

## **LOCAL EMERGENCY PLANNING COMMITTEE MEETING**

**July 18, 2012**

La Crosse County Law Enforcement Center  
333 Vine Street, Room 1615  
La Crosse, WI 54601  
9:00 am

**MEMBERS PRESENT:** Keith Butler, Marc Schultz, Lois Losby, Greg Temp, representing Gregg Cleveland, Bob Ritger, representing Jennifer Shilling, Tom Wright, Mike Horstman, Vicki Burke, Brenda Hanson, and Shari Vanderbush

**MEMBERS EXCUSED:** Pat Smith, Jennifer Shilling, Jay Loeffler, Steve Thinnies, Sue Kunz, Gregg Cleveland, and Keith Carlson

**MEMBERS ABSENT:** Franz Fredricks

**OTHERS PRESENT:** Cheryl Louck, US Dept. of Homeland Security, Office of Infrastructure Protection Region 5 Chicago; Tim Weller, US Dept. of Homeland Security, Office of Infrastructure Protection, Milwaukee

### **CALL TO ORDER**

Keith Butler, Emergency Management Coordinator, called the meeting to order at 9:05 am.

### **APPROVAL OF MINUTES**

**Motion by Burke/Vanderbush** to approve the meeting minutes of May 16, 2012. **MOTION** passed unanimously.

### **PRESENTATION BY THE US DEPARTMENT OF HOMELAND SECURITY OFFICE OF INFRASTRUCTURE PROTECTION – Tim Weller and Cheryl Lueck**

He explained what a critical infrastructure is. They can act as advisers to coordinate vulnerable assessments, services and training, provide vital link for information sharing, and the DHS can assist facility owners and operators with obtaining security clearances.

Cheryl explained how they maintain chemicals that businesses have. And look for possible vulnerable areas. For instance if there are a number of people able to get on to a facility property without checking in, they can assist in setting up a procedure on how can the company change their facilities and grounds to prevent this.

### **SEND WORD NOW PRESENTATION**

No downloading of software, etc. She showed us how the program works and how to send an alert to an area. Call to action, on the fly conference calls, can be sent to landline and cell phone, also send by e-mail, geographically specific, can be notified by several phones at once

up to 10, premium features like weather based alert, different languages, inbound dialing and message boards. Can enter manually, template, semi-automated and automated options on how to send messages.

Bob said that this program has been just great. There have been no problems at all. The hospitals that are using it on a regular basis really like it.

This program can possibly be shared by some EPCRA facilities for their use if needed. Then they can pay a portion of the cost.

**Because the meeting was running late, most of the members had to leave. Now there was not a quorum, so the meeting was adjourned without approving the minutes from May or July. Meeting agenda items below will be completed at the next meeting in September.**

Cannot move forward as some of the members had to leave, so the agenda items related to our duties will be postponed until the next meeting.

It may be a good idea to have a working meeting that could run longer than our usual hour, and plan it ahead of time so everyone could plan on being here longer.

#### **HAZMAT TEAM UPDATE**

#### **FUNCTIONS OF THE LEPC**

#### **DISCUSS NOTIFICATIONS DURING EMERGENCIES (FRANZ)**

#### **REVIEW OF BYLAWS**

#### **PUBLIC COMMENTS**

#### **COMMUNICATIONS FROM COMMITTEE MEMBERS**

#### **FUTURE AGENDA ITEMS**

Approve Minutes for both May 16 and July 18, 2012 Meetings

Bylaws

Functions of the LEPC

Discuss Notifications during Emergencies (Franz)

Hazmat Team Update

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:23 am.

The above minutes may be approved, amended, or corrected at the next Committee meeting.

Kim Olson, Recorder