

## **JUDICIARY AND LAW COMMITTEE**

Tuesday, September 11, 2012  
Administrative Center – Room 3220  
2:30 p.m.

**MEMBERS PRESENT:** Vicki Burke, Ray Ebert, Tammy Gamroth, Robert Keil, Thomas Downer

**MEMBERS EXCUSED:** None

**MEMBERS ABSENT:** None

**STAFF & GUESTS:** Steve O'Malley, Keith Butler, Jay Loeffler, Peg Jerome, Bev Heebsh, Helen Cooper and Marion Naegle

### **ROLL CALL/CALL TO ORDER**

Chair Vicki Burke called the meeting to order at 2:30 p.m.

### **APPROVE COMMITTEE MINUTES OF AUGUST 7, 2012**

**MOTION** by Keil/Ebert to approve the Committee Minutes of August 7, 2012. **Motion carried unanimously.**

### **CONSENT AGENDA**

**MOTION** by Gamroth/Keil to approve the CJMC minutes of June 20, 2012. **Motion carried unanimously.**

### **PUBLIC COMMENT**

No public comment.

### **CONFERENCE/MEETING REPORT**

None reported.

### **LOCAL EMERGENCY PLANNING COMMISSION**

Keith Butler, Emergency Management Coordinator gave an informational presentation on the Local Emergency Planning Commission. The Commission only deals with hazardous chemicals. He needs to know where all the hazardous chemicals are stock piled and all contact information for the facilities stock piling the chemicals. He is required to give notification of chemical issues to local and state authorities and to the DNR. He is required to do annual chemical inventor reporting and toxic chemical release reporting. He maintains material safety data sheets which outline chemical properties such as does it burn or is it lighter than air. Each report has a fee attached which helps fund LEPC. Each county in Wisconsin has a Local Emergency Planning Commission to administer the local program. Membership includes elected officials, members of emergency response teams, representatives in transportation, public works, media, community and environmental groups and operators of affected facilities. LEPCs are responsible for the following:

- Receiving and maintaining filings of facility submissions
- Maintain a county-wide emergency response plan, develop and maintain facilities' off-site emergency response plans and the county's hazard analysis for both fixed facilities and transportation
- Access hazmat response resources and equipment, respond to public requests for information and conduct hazmat training and exercises
- Wisconsin has annual exercise requirements and LEPC attempts to involve facilities, response agencies and local officials in the exercises

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### **VIDEO CONFERENCING UPDATE**

The County Administrator is working with Judges, the Clerk of Court, Sheriff and District Court Administrator to look at improving some courtroom equipment. The two improvements being looked at are the availability to have video presentations and video conferencing in the courtrooms. Video presentations are not too expensive, but video conferencing is costly. He has put \$60,000 in the Clerk of Court's budget. The money will not be allocated until a decision has been made on what type of equipment to purchase and what courtroom(s) it will be used in. By having this equipment, the Sheriff could save money on transports. The courts have strict guidelines as to what equipment is acceptable. He will bring more information to the committee when available.

### **ITEMS FOR FUTURE AGENDAS**

Budget challenges

**NEXT COMMITTEE MEETING: OCTOBER 9, 2012**

### **ADJOURNMENT**

**MOTION** by Keil/Gamroth to adjourn. **Motion carried unanimously.** The meeting adjourned at 3:10 p.m.

**Disclaimer:** The above minutes were approved at the October 9, 2012 committee meeting. Marion Naegle, Recorder