

## **LA CROSSE COUNTY LIBRARY BOARD MINUTES**

Monday, November 11, 2019

Onalaska Public Library

Operated by La Crosse County library

741 Oak Avenue South

Onalaska, WI 54650

**MEMBERS PRESENT:** Mary Bach, Dennis Beekman, Dan Ferries, Barbara Manthei, Darcy Maxwell, Larry Pohja and Vandali Vang

**MEMBERS EXCUSED:** None

**LIBRARY STAFF:** Christine McArdle Rojo, Library Director; Ruth Scholze, Holmen Library

**GUEST:** Kristen Anderson, Winding Rivers Library System Director

### **ROLL CALL**

President Manthei called the meeting to order at 3:30 pm and invited those present to introduce themselves.

### **APPROVAL OF THE MEETING AGENDA**

**MOTION** by Bach/Pohja to approve the agenda. **Motion carried unanimously**

### **PUBLIC COMMENT**

Ferries invited everyone to the 9<sup>th</sup> annual Onalaska & Holmen Community Thanksgiving Dinner at the armory in Onalaska.

### **APPROVAL OF PREVIOUS MEETING MINUTES**

**MOTION** by Ferries/Pohja to approve the October 14, 2019 minutes as written. **Motion carried unanimously**

### **APPROVAL OF NOVEMBER 2019 EXPENDITURES**

McArdle Rojo presented the financial reports for November 2019. **MOTION** by Pohja/Beekman to approve the November 2019 expenditures as presented. **Motion carried unanimously**

### **CAMPBELL SERVICE HOURS**

In preparation for 2020 Staffing changes preliminarily approved in the budget, the planned change to move a Library Clerk 1 to Library Clerk 2 will enable a Lead to be assigned to Campbell. Schedule changes in Onalaska and Campbell will allow the Lead to spend more time on site in Campbell as well as adjust Thursday hours to open at 1:00pm instead of 3:00pm which would be a more consistent opening time to match Monday and Tuesday hours.

**MOTION** by Maxwell/Bach to adjust the Campbell Library's service hours to open on Thursdays at 1:00pm effective December 5<sup>th</sup>. **Motion carried unanimously**

### **2020 STAFF DEVELOPMENT DAY**

McArdle Rojo indicated that it is difficult to provide ongoing training to all Staff with the limited number of closed hours to the public. She requested consideration for hosting a full-day Staff Development Day to all staff. The plan would entail closing all locations for the day. **MOTION** by Bach/Maxwell to approve a 7.5 hour staff development day for all staff with library locations closed to the public in 2020. **Motion carried unanimously**

### **2020 GOAL SETTING AND STRATEGIC PLAN UPDATE**

McArdle Rojo requested input into finalizing the 2020 Goals and Strategic plan. Input included updating the promotional video that was created in 2014 through the Bremer L3 project, expanding promotion of existing and new programming, expanding the library's presence in our communities through outreach opportunities, renewing the program partnership with UW-L, directly partnering with the underserved populations in the area including the Hmong community, launch the new partnership with La Crosse County Aging to provide caregiver kits for check-out and support programming for memory cafes and building the partnership with Economic Development for the Art in the Library proposed programming.

### **FACILITY & COMMUNITY UPDATE**

The packet included a facility report and the monthly statistic sheet for November 2019.

### **FUTURE AGENDA ITEMS**

2020 Goals

### **ADJOURNMENT**

There being no further business President Manthei declared the meeting adjourned at 4:29 pm.

Minutes approved as written December 9, 2019. Ruth Scholze, Recorder