**

APPROVAL OF THE COLD IN PLACE RECYCLING BID FOR CTH PI

MOTION by Freedland/Geary to approve. Two bids were received for Cold In Place Recycling - Midstate Reclamation Inc at \$5.68/sq yd, for a total of \$249,920 and Mathy Construction at \$4.58 sq yd for a total of \$201,704.90. The Highway Commissioner recommends awarding the bid to Mathy Construction. **Motion carried unanimously.**

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APPROVAL OF THE MOWER RFP

MOTION by Nikolay/Doyle to approve. This mower is primarily for use on the State Highway system for urban mowing operations. One bid was received from MTI Distributing. The Highway Commissioner recommends awarding the bid to MTI Distributing for a total of \$83,551.52. **Motion carried unanimously.**

RESOLUTION RE: APPROVAL OF A 'BUILD' GRANT APPLICATION FOR MULTIPLE PROJECTS INCLUDING RECONSTRUCTION OF BAINBRIDGE ST AND FANTA REED ROAD

MOTION by Doyle/Erickson to approve. La Crosse County has acknowledged that there is insufficient funding to complete all identified County Roads capital improvements projects. The U.S. Department of Transportation offers the Better Utilizing Investments to Leverage Development ("BUILD") Transportation Grants Program to provide dedicated, discretionary funding for transportation infrastructure projects of local or regional significance. Applications for the FY 2020 BUILD Transportation Grants Program are currently being solicited. Eligible projects for BUILD Transportation Grants include surface transportation capital projects including highway, bridge, or other road projects as well as public transportation projects, passenger and freight rail transportation projects, port infrastructure investments, and intermodal projects. La Crosse County is considered a "rural area" per BUILD grant requirements and the maximum award for this round of BUILD Transportation Grants is \$25 million. La Crosse County, in partnership with the Wisconsin Department of Transportation (DOT), the City of La Crosse, and the La Crosse County Harbor Commission are seeking funds to complete an overall freight improvement project from the Canadian Pacific rail line on the south, to the La Crosse Municipal Airport on the north. **Motion carried unanimously.**

APPROVAL OF BUILD GRANT APPLICATION CONSULTANT CONTRACT

MOTION by Erickson/Geary to approve. This contract is for SRF Consulting to put together our BUILD grant application. SRF conducted the feasibility study for this grant program and has a very high success rate in this program. The cost for this application is \$37,156 and the Highway Commissioner recommends approval. **Motion carried unanimously.**

APPROVAL TO PURCHASE TWO PICKUPS ON STATE BID

MOTION by Freedland/Nikolay to approve. The Highway Department needs two pickups that are in the 2020 equipment replacement schedule. The State bid is \$33,700 each. The Highway Commissioner recommends approval. **Motion carried unanimously.**

APPROVE 2019 PARK SYSTEM STATISTICAL REPORT

MOTION by Nikolay/Erickson to approve the 2019 Park System Statistical Report. **Motion carried unanimously.**

APPROVE QUOTE FOR FLOOR AND WALL TILE REPLACEMENT FOR HHS RESTROOM REMODEL

MOTION by Geary/Freedland to approve. Three bids were received, and the Facilities Director recommends the low bid of \$166,982 from Midwest Tilework. **Motion carried unanimously.**

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APPROVE QUOTE FOR GENERAL LABOR FOR HHS RESTROOM REMODEL

MOTION by Nikolay/Geary to approve. Two bids were received, and the Facilities Director recommends the low bid of \$36,908 from Market & Johnson. **Motion carried unanimously.**

APPROVAL OF ACCESS BY DBS GROUP TO COUNTY OWNED LAND FOR DEMOLITION AND DEVELOPMENT OF "OLD" LAKEVIEW PROPERTY

MOTION by Erickson/Nikolay to approve. Jim Speropulos, Facilities Director, received a request from the DBS Group to utilize a piece of county-owned property for demolition and development of the "old" Lakeview property. They also requested a portion of land to park a construction trailer and to use for parking. Speropulos is hoping that in the negotiations of the easement, an agreement can be reached to get a sewer lateral from the new street to allow for water to the county building that had been disconnected from the waterline. Discussion ensued. **AMENDED MOTION** by Erickson/Nikolay to approve this access by allowing Corporation Counsel and the Facilities Director to negotiate for the best interests of the county. **Amended Motion carried unanimously.**

APPROVE QUOTE FOR LEC FLAGPOLE PLAZA REPLACEMENT

MOTION by Geary/Nikolay to approve. Two bids were received, and the Facilities Director recommends the low bid of \$43,575 from Fowler & Hammer. **Motion carried unanimously.**

RESOLUTION RE: AUTHORIZATION FOR OUTDOOR MOTORIZED RECREATION TRAIL AIDS GRANT

MOTION by Ebert/Erickson to approve. La Crosse County is interested in maintaining, inquiring, insuring or developing lands for public outdoor motorized trail use. La Crosse County currently has 128.4 miles of snowmobile trails that need to be maintained. La Crosse County shall apply for funds under s.23.09(26) Wis. Stats for such eligible maintenance, acquisition, insurance, rehabilitation and/or development costs. **Motion carried unanimously.**

NEXT COMMITTEE MEETING: April 13, 2020

FUTURE AGENDA ITEMS: NONE

ADJOURNMENT: **MOTION** by Nikolay/Freedland to adjourn. **Motion carried unanimously.**

The meeting adjourned at 5:39 p.m.

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting. Alice Sorenson, Recorder

COVID-19 Operational Impacts

Landfill Operations:

Current Operational Status – The La Crosse County Landfill remains operational with the following exceptions: the main office has been closed to customers, no access into scale building (only external transactions) and we have discontinued Saturday hours in April (1st and 3rd Saturdays from 9 AM to Noon).

Contracted Waste Haulers, essential businesses and residential users: While the first two listed fall within state guidelines, and are the primary reason we are open, we also continue to serve residential customers. The reasons for this are as follows:

1. With the current facility traffic pattern channeling all users across the scale, scale staff would still need to interact with residential users when they come onto the site. More time would be spent explaining why the site is not available than it takes to direct and allow for disposal.
 - a. One of the benefits of the scale design is that all transactions take place at a distance greater than 6' and the only common instrument is the pole used to pass paperwork.
 - b. Saturday hours focus on citizen users, these hours are considered a convenience service, and therefore they have been discontinued. Also, the area we have for disposal is not large enough to accommodate the large volume of users we get during the condensed Saturdays hours and maintain social distancing at the drop-off area.
2. Most of our small businesses and small contractors use un-marked vehicles – without permits and accounts they require the same procedures as residents.

Similar programs within the region:

1. Monroe County – closed to residents open to businesses
2. Vernon County – closed to residents, open to businesses

Staffing: We are having staff focus on staying in assigned areas and maintaining social distancing so if one area is impacted, we will be able to pull back-ups from another area. Assigned staff areas are as follows:

1. Scale Building: Two Scale Attendants- we have changed procedures to eliminate all other staff from entering this area
2. Site: Two staff members (customer issues, environmental monitoring, equipment maintenance and special waste approval along with other activities)
3. Office: three staff members (Financial Specialist, Operations Manager and Director)
4. Work-from-Home: two staff members (Account Clerk and Administrative Associate)

St. Joseph's Construction is rotating staff and minimizing all other employee's from entering the site.

Waste Volumes:

- 1) Waste tonnages at the landfill are up 13.5% in comparison to the first quarter of 2019. We are at 26.17% of the budget for 2020 – which is well ahead of pace for hitting our projections, since the first quarter is historically lower (around 20%).
- 2) Waste Tonnages at Xcel are slightly (366 tons) above 3-year historical average and budgeted tonnages but below our targeted tonnage increase to maintain Xcel's revised 2020 goals.

- a. Primary reason for this is a decrease in Out-of-System waste from zero landfill companies.
- b. Xcel has extended their closing hours until 4:30 pm to better facilitate all local residential waste being brought to the incinerator.

Household Hazardous Materials (HHM) Facility:

Current Operational Status – HHM waste acceptance from VSQG's, Small Businesses and Residents has been suspended. Re-use room is closed.

VSQG's and Small Businesses: There is some regulatory flexibility for VSQG's and small businesses in unique circumstances such as what we are currently facing:

3. VSQGs are allowed to store up to 2.2 pounds of acute hazardous waste or 2200 pounds of non-acute hazardous waste indefinitely. In the event of unforeseen, temporary and uncontrollable circumstances, businesses are able to petition WDNR for a storage limit extension.
4. Businesses generating universal waste (bulbs, batteries, mercury containing devices, pesticides and used antifreeze) are allowed up to one year to store these materials. However, they may exceed one year if more time is needed to accumulate enough to make the waste amenable for recycling.
5. Generators of infectious waste including sharps and red-bag waste can store these materials for up to 90-days once the containers become full.
6. Generators of special waste, e-waste or non-hazardous wastes including used oil, fire extinguishers, computers and cell phones are not subjected to any time or capacity limitations, provided their intent is to recycle these materials.

Residential Waste: There are no enforceable regulatory requirements for typical in-home storage and handling of routine household hazardous materials. Staff are available to answer questions if unique circumstances occur.

Similar programs within the region:

3. Brown County – closed to residents open to businesses
4. Dane County – closed to residents, open to businesses
5. Washington County, MN – closed to residents and businesses

Staffing: Initially staff were split up with one staff member on-site and two working from home (2-day rotation). This week we have two staff on-site and one working from home. Currently, when working from home, they have been revising SOP's, area plans and organizing data storage. This work is nearing completion. We have a considerable amount of maintenance that needs to be completed on the facility and are working on a plan to bring all 3 staff members back to accomplish this. The facility is large enough to allow for all requirements to be followed under COVID-19 Guidelines.

Moving Forward: We are developing procedures on how to serve customers when State Guidelines are adjusted, and the facility can re-open. This also includes working DATCP and host communities on redefining and rescheduling regional clean sweep events.

Quote/Bid Form **Budgeted Items**

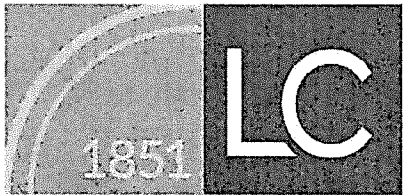
Description of purchase: LEC 1997 building - Furnish all labor and materials for Roof Replacement on North Half (20 year Warrenty)

Vendor	Bid Amount / Rate/Cost
1. Ledegar Roofing	\$ 97,000
2. WHV Roofing	\$ 119,390
3. Interstate Roofing & Waterproofing, Inc	\$ 157,500
4. McCabe Roofing, Inc	\$ 148,300
5.	\$

Selected Vendor Number: #1

Please submit Quote Documentation with this form.

Explanation of sole source purchase or of selected vendor that has not proposed the lowest bid amount/rate:



LA CROSSE COUNTY

Ronald Chamberlain
Commissioner

Keith Back
Assistant Commissioner

Joseph Langeberg, PE
Highway Engineer


Highway Department
301 Carlson Road ~ West Salem, Wisconsin 54669-9332
(608) 786-3810 Fax (608) 786-3816
www.lacrossecounty.org

Leif Nelson
Patrol Superintendent

Tim Hammes
Assistant Superintendent

Robert Boecher
Shop Superintendent

INTEROFFICE MEMORANDUM

TO: PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE
FROM: RON CHAMBERLAIN 
SUBJECT: APRIL 2020 MEETING EXPLANATION
DATE: 4/7/2020
CC: STEVE O'MALLEY, FILE

- Approve materials Bids – this is our yearly bids for various materials pls pulverizing and milling. I am requesting that you approve the lot in order to minimize transportation costs and allow for scheduling shifts if necessary. The complete tabulation is attached. The other attachment is what costs have done over the past 10 years.
- Award the CTH M Acquisition Contract – There are 42 parcels in the project and 4 utility releases. Most of the parcels are less than 0.10 acres and all of the parcels are strip acquisitions, meaning that the land is long narrow strips. The recommended consultant is MSA Professional Services, the process used to arrive that this recommendation was the Quality Based Selection process and MSA scored well above the other two companies interviewed. Due to the complexity of the acquisition process, this contract is a unit cost type of contract for the services received. The negotiated unit costs are immediately below, and I recommend approval.

Service Provided	Method of Payment	Estimated Number	Unit Cost
Project Data Book	Lump Sum	1	\$6,900

Nominal Payment Parcel Report	Lump Sum	1	\$4,600
Standard Abbreviated Appraisal	Each	TBD	\$2,700
Standard Abbreviated Appraisal (Parcels with split zoning/usage)	Each	TBD	\$4,200
Review Appraisal - Standard Abbreviated Appraisal, Average Complexity	Each	TBD	\$900
Review Appraisal - Standard Abbreviated Appraisal, High Complexity	Each	TBD	\$1,200
Acquisition Capability Statement	Lump Sum	1	\$275
Fee or TLE Average Complexity	Each	TBD	\$1,900

Fee or TLE Above Average Complexity	Each	TBD	\$2,300
Fee or TLE High Complexity	Each	TBD	\$3,000
Commercial Parcels	Each	TBD	\$4,000
Project Management per parcel	Each	TBD	\$125
Partial Releases of Mortgage – Ave. Complexity	Each	TBD	\$450
Partial Release of Mortgage – High Complexity	Each	TBD	\$1,700
Utility Release of Rights	Each	TBD	\$450
Certification of Right of Way Documentation	Lump Sum	1	\$3,900
Federal 1099-S forms	Each	TBD	\$175
Project Information Meeting(s)			
MSA or sub per employee attending	Each	TBD	\$1,400

Additional Acquisition Services, if needed	Cost
Short Form Appraisals	\$2,100
Appraisal Review - Short Form Appraisals	\$550
Preparation of Jurisdictional Offer, Lis Pendens and Award of Damages	\$1,700/parcel
Offer Informational (aka "Blitz") Meeting (up to 2 MSA staff)	\$4,400
Encroachments	\$450
Coordination Meeting(s) with Ayres & County	
MSA or sub per employee attending	\$1,100
Plat Review	Cost plus Expenses
Coordination of Compensable Utilities	Cost plus Expenses

Thank you for your time and continued support for Highway Department operations.

LA CROSSE COUNTY HIGHWAY DEPARTMENT - April 2, 2020
RECAPITULATION OF BIDS FOR APRIL 15, 2020 TO MARCH 31, 2021

#8a

BIDDER/QUARRY MILESTONE MAT'LS	PER	3/4" ROCK	1-1/4" ROCK	3" ROCK	RIP RAP	HEAVY RIP RAP	CRUSHED RECYCLE	GRANITE - 1/4" MINUS Pick Up/1/8"	GRANITE - 3/8" CHIPS Pick Up 1/8"/1/4"	LOADING CHARGE
CLEMENTS	TN	\$7.44	\$7.44		\$14.32					N/C
MERILLAN	TN							\$15.95	\$10.00/\$14.95	N/C
KINGS BLUFF	TN	\$8.08	\$8.08							N/C
SWANSON	TN		\$7.60							N/C
ANDERSON	TN	\$7.28	\$7.28		\$14.32					N/C

KRAEMER COMPANY

TORGERSON	CY	\$8.85	\$8.85	\$8.85	\$15.85					N/C
ROMSKOG	TN	\$7.30	\$7.30	\$7.30	\$12.80					N/C
MINDORO (C) BANGSBERG	TN	\$7.30	\$7.30	\$7.30	\$12.80					N/C
CLEMENTS (YY)	TN	\$7.30	\$7.30	\$7.30	\$12.80					N/C

ST JOSEPH CONSTRUCTION

BAHR	CY									
MIDDLE RIDGE	CY									

SCOTT CONSTRUCTION

PINE VALLEY	TN									
LA CROSSE STOCKPILE	TN									

OPELT SAND & GRAVEL

OPELT	TN									
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EMULSION: per gallon	CRS-2	CRS-2P	CSS-1	CSS-1HD50	VIRTUS SE 2	Application	ASPHALT BIDS: per ton	Mathy Const.	St. Joseph Const.
Flint Hills-Dubuque	\$1.4580	\$1.7990	\$1.5990	\$0.99			1. RAP Mix - 4LT Mix	\$51.72	
Fahrner Asphalt-Plover						.33/n/a	2. RAP Mix - 5% shingles	N/A	
Henry Meigs-Portage	\$1.4481	\$1.6581		\$0.9687	\$1.8581	.2019/.35	3. Warm Asphalt - 4LT Mix	\$52.30	
BITUMINOUS FOG SEAL: - delivered							4. Warm Asphalt - 5% shingles	N/A	
Gee Asphalt-Cedar Rapids		\$7.92					5. WisDOT Mix 58-28	\$53.59	
Fahrner Asphalt-Plover		\$10.45					5. Ultrathin Asphalt - Plant 86	\$72.03	
SAND: per ton	Del.	Picked Up					6. Bituminous Cold Mix	\$66.70	
Strupp Trucking							7. Recycled Blacktop	N/A	
Milestone Materials	n/a	\$6.66							
MILLING: sq.yd									
2" - 4.00/sq.yd. 3" - 4.00/sq.yd. 4" - 5.00/sq.yd. 5" - 5.00/sq.yd. 6" - 6.00/sq.yd.						Re-Claim \$4,649/mile	Base Stabilization \$4,649/mile **		Kraemer Company
2" - 1.06/sq.yd. 3" - 1.290/sq.yd. 4" - 1.290/sq.yd. 5" - 1.53/sq.yd. 6" - 1.53/sq.yd.						Re-Claim \$4,960/mile	Base Stabilization \$4,000/mile		Tri-County Paving, Inc.
2" - 2.69/sq.yd. 3" - 2.92/sq.yd. 4" - 3.14/sq.yd. 5" - 3.94/sq.yd. 6" - 4.16/sq.yd.						Re-Claim \$5,889/mile	Base Stabilization \$5,500/mile		WK Construction

** County sprays oil on pulverized surface and then mixing it in.

Cost Comparison for Materials 2010-2020

#8b

Material	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	% Increase 1 yr	% Increase 10 yrs
3/8" Minus Granite Chip	\$20.170	\$20.350	\$17.500	\$10.950	\$11.500	\$11.250	\$11.250	\$11.850	\$13.500	\$16.250	\$10.000	-38.46%	-50.42%
Seal Oil	\$1.906	\$1.884	\$2.788	\$2.690	\$2.501	\$2.256	\$1.555	\$1.789	\$2.034	\$1.990	\$1.658	-16.68%	-13.00%
Crack Filling Material	\$0.440	\$0.416	\$0.440	\$0.468	\$0.470	\$0.470	\$0.700	\$0.429	\$0.429	\$0.417	\$0.486	16.52%	10.45%
Base Rock	\$6.200	\$6.500	\$6.500	\$6.600	\$6.750	\$6.700	\$6.800	\$6.800	\$6.950	\$7.150	\$7.440	4.06%	20.00%
Hotmix Asphalt	\$46.910	\$43.860	\$52.400	\$52.150	\$53.280	\$48.640	\$44.700	\$45.510	\$47.520	\$53.330	\$52.300	-1.93%	11.49%
Fuel	\$2.419	\$3.152	\$3.710	\$3.400	\$3.180	\$2.360	\$1.483	\$2.036	\$2.316	\$2.360	\$2.021	-14.38%	-16.47%
1/4" Minus Granite Chip			\$25.000	\$25.000	\$12.500	\$12.750	\$12.000	\$12.500	\$13.500	\$15.950	\$15.950	0.00%	-36.20%
Ultra-thin Asphalt			\$67.980	\$68.940	\$69.380	\$67.650	\$62.900	\$62.900	\$63.300	\$69.600	\$72.030	3.49%	5.96%