

AGING AND DISABILITY RESOURCE CENTER OF WESTERN
WISCONSIN ADVISORY COMMITTEE MEETING

DATE: 6/22/2010

TIME: 1:00pm – 3:00pm

PLACE: Jackson County Health & Human Services Building

PRESENT:

Don Evenson
Stan Nofsinger
Dorothy Will
Margaret Wood
Ole Yttri
JoAnn Nickelatti
Howard Garves

STAFF/GUESTS:

Dean Ruppert
Audra Martine
Jen Timm
Todd Bowen
Pat Peterson
Jean Klousia
Sue Rettler
Erica Larsen
Diana Adamski

EXCUSED:

Millie Evans
Barb Mlsna
Jill Kaphengst

ABSENT:

CALL TO ORDER:

The meeting was called to order by Stan Nofsinger at 1:00pm.

REVIEW OF March 23rd, 2010 MEETING MINUTES

The minutes were approved as written.

UPDATE ON PARTNER COUNTIES

A representative from each partner county provided an update on how things have been going in the Jackson, La Crosse, Monroe and Vernon County offices of the ADRC-WW.

Monroe County – June referrals are currently at 53; these referrals are assigned among three social workers and the supervisor. There are currently 88 cases open, in part due to a social worker being on vacation. Things are running smoothly and the Monroe office continues to appreciate La Crosse's support and help with functioning.

Vernon County – Vernon has continued to be busy. June referrals are currently at 65 assigned among two social workers. The volume in addition to the complexity of the cases causes new and different situations. The length of time cases are staying open is longer due to this complexity of the cases. Jean Klousia cannot say enough about how well and hard her social workers are working. The social service aid position is now full-time which is helpful for intake, providing general information and assistance, and reception processes. The availability of Jean Klousia supervising several units has its advantages for processing referrals. She also reports the TV advertisements have been positive as customers have been making positive comments.

Pat Peterson provides an update on the MIPPA project. The grant has been successful and there will be an opportunity in the fall to write an additional grant.

The 33 Express Bus will be starting on 6/28/10, which is public transportation from Hillsboro to La Crosse with a return trip, through 3 counties, serving for any reason. Service is available for anyone (students, visiting friends, medical appointments, etc.). Fare is \$6 one way; if requiring La Crosse Mini Bus or MTU, there are passes included in this rate. The bus is handicap accessible. Reservations can be made by calling Find-a-Ride.

Jackson County – Erica Larsen, newest ADRC Manager, joined the ADRC-WW three weeks ago and has been completing training with ADRC-WW and GWAAR. The members and staff introduced themselves to Erica. Erica discusses her background in social services including case management, program management for day programs, quality assurance for Milwaukee County MCO, and experience with Clark County Economic Support program. Erica reports she is excited to be here. Along with Erica, a new social worker has started in Jackson County. The LTE employee will be working interim until the new social worker is trained. The Aging Unit and ADRC have partnered to provide outreach to individuals seeking farmer's market vouchers.

Erica Larsen describes an ADRC-WW success story.

La Crosse County -

Dean comments on the ADRC-WW organization structure in that local supervision and social work staff has been positive. ADRC-WW La Crosse Supervisors will provide information on recent data/statistics.

ADRC-WW Statistics

Jen Timm discusses call volume to the centralized call center and referral volume over the course of this year and compares to the previous two years. See handout.

Outreach activities occurring in the four counties are also identified.

Enrollment data for ADRC-WW covered and discussed by Audra Martine. See handout. 8-9 individuals are being removed from the waiting list a month while new individuals are being added on a monthly basis. The list continues to grow because of this. Consumers receive a letter every six months for an update. Full entitlement was initially expected to be 24 months but extended to 36 months by the state due to budgetary reasons. We are talking with the state on how to manage at and after the 36 month time period so the ADRC-WW is able to handle the cases at this time. ADRC-WW is on pace for what was expected to occur. Dean adds the information is being accessed by individuals now because the ADRC-WW is available. The community knows how to contact us. ADRC-WW anticipates will be through the original waitlist in the fall 2010 and it was expected to be accomplished by November 2011. Those individuals on the waiting list have been determined functionally eligible; however the financial eligibility has not yet been determined and therefore may all not be eligible at the time coming off the waitlist.

Met and unmet needs data for ADRC-WW covered and discussed by Audra Martine. This data identifies common met and unmet needs among the target populations served by ADRC-WW. See handout.

BOARD MEMBER INVOLVEMENT AND FEEDBACK

Dean Ruppert discusses information on board member composition. The state has been working on this representation for several months. Pam Bendel, the MH representative for this committee, has resigned; Dean Ruppert has chosen not to refill this position until a final memo regarding composition and changes are provided by the state. Hopefully, an update on this can occur during the next meeting if the memo is out by then. Also, previously, there were no terms for this committee, however this is changing and will need to be discussed. A review of the roles and responsibilities will be reviewed at an upcoming meeting as well.

Pat Peterson reports an Aging Conference will be held 9/30/10 where a board informational session will be held.

Margaret Wood reports she participated in the *Day in the Life* opportunity at La Crosse County. She was able to observe in the call center and see how the centralized call center works.

Stan Nofsinger reports a 20th year celebration for Independent Living occurring in Madison for the physically and mentally disabled. This will occur on July 25th.

Stan Nofsinger asks if the explanation of the original waiting list being completed could be sent out in a newsletter or how is this explained? A letter is sent out with contact information for the ADRC-WW for further questioning and information.

ADRC LOCATION & PHYSICAL PLANT SURVEY – DIANA ADAMSKI

Diana Adamski is present to discuss the location and physical plant survey. Easy to find, warm, welcoming, and accessible to all who want to use it. Wisconsin is part of a national model of ADRCs; we are not the only state with ADRCs but one of the first. The state wants to recognize the importance of board members and continue to look for opportunities to partner with the state in the work we all do.

Three governing boards in the state of WI were contacted by the state to participate in this survey. All boards are being asked to participate. One survey needs to be completed for each office. The purpose of the survey is to identify what is and what is not working in regard to location and physical plant and to make recommendations. This information is valuable for new counties coming on board as there are counties across the state without ADRCs. A copy of the survey is passed out to look at. Board members will determine how to implement this activity; via designating board members to complete, form subcommittees, complete as a group, etc. One survey for each office will be completed and turned back into the state. This mirrors the standards as presented in the DHS-ADRC contract. State would like the survey completed within 4-6 weeks. A hard copy will be completed and the state will submit electronically. Stamped envelopes are provided for return of the survey.

Discussion is held to determine how to complete the four surveys. It is determined local supervisors will contact the county representative to see if interested in participation. If so, will arrange and set-up a convenient time for the board member and if they choose to bring someone to accompany to participate in the survey. The supervisor can collect and submit the survey following the visit.

Howard Garves asks what will the state do about the outcomes of the survey? Diana Adamski responds that the state, in the past, has completed similar surveys and then has become involved with following up on areas of concern. For example, La Crosse was required to post an ADRC-WW sign outside the building in 2010 due to an outcome of a survey.

Dean Ruppert asks if the board would like an outcome of the survey and board agrees a report of the outcome would be beneficial.

UPCOMING MEETINGS/TOPICS

Meets the 4th Tuesday, every three months, except for December in which due to the holiday the meeting will be December 14th. Also, board has changed the 9/28/10 scheduled meeting to respond to several conflicts among board members.

10/5/2010 – Viroqua (this was previously 9/28/10, however has been changed)

12/14/10 – Sparta

Topics:

1. Composition of ADRC Advisory Committee Board
2. Assist Guide – resource database for ADRCs

CLOSURE / REMARKS

Please call the ADRC of WW for further information, brochures, or any other questions or clarifications you may need.

Next meeting: October 5th, 2010 in Viroqua

Adjournment at 3:00pm.

The above minutes may be approved, amended, or corrected at the next committee meeting.

Jen Timm, Recorder