

LA CROSSE COUNTY LIBRARY BOARD

September 7, 2011
Onalaska Public Library
741 Oak Ave South
Onalaska WI 54650
4:49 pm

MEMBERS PRESENT: Loren Caulum, Arlene Benrud, Fred Marini, George Varnum, Mary Bach-Filla
(arrived at 4:30)

MEMBERS EXCUSED: Glenn Seager, Barbara Manthei

MEMBERS ABSENT: None

STAFF AND GUESTS: Christine McArdle Rojo, Library Director; Judy Jamesson, Library Secretary,
Recorder

ROLL CALL/CALL TO ORDER:

President Loren Caulum called the meeting to order at 4:49 pm.

APPROVAL OF THE MEETING AGENDA:

MOTION by Benrud/Bach Filla to approve the agenda as written. **Motion carried unanimously, Manthei & Seager, excused.**

PUBLIC COMMENT:

None

LEAVE A LEGACY:

On Saturday, September 10, 2011 the Onalaska Library will be closed from 9:00-2:00 as they prepare for Leave A Legacy which will run from 2:00-5:00 pm. This is an opportunity for the public to view new items to add to the collection at the County Libraries. Donors can choose to purchase from a large array of books and other materials that will be on display. They may designate a specific branch to receive the item, and they may also choose a bookplate message for the item in memory of or in honor of a person or family of their choosing.

As Chris's time was focused on the new software migration, Katewin, the Onalaska staff, volunteers and the Friends of the Onalaska Library, did all the planning and preparing for the event. Katewin sent her apologies, through Chris, for having some of the items for Leave A Legacy in the meeting room.

APPROVAL OF THE MINUTES:

MOTION by Benrud/Marini to approve the August 3, 2011, minutes as presented. **Motion carried unanimously, Manthei & Seager, excused.**

APPROVAL OF SEPTEMBER 2011 EXPENDITURES:

Chris passed on the information that a different person will be figuring the Indirect Costs this year.

MOTION by Bach-Filla/Varnum to approve 2011 expenses paid in September. **Motion carried unanimously, Manthei & Seager, excused.**

ACCOUNT ADJUSTMENT:

Gordon Hoffman gave the library \$1250.00 to help with the expenses of the Leave A Legacy event. Chris thought that if there was money left it could be used to buy some of the books being shown that had not been purchased.

Deposits to Revenue Account 53025 Designated Grants and Contributions have exceeded the budgeted amount. As per Finance Department policy, Chris is asking to have the budgeted amount increased by \$1,864.27 and Expense Account 84050 increased by the same amount to include the following contributions:

Aiken Memorial – Onalaska	\$ 25.00
Bangor Merrimakers/Friends	\$ 338.60
Holmen Donation Box	\$ 136.08
Gordon Hoffman (Leave A Legacy)	\$1,250.00
Festival Receipt Redemption	\$ 89.59
Hubert Anniversary	<u>\$ 25.00</u>
	\$1,864.27

MOTION by Bach-Filla/Varnum to approve the account adjustment. **Motion carried unanimously, Manthei & Seager, excused.**

2012 BUDGET UPDATE:

The process is moving more slowly this year. Steve O'Malley is trying to look at the next two years together. Chris has chosen not to attend the WLA Conference because of the cost.

VOLUNTEER MISSION STATEMENT:

When Chris approached the County Union on the subject of using volunteers to do some of the non-skilled work in the libraries, thus freeing up the clerks to do their own duties, the County Union officers did not want to discourage the use of volunteers, but the Union Reps wanted to be assured that volunteers would not be taking work away from Union employees. Chris had originally proposed an endorsement of the policy on using volunteers, but changed it to a Mission Statement welcoming the help of volunteers. The board suggested changing their approval of the Mission Statement from "Adopted" to "Supported" the statement.

MOTION by Marini/Benrud to approve the Mission Statement. **Motion carried unanimously, Manthei & Seager, excused.**

2011 AWARD NOMINATIONS AND RECEPTION:

Karen Kroll entered one last nomination which the board accepted. The winners were:

PATRON/FAMILY

Bangor – Stratman Family
Campbell – Deters Family
Holmen – Ellen & Jon Crossman (Jon is recently deceased)
Onalaska – Gobel Family
West Salem – Manke family

VOLUNTEER

Bangor – Maureen Wermedal
Campbell – Lisa Kuster
Holmen – Corona Kenowski
Onalaska – John Sagen
West Salem – Kayla Adams & Allie Skrentny

EDUCATOR

Bangor – Lois Meinking
Holmen – Lisa Risch
Onalaska – Jennifer Brunk

REGIONAL PARTNER

Kelly Krieg-Sigman

CORPORATE PARTNER

Culvers

LIBRARY PARTNER

Onalaska Historical Society

MUNICIPAL PARTNER

Town of Campbell Maintenance Staff

NON-PROFIT ORGANIZATION

Bangor Merrimakers

Serves You Right catering has supplied this reception in the past years. She will keep the charges the same as in 2010 and increase the amounts of the food.

Debate was held on continuing to give plaques as in the past, or printed certificates. **MOTION** by Marini/Benrud to continue with plaques. **Motion carried unanimously, Manthei & Seager, excused.**

The nominees were discussed and chosen for the various categories. **MOTION** by Bach-Filla/Caulum to accept the final slate of nominees. **Motion carried unanimously, Manthei & Seager, excused.**

FACILITY & COMMUNITY AND OTHER UPDATES:

A report was included in the Board packets.

Mindoro is having a Geocaching event on September 19, 2011, at 7:00 pm at the Farmington Town Hall.

FUTURE AGENDA ITEMS:

2012 budget
Concealed Carry

ADJOURNMENT:

There being no further business, President Caulum declared the meeting adjourned at 6:20 pm.

Approved, 10/5/11. Judy Jamesson, Recorder.