

LA CROSSE COUNTY LIBRARY BOARD MEETING MINUTES

November 10, 2010
Hazel Brown Leicht Memorial Library
201 Neshonoc Road
West Salem WI 54669

4:46 pm

MEMBERS PRESENT: Fred Marini, Loren Caulum, Arlene Benrud, Barbara Manthei, George Varnum

MEMBERS NOT PRESENT: Glenn Seager, Mary Bach Filla

OTHERS PRESENT: Christine McArdle Rojo, Library Director; Judy Jamesson, Library Secretary; Kelly Krieg-Sigman, Director of La Crosse Public Library; Judy Bouffleur, La Crosse Public Library Board

CALL TO ORDER:

President Loren Caulum called the meeting to order at 4:46 pm.

ROLL CALL:

Board members Fred Marini, Loren Caulum, Arlene Benrud, Barbara Manthei, George Varnum, were present. Glenn Seager was excused and Mary Bach Filla was absent.

APPROVAL OF THE MEETING AGENDA:

Motion by Barbara Manthei/Arlene Benrud to approve the agenda as written. **MOTION** carried unanimously, Glenn Seager excused, Mary Bach Filla absent.

PUBLIC INPUT:

The winner of the La Crosse Tribune essay contest about life changing memories or stories about the La Crosse County Library was Judy Bouffleur, whose memories included recollections of her Grandmother, Lillie Foster, the County Librarian in Bangor in the 1940s. Loren presented her with a La Crosse County Library Book Bag containing additional items.

Kelly Krieg-Sigman, the Director of the La Crosse Public Library spoke to the county library board. She and Chris had written a letter that addressed a number of concerns regarding the apparent manner in which the search for a replacement for David Polodna, Director of WRLS is being handled. They hope to encourage the WRLS System Board to include on a more significant level, member library input in their selection and interview process.

Loren Caulum, President of the La Crosse County Library Board is also Vice President of the WRLS Board. He indicated that the WRLS Board was unaware of steps already taken by David Polodna: That the job announcement has already been published and David has provided to member libraries a general outline of how the process will be handled.

APPROVAL OF THE MINUTES:

Motion by Fred Marini/Arlene Benrud to approve the October 6, 2010, minutes as corrected. **MOTION** carried unanimously, Glenn Seager excused, Mary Bach Filla absent.

APPROVAL OF OCTOBER 2010 EXPENDITURES:

Motion by Arlene Benrud/Glenn Seager to approve the invoices being paid in November, 2010. **MOTION** carried unanimously, Glenn Seager excused, Mary Bach Filla absent.

ACCOUNT ADJUSTMENT:

This fiscal year Revenue Account 53025, Grants and Designated Contributions, had received \$1276.35 in excess of the budgeted \$1000. It is necessary to increase Expense Account 84050, Grant/Contribution Expense by the same amount to honor these requests.

Although more patrons have been sent to our collection agency this year we have also recovered more in materials and payments. Chris made a request to adjust the Revenue Account 54035, Reimbursed-Damaged Materials and Expense Account 64131, Collection Services, by the additional \$394 already received above the \$2,500 budgeted amount in Reimbursed-Damaged Materials. Although it is difficult to predict how many more accounts will go to Collections before year-end, the adjustment will help to try to cover collection service fees through November & December.

Expenses have increased for supplies and, fortunately, the library has not had to use any funds for recruitment of personnel. To accommodate year-end spending, Chris made a request to transfer the unused \$600 from Expense Account 71025, Personnel Recruitment to Expense Account 60515, Office Supplies.

Motion by Barbara Manthei/Fred Marini to approve the three account adjustments. **MOTION** passed unanimously, Glenn Seager excused, Mary Bach Filla absent.

WLA CONFERENCE:

Chris provided the Board with a report from her recent attendance at the Wisconsin Library Association Conference.

2011 BUDGET:

Because work on the Mindoro Library project had been put on hold by the Town of Farmington, the line item to budget for a Mindoro reserve has been zeroed out. All but \$9,088 from the previously budgeted money was used to cover increases in salaries and benefits for 2011. The remaining amount was not put into the budget but will reduce the Library Levy for 2011 by \$9,088.

EVALUATION SUBCOMMITTEE:

Fred developed a proposed evaluation format to be used for the Library Director's annual evaluation in place of the forms used generally by the County that are difficult for the Board to use. His proposed revision utilizes recommendations from numerous resources including the Wisconsin Department of Instruction – Division for Library Services. Ratings are numerical with room for narrative comment.

FACILITY, COMMUNITY, & PROGRAMMING UPDATES:

Chris included a Facilities report in the meeting packets sent to each board member.

FUTURE AGENDA ITEMS:

Director's Evaluation
WRLS Report

ADJOURNMENT:

Meeting was adjourned at 6:15 pm.

The above minutes may be approved, amended or corrected at the next meeting.
Judy Jamesson, Recorder.