

## **EXECUTIVE COMMITTEE**

Wednesday, November 3, 2010

1:15 P.M.

**MEMBERS PRESENT:** Steve Doyle, Jill Billings, Vicki Burke (exc. 2:20), Sharon Hampson, Tara Johnson, Don Meyer (1:17), Marilyn Pedretti (1:20), Roger Plesha, Charles Spiker

**MEMBERS EXCUSED:** None

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Steve O'Malley, Margaret Norden, Gary Ingvalson, Linda Stone, Jason Witt, Mary Powell, Sharon Davidson, Donna Hanson, Doris Daggett, Steve Helgeson, Dave Lange, John Parshall, Maureen Freedland, Bryan Jostad, Noreen Holmes

### **CALL TO ORDER AND ROLL CALL**

Chair Steve Doyle called the meeting to order at 1:16 p.m.

### **APPROVAL OF OCTOBER 26, 2010, EXECUTIVE COMMITTEE MEETING MINUTES**

**MOTION** by Plesha/Hampson to approve the October 26, 2010, Executive Committee Meeting Minutes. **Motion carried unanimously.** Billings, Meyer excused.

### **CONSENT AGENDA: SEPTEMBER INVESTMENT REPORT, MONTHLY ACCOUNT TRANSFERS, CHECK REQUISITIONS**

**MOTION** by Spiker/Burke to approve the Consent Agenda. **Motion carried unanimously.** Billings, Meyer excused.

### **PUBLIC COMMENT**

None requested.

### **CONFERENCE/MEETING REPORTS**

None reported.

### **AUTHORIZATION TO PURCHASE EQUIPMENT AND SERVICES FOR THE VOIP SYSTEM**

John Parshall reported that the County, Western Technical College, the School District of La Crosse, and the City of La Crosse formed a consortium to issue a joint Request for Purchase for voice-over-IP (VoIP) phone systems. VoIP systems have been in use in some departments, and will be installed in remaining departments in the downtown campus by mid-January, 2011. The Highway and Solid Waste Departments will be converted in 2012. Parshall reported that by joining a consortium, the new system will save the County approximately \$60,000 per year. The consortium members each did their own analyses, and recommended Five Star Telecom. The County's portion to provide the phone systems and service equals \$142,028.75 per year for 2007-2010. **MOTION** by Burke/Hampson to approve the purchase of VoIP equipment and services from Five Star Telecom. **Motion carried unanimously.**

### **TAXES DELINQUENT BY MUNICIPALITY**

The Finance and Treasurer departments provided graphs showing delinquent taxes by municipality. Percentage changes from 2006 to 2009 ranged from -48% in the City of Onalaska to +1,172% in the Village of Rockland. Steve O'Malley stated there would be another report when 2010 is closed out.

### **RESOLUTION RE: DETERMINATION OF NECESSITY TO ACQUIRE SCHROEDER PROPERTY ON STATE ROAD 16**

The Resolution authorizes obtaining an appraisal of land that is for sale adjacent to the La Crosse County landfill and negotiating a purchase with the landowners. If

successful, the purchase would have to be approved by the County Board. Hank Koch showed an aerial photo of the landfill, and explained traffic issues with the current entrance configuration. Acquisition of the 4.6 acres that are for sale would allow for a redesign of the entrance, which would allow for moving the scale and alleviating traffic congestion. Discussion was held regarding the potential for development of another landfill cell. **MOTION** by Spiker/Burke to approve the Resolution Re: Determination of Necessity to Acquire Schroeder Property on State Road 16. **Motion carried unanimously.**

**RESOLUTION RE: AUTHORIZATION FOR DESIGNATION OF DEPOSITORIES**

The Resolution provides a list of banks as official depositories for La Crosse County funds. **MOTION** by Plesha/Burke to approve the Resolution Re: Authorization for Designation of Depositories. **Motion carried unanimously.**

**RESOLUTION RE: CANCELLATION OF OUTSTANDING COUNTY CHECKS**

The Resolution provides a list of outstanding checks that have not been cashed by recipients for a two-year period. It authorizes cancelling the checks and returning monies to the County's general fund. **MOTION** by Spiker/Billings to approve the Resolution Re: Cancellation of Outstanding County Checks. **Motion carried unanimously.**

**AUTHORIZATION TO APPROVE 5 YEAR CONTRACT FOR EXTERNAL AUDIT SERVICES RFP UPDATE ON 2011 BUDGET**

Gary Ingvalson presented the following proposals for auditing services. The vendors were evaluated by a team of five people in the Finance department. Criteria and points awarded were as follows: Company qualifications (25), staff qualifications (50), technical qualifications (20), audit experience (30), and cost (75), for a total of 200 possible points.

VENDOR	EVAL. SCORE	TOTAL COST OVER 5 YEARS	PROPOSED # OF TOTAL HOURS	RATE/HOUR
Clifton Gunderson	193	\$342,380.00	3,800	\$90.10
Baker Tilly	189	\$370,900.00	3,650	\$101.62
Wipfli	157	\$316,900.00	2,575	\$123.07

The team recommended Clifton Gunderson for audit services for fiscal years 2010-2014, based on their integrity and high expectations concerning the audit, capability of staff, guidance as challenging issues arise, knowledge and understanding of La Crosse County, and rate per hour. **MOTION** by Hampson/Burke to approve audit services by Clifton Gunderson for the years 2010-2014. **Motion carried unanimously.**

**HOUSEKEEPING CORRECTIONS AND CHANGES FOR 2011 BUDGET**

Steve O'Malley provided a list of budget changes and corrections. He reported that he will be doing a summary showing impacts on the average home. He reported that he expects the following motions on the Board floor:

- From Supervisor Feehan: Motions regarding eliminating the economic development budget, eliminating economic development staff only, eliminating individual entities in the economic development budget;
- From Supervisor Ebert: Motions regarding historic societies contributions, minimum indirect costs, eliminating indirect costs for the County Library.

He reported on changes, including the following:

- Revised projections for Child Support
- Elimination of Emergency Services position
- Aging Unit meals savings and reduced use of fund balance
- Reduction of jail levy from revision in Aramark payment

NOTE: Discussion was then held on the following agenda item before returning for approval of the changes and corrections.

**MOTION** by Meyer/Hampson to approve the administrator's changes and corrections to the 2011 budget. **Motion carried unanimously.** Burke excused.

### **UPDATE DISCUSSION ARAMARK CONTRACT & JAIL MEALS**

Steve O'Malley reported that in a discussion at the Aging & Long-Term Care Committee about awarding a senior meal sites contract to Aramark, there was concern raised about Aramark's use of the Law Enforcement Center kitchen to provide meals to entities other than the jail. Supervisors Johnson and Plesha stated their concerns were about Aramark making money from other contracts while using County facilities, the potential of Aramark using inmate labor on outside contracts, and the costs paid in utilities while performing work for outside contracts. O'Malley reported that when they became aware of the situation, the Aramark contract was adjusted retroactively so the County receives 20% of the meals payments Aramark receives from other sources. The County will receive \$18,000 in unbudgeted revenue that will offset jail costs. In 2012, the budget will include that revenue. Steve Helgeson reported that they are confident they will move forward with inmates working in the kitchen and receiving food preparation certification from Western Technical College, but there are security considerations to work out first. Supervisor Johnson recommended continued policy discussions on the topic.

### **FUTURE AGENDA ITEMS**

None requested.

### **ADJOURNMENT**

**MOTION** by Spiker/Pedretti to adjourn. **Motion carried unanimously.** Meeting adjourned at 2:23 p.m.

**Approved,** December 8, 2010, Margaret Norden, Recorder