



RESOLUTION # 34-9/12

TO: HONORABLE MEMBERS OF THE LA CROSSE COUNTY BOARD OF SUPERVISORS

ITEM # 9-13

BOARD ACTION

Adopted:
For: 22
Against: 3
Abstain: 1
Abs/Excd: 4
Vote Req: _____
Other Action: _____

EXECUTIVE COMMITTEE

Adopted:
For: 7
Against: 1
Abstain: _____
Abs/Excd: 1

RE: NORMAL HOURS OF OPERATION

WHEREAS, on June 21, 2012, the County Board adopted changes to section 3.07 of Chapter 3 of the County Code of Ordinances, which directed that the County Administrator establish hours of operation and required that a report on hours of operation be presented "...to the County Board for review and approval initially and as often as directed by the County Board"; and

WHEREAS, La Crosse County strives to make needed services available to the public in person at the most convenient times, after hours by appointment or at other times in case of emergencies; and

WHEREAS, there is significant variance in hours of operation across County Departments depending upon client needs; and,

WHEREAS, Department Heads in the Administrative Building recommend a change in hours from 8:30am - 5:00pm, to 8:00am - 4:30pm, because the volume of phone calls and client visits is significant before 8:30am and very limited after 4:30pm; and

WHEREAS, the Circuit Court Judges implemented a change in their hours of operation from 8:30am - 5:00pm, to 8:00am - 4:30pm, on July 1, 2012 effecting all offices in the Law Enforcement Center, and that change has been accepted by the public without any significant problem or demand for services after 4:30 pm; and

NOW, THEREFORE BE IT RESOLVED, that the County Board hereby approves the hours of operation for the County as described in the attached report, including changing normal hours of operation of Departments in the downtown campus buildings to 8:00am to 4:30pm effective October 1, 2012, except as noted.

BE IT FURTHER RESOLVED, that the County Administrator is directed to keep track of client feedback regarding the change in hours and to evaluate means for offering expanded hours through shared reception functions in the future.

FISCAL NOTE: No fiscal impact to La Crosse County.

Date: SEPT 17, 2012

EXECUTIVE COMMITTEE CHAIR

Date: 9-17-12

RECORDING CLERK

	Reviewed Only	Recommended	Not Recommended	
Co. Admin.	_____	_____	_____	Requested By: Steve O'Malley Date Requested: September 5, 2012 Drafted By: Steve O'Malley
Fin. Director	_____	<u>SO</u>	_____	
Corp. Counsel	<u>AL</u>	<u>BT</u>	_____	
Board Chair	_____	_____	_____	

Adopted by the La Crosse County Board this 20 Day of September, 2012.

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STATE OF WISCONSIN
COUNTY OF LA CROSSE
I, Ginny Dankmeyer, County Clerk of La Crosse County do hereby certify that this document is a true and correct copy of the original resolution required by law to be in my custody and which the County Board of Supervisors of La Crosse County adopted at a meeting held on the 20th day of September, 2012.

Ginny Dankmeyer, La Crosse County Clerk