

LA CROSSE COUNTY LIBRARY BOARD

February 1, 2012
Onalaska Public Library
741 Oak Ave S
Onalaska WI 54650
4:46 pm

MEMBERS PRESENT: Arlene Benrud, Loren Caulum, Fred Marini, Barbara Manthei, George Varnum, Glenn Seager, Mary Bach-Filla

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

STAFF AND GUESTS: Christine McArdle Rojo, Library Director; Kelly Krieg-Sigman, La Crosse Public Library Director

ROLL CALL/CALL TO ORDER:

President Loren Caulum called the meeting to order at 4:46 pm.

APPROVAL OF THE MEETING AGENDA:

MOTION by Benrud/Bach-Filla to approve the agenda as written. **Motion carried unanimously.**

PUBLIC COMMENT:

None

APPROVAL OF THE MINUTES:

MOTION by Manthei/Varnum to approve the January 4, 2012, minutes as written. **Motion carried unanimously.**

APPROVAL OF 2011 13TH MONTH EXPENDITURES:

MOTION by Bach-Filla/Manthei to approve 2011 expenses paid in February 2012. **Motion carried unanimously.**

McArdle presented three carry forwards from the 2011 budget to 2012 budget:

1. \$441.30 in Account 64131 Collection Services since automated collection services have been unavailable from our outside vendor since the regional automation migration at the end of August 2011.
2. \$2,247.00 in Account 82060 Software Licensing since licensing is done every 2 years but ½ of costs are budgeted each year.
3. \$1,164.30 in Account 84050 for year-end donations for specific requests that were not purchased before the 2011 calendar year-end.

MOTION by Seager/Benrud to approve 2011 Carry-overs to 2012. **Motion carried unanimously**

APPROVAL OF FEBRUARY 2012 EXPENDITURES:

MOTION by Manthei/Benrud to approve February 2012 expenses including the 2012 invoices from Winding Rivers Library System for 2012 WRLSWeb fees and capital charge. **Motion carried unanimously.**

PROPOSED USED BOOK SALE CHANGES:

McArdle indicated that the Friends of the Onalaska Library have offered to host quarterly book sales rather than just the large annual sale each October. This would help reduce the amount of storage space needed to manage the sale material through the entire year and would hopefully reduce the amount of materials left over after the sale. McArdle indicated the concern is that the change be fair to all the other locations. She reported that each location has a small designated space for an on-going sale of used materials. The profits from those sales minus the reported sales tax goes back to the County as expected revenue. The profits from the large, annual sale have traditionally been shared among the Friends' groups, but over the years, volunteers from some of the locations have diminished and the burden has fallen onto the active Friends groups. Chris proposes that any of the active Friends group could have the same access to the weeded materials like Onalaska and host their own sales whenever they would like including the Campbell Friends' May book and bake sale and the Bangor Friends' December Craft and Bake Sale. The Onalaska Friends will try their first sale in March and Chris will provide an update next month. The Holmen Friends

would continue to share in the profits of any sales where they assist in moving the material out of Holmen to a sale location. Varnum provided a lead on a local company that may be interested in some of the unsold materials to use for recycling.

WRLS REPORT:

Caulum indicated that he was re-elected as Vice-President of the WRLS Board along with the other incumbents. A status report on the Illuminar software was given and Auto-Graphics has committed to making the critical changes needed by the end of February. Manthei inquired about what is happening with delinquent accounts that previously would have gone onto Collection Services. Krieg-Sigman replied that since there has been such significant lag time since collection actions ended in August that some accounts may need to be written off.

FACILITY & COMMUNITY NEWS:

A summary report was sent to the board in their packets.

FUTURE AGENDA ITEMS:

State Report
Collection Services

CLOSED SESSION:

Motion by Bach-Filla/Benrud to go into Closed Session at 6:08 pm pursuant to Wisconsin State Statutes Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. TO WIT: Library Director evaluation. **MOTION** carried unanimously.

Motion by Benrud/Marini to end the closed session and reconvene in open session. **MOTION** carried unanimously.

Open session reconvened at 6:39 pm.

ADJOURNMENT:

There being no further business, President Caulum declared the meeting adjourned at 6:39 pm.

DISCLAIMER: The above minutes may be approved, amended, or corrected at the next committee meeting.

Minutes by Chris McArdle Rojo, notes recorded by Fred Marini