

EXECUTIVE COMMITTEE

Wednesday, November 9, 2011
Administrative Center, 400 N. 4th St., Room 3220
1:00 P.M.

MEMBERS PRESENT: Tara Johnson, Jill Billings, Vicki Burke, Steve Doyle, Sharon Hampson, Don Meyer, Marilyn Pedretti (exc. 2:33 p.m.), Roger Plesha, Charles Spiker

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

OTHERS PRESENT: Steve O'Malley, Gary Ingvalson, Margaret Norden, Ginny Dankmeyer, Bob Taunt, Bill Shepherd, Pat Killeen, Pete Eide, Bob Seaquist, Ron Chamberlain, Karl Green, Mary Powell, Grace Schroeder, Dave Holtze, Jeff Schroeder, Pat Houlihan, Bev Mach, Sharon Davidson, Jonathan Edwards, Larry Kirch, Loren Caulum, Christine McArdle Rojo, Betsy Bloom, Jim Speropulos, Jim Young, Ray Ebert

CALL TO ORDER AND ROLL CALL

Chair Johnson called the meeting to order at 1:15 p.m.

APPROVAL OF OCT. 12, OCT. 18, OCT. 24 2011, EXECUTIVE COMMITTEE MINUTES AND OCT. 20, 2011, EXECUTIVE AND AGING & LONG TERM CARE COMMITTEE MINUTES

MOTION by Plesha/Spiker to approve the Oct. 12, Oct. 18, Oct. 24 2011, Executive Committee Minutes and Oct. 20, 2011, Executive and Aging & Long Term Care Committee Minutes. **Motion carried unanimously.**

CONSENT AGENDA: SEPTEMBER INVESTMENT REPORT, MONTHLY ACCOUNT TRANSFERS, CHECK REQUISITIONS

MOTION by Meyer/Plesha to receive and file the September Investment Report, Monthly Account Transfers, Check Requisitions. **Motion carried unanimously.**

PUBLIC COMMENT

Bob Seaquist, La Crosse Common Council, invited members to a sign ordinance review committee to hear a speaker on the topic of regulating electronic images at 6:30 p.m. on November 10, 2011.

CONFERENCE/MEETING REPORTS

None reported.

RESOLUTION RE: APPROVAL OF PORT OF LA CROSSE HARBOR AND WATERFRONT PLAN 2011

The Resolution states that more than 20 plans were considered that are associated with the riverfront and port planning from the City of La Crosse, Town of Shelby, Town of Onalaska, and Town of Campbell. Input was received by the Joint Board of Harbor Commissioners from 180 community members through a public information process. The plan depicts development, transportation, recreation, and environmental networks and patterns and recommends strategies to better connect the La Crosse region to the Mississippi, Black, and La Crosse Rivers. Larry Kirch explained that the City of La Crosse Common Council deleted references to long-term use of Isle la Plume on pages 134-135 of the waterfront plan. The entire plan is available at <http://www.cityoflacrosse.org/DocumentView.aspx?DID=3702>. The executive summary will be attached to the Resolution.

MOTION by Doyle/Meyer to amend to incorporate the City of La Crosse changes. **Motion carried unanimously.**

MOTION by Burke/Pedretti to amend to change "Constructing" to "Construct"; "Regulating" to "Regulate"; "Coordinating" to "Coordinate"; "Applying" to "Apply".

Motion carried unanimously.

MOTION by Meyer/Hampson to approve the Resolution Re: Approval of Port of La Crosse Harbor and Waterfront Plan 2011, as amended. **Motion carried unanimously.**

RESOLUTION RE: NOTICE OF VACANCIES ON STANDING COMMITTEES AND SPECIAL COMMITTEES

The Resolution addresses vacancies that occur on County committees, and resolves to announce those vacancies at two successive County Board meetings, and also to place public notice on the County website for 30 days with application instructions. Supervisor Ebert, who requested the Resolution, stated that public notice would invite more citizens to apply to become committee members. Lengthy discussion followed. Supervisor Doyle pointed out that some criteria for committee make-up was statutory, but if that wasn't the case, the County Board Chair would have the right to appoint at his or her discretion. Discussion was held about the difficulty of attracting members to certain committees, length of time vacancies would remain unfilled with a lengthy public notice process, the current process of renewing incumbents, and the merits of attracting new members vs. sustaining member experience and continuity. Steve O'Malley pointed out that some appointments are made by the county administrator, per statute. Discussion was held about posting information on the website. **MOTION** by Burke/Pedretti to approve the Resolution Re: Notice of Vacancies on Standing Committees and Special Committees. **Motion failed 2-7.** Burke, Pedretti aye.

RESOLUTION RE: AGREEMENT FOR DOUBLE OCCUPANCY OF CELLS IN THE LA CROSSE COUNTY JAIL

The Resolution satisfies a State Department of Corrections requirement to put in writing a joint determination regarding adequate staffing when there is a need for double occupancy of inmates in jail cells. It authorizes the County Board Chair to sign such an agreement with the Sheriff. **MOTION** by Hampson/Burketo approve the Resolution Re: Agreement for Double Occupancy of Cells in the La Crosse County Jail. **Motion carried unanimously.**

RESOLUTION RE: RIGHT OF FIRST REFUSAL TO ACQUIRE SCHROEDER PROPERTY ON STATE ROAD 16

The Resolution approves entering into a Right of First Refusal agreement with the owners of property that is adjacent to the County Solid Waste Department. The property has been appraised at \$808,472. The cost of demolition of existing improvements, and grading and access, is estimated at \$68,145, which would be subtracted, for a total of \$740,327. The terms of the first refusal right include the following: Right of First Refusal will be for \$10,000; expiration will occur on December 31, 2012; the \$10,000 will be applied to the County's purchase price if that occurs before expiration; any other offer to purchase shall start a 30-day period for the County to exercise its right; if the County elects to exercise its right, the purchase shall be \$700,000 or \$1 higher than any other offer. Steve O'Malley summarized the considerations that were previously made, and direction given to staff. He stated that if development for commercial use were to occur, there is the potential of providing capital for future landfill improvements. The Cities of La Crosse and Onalaska would need to be involved for long-term planning. The Resolution sets a deadline for collaborating with other entities. Lengthy discussion followed regarding the necessity of spending \$10,000 to be able to collaborate, reasons for acquiring the property, and options for reconfiguring the entrance. **MOTION** by Burke/Doyle to approve the Resolution Re: Right of First Refusal to Acquire Schroeder Property on State Road 16. **Motion carried unanimously.**

RESOLUTION RE: AUTHORIZATION FOR DESIGNATION OF DEPOSITORIES

The Resolution appoints financial institutions as designated depositories, per Wis. Stats. 34 and 59. **MOTION** by Doyle/Pedretti to approve the Resolution Re: Authorization for Designation of Depositories. **Motion carried unanimously.**

RESOLUTION RE: CANCELLATION OF OUTSTANDING COUNTY CHECKS

The Resolution addresses outstanding checks that have not been cashed in a two year period. Wis. Stats 59.64(4)(e) states that those checks may be cancelled and the money returned to the County's general fund. **MOTION** by Plesha/Billings to approve the Resolution Re: Cancellation of Outstanding County Checks **Motion carried unanimously.**

RESOLUTION RE: CLAIM OF CHELSEA B. HASCHKE

The Resolution states that a claim was filed by Chelsea B. Haschke who alleges she missed a curve on CTH Z in the Town of Onalaska because it was not properly lined or signed, resulting in damages to her vehicle of \$2,000.00. The Resolution states the claim is disallowed. **MOTION** by Pedretti/Spiker to approve the Resolution Re: Claim of Chelsea B. Haschke. **Motion carried unanimously.**

RESOLUTION RE: CLAIM OF JAMES I. BOTTCHE

The Resolution states that James I. Botcher filed a claim that alleges he was driving on Highway 16 when he met a County Highway Department snowplow. His vehicle was hit with heavy snow from the snowplow, resulting in damages to his vehicle of \$645.51. The Resolution states the claim is disallowed. **MOTION** by Plesha/Pedretti to approve the Resolution Re: Claim of James I. Bottcher. **Motion carried unanimously.**

RESOLUTION RE: CLAIM OF STEPHANIE S. GALSTAD

The Resolution states that Stephanie S. Galstad alleges damages to her vehicle windshield in the amount of \$341.82 from a rock thrown from a mower on the side of the road. The Resolution states the claim is disallowed. **MOTION** by Spiker/Billings to approve the Resolution Re: Claim of Stephanie S. Galstad. **Motion carried unanimously.**

RESOLUTION RE: CLAIM OF LINDA K. HOFSLIEN

The Resolution states that Linda K. Hofslie claims vehicle damages in the amount of \$2,335.03, which she alleges to have sustained from a County Highway Department truck that was carrying large branches that scraped her truck. The Resolution states the claim is disallowed. **MOTION** by Billings/Pedretti to approve the Resolution Re: Claim of Linda K. Hofslie. **Motion carried unanimously.**

AN ORDINANCE TO REPEAL AND RECREATE S. 4.12 ENTITLED "LA CROSSE COUNTY FUND BALANCE POLICY" OF THE GENERAL CODE OF LA CROSSE COUNTY, WISCONSIN

The Ordinance regarding the Fund Balance Policy was rewritten to comply with GASB standard for reporting fund balance. Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* intends to clear up confusion regarding the relationship between reserved fund balance and restricted net assets. In the future, the following classifications will be made to depict the spending constraints on a specific fund: Non-spendable fund balance; restricted fund balance; committed fund balance; assigned fund balance. Supervisor Doyle clarified that the purpose of the Ordinance changes was to comply with GASB requirements, and not to set new policy. Gary Ingvalson stated that there would be additional definitions, and Finance staff was preparing a grid to cross-reference new and old definitions. **MOTION** by Doyle/Meyer to approve An Ordinance to Repeal and Recreate S. 4.12 Entitled "La Crosse County Fund Balance Policy" of the General Code of La Crosse County, Wisconsin. **Motion carried unanimously.**

NOTE: The Chair took the following agenda items out of order.

RESOLUTION RE: MODIFICATION OF 2012 COMPENSATION PLAN FOR NON-BARGAINING EMPLOYEES

The Resolution states that after considering internal and external comparable pay rates, the Consumer Price Index, 2012 budget challenges, the State-imposed levy freeze, the tax rate limit, and other considerations, the Personnel Director and County Administrator recommend a 2% increase for non-bargaining pay schedules, consistent with 2012 union settlements. Non-bargaining employees would receive a 2%, across-the-board, pay increase, except those in the University system who are subject to the 60%/40% funding split. The proposed 2012 budget contains funding for such an increase. Supervisor Spiker asked about step increases, and Bob Taunt replied that step increases of 3% to 4% for 1/4 to 1/3 of employees were included in the 2012 budget. **MOTION** by Hampson/Billings to approve the Resolution Re: Modification of 2012 Compensation Plan for Non-Bargaining Employees. **Motion carried 8-1.** Spiker opposed.

RESOLUTION RE: AUTHORIZING POSITIONS FOR HILLVIEW TERRACE ASSISTED LIVING CENTER AND TRANSFER OF FUNDS FROM HILLVIEW UNDESIGNATED FUND BALANCE

The Resolution authorizes funding of a fulltime resident care manager, 8.58 FTE certified nursing assistants, and a .8 charge nurse at the Hillview Terrace assisted living facility. It further authorizes operational costs of food, supplies, training, utilities, and insurance. The total 2011 staffing and operating costs of \$62,397 are to be transferred from the Hillview Undesignated Fund Balance. **MOTION** by Plesha/Spiker to approve the Resolution Re: Authorizing Positions for Hillview Terrace Assisted Living Center and Transfer of Funds from Hillview Undesignated Fund Balance. **Motion carried unanimously.**

2012 BUDGET – FINAL DIRECTION AND DISCUSSION

Steve O'Malley reviewed final changes to the administrator's budget. Discussion was held regarding the status of plans for a Mindoro library. Christine McArdle Rojo stated that the Library Board governs the fund balance. They will consider moving forward on a building at their April, 2012, meeting. O'Malley stated there would be handouts that would clarify outside agency funding, summarize fees and charges, and provide results of a county board compensation survey. He reported that changes requested by the Aging & Long Term Care committee would be recommended to the Aging Unit budget to accommodate funding for Gifted Hands. He outlined the amendments he expected from supervisors, one to decrease septic fee charges, and another regarding funds for capital improvement of the administrative center.

FUTURE AGENDA ITEMS

None requested.

ADJOURNMENT

MOTION by Hampson/Meyer to adjourn. **Motion carried unanimously.** Pedretti excused. The meeting adjourned at 3:00 p.m.

Approved, December 9, 2011, Margaret Norden, Recorder