

AGING & LONG TERM CARE COMMITTEE

Monday, December 6, 2010
Administrative Center – Room 3220
10:15 a.m.

MEMBERS PRESENT: Roger Plesha, Dan Ferries, Monica Kruse, John Medinger, Andrea Richmond

MEMBERS EXCUSED: Jerry Sebranek, Tara Johnson

MEMBERS ABSENT: Audrey Kader

STAFF & GUESTS: Pete Eide, Kelly Kramer, Margaret Norden, Mary Powell, Jim Speropulos, Noreen Holmes, Sharon Hampson, Jean Mark, Debra Strand

ROLL CALL/CALL TO ORDER

Chair Roger Plesha called the meeting to order at 10:16 a.m.

APPROVE MINUTES OF NOVEMBER 1, 2010

CONSENT AGENDA

MOTION by Richmond/Ferries to approve the minutes of November 1, 2010, and to receive and file the following Consent Agenda item:

- a. County Commission on Aging Minutes of October 26, 2010
- b. *Ripples & Waves*

Motion carried unanimously. Johnson, Sebranek excused; Kader absent.

PUBLIC COMMENT

None requested.

CONFERENCE/MEETING REPORT

None reported.

NURSING HOME EMERGENCY PREPAREDNESS GRANTS

Pete Eide reported that grants are awarded to nursing homes for \$1,000 to help with emergency preparedness, such as purchasing flashlights and generators, and that Hillview and Lakeview have each received that amount. He stated that hospitals receive most of the grant money, but post-Hurricane Katrina it was recognized that nursing homes also have a need for supplies. Discussion followed about business continuity planning, and Steve O'Malley reported that Eide has demonstrated strong leadership in this area for all departments across the organization.

ASSISTED LIVING UPDATE

Pete Eide reported that construction crews have started to pour footings. He and Kelly Kramer are working on policy and procedure for staff and residents.

RESOLUTION RE: AUTHORIZATION TO APPROVE CHANGE ORDERS

The Resolution states that approximately 5% of base bid construction costs is considered a reasonable estimate for addressing changes to construction plans and problems that can normally occur during construction. A contingency of \$153,772, which is 5.5% of the base bid construction cost, has been allowed. The Resolution authorizes change orders up to \$20,000 to be approved in accordance with Chapter 4.11 Purchasing Procedures of the Finance Section of the County Ordinance. Steve O'Malley stated that the arrangement mirrors what was done with the Law Enforcement Center addition construction, and that it allows keeping the project on track. Discussion was held regarding the budget and contingency amount. **MOTION** by Richmond/Kruse to approve the Resolution Re: Authorization to Approve Change Orders. **Motion carried unanimously.** Johnson, Sebranek excused; Kader absent.

HILLVIEW AND LAKEVIEW AUDITS REVIEW

Pete Eide asked for any questions regarding the audits. The Committee had none. **MOTION** by Richmond/Kruse to accept the Hillview and Lakeview Audits and place on file. **Motion carried unanimously.** Johnson, Sebranek excused; Kader absent.

ITEMS FOR FUTURE AGENDAS

Lakeview and Hillview contingency plans

NEXT COMMITTEE MEETING: JANUARY 10, 2011

ADJOURNMENT

There being no further business, Chair Plesha declared the meeting adjourned at 10:36 a.m.

Approved, December 10, 2011, Margaret Norden, Recorder