



RESOLUTION # 73-11/11

ITEM # 11-24

BOARD ACTION

Adopted:
For: 28
Against: 1
Abstain: 1
Abs/Excd: 6
Vote Req: _____
Other Action: _____

EXECUTIVE COMMITTEE ACTION

Adopted:
For: 9
Against: 1
Abstain: 1
Abs/Excd: 1

AGING & LONG TERM CARE COMMITTEE ACTION

Adopted:
For: 6
Against: 1
Abstain: 1
Abs/Excd: 2

TO: HONORABLE MEMBERS OF THE LA CROSSE COUNTY BOARD OF SUPERVISORS

RE: AUTHORIZING POSITIONS FOR HILLVIEW TERRACE ASSISTED LIVING CENTER AND TRANSFER OF FUNDS FROM HILLVIEW UNDESIGNATED FUND BALANCE

WHEREAS, construction of the new Hillview Terrace assisted living center approved by the County Board is nearing completion and hiring of staff for the facility must be completed; and,

WHEREAS, with approval of the County Administrator, the 1.0 Resident Care Manager has been hired on October 17, 2011 utilizing existing funding from within the 2011 Hillview personnel budget and the recruiting process for the remaining staff has begun (one 0.8 FTE Charge Nurse, and 8.58 FTE Certified Nursing Assistants) to be prepared for opening before the end of 2011; and,

WHEREAS, opening of the facility in 2011 will require approximately \$26,000 of unbudgeted routine operating expenses including items such as food, supplies, training, utilities, and insurance; and;

WHEREAS, staffing and operating costs have been budgeted for 2012, and there is adequate undesignated fund balance to cover the 2011 staffing and operating costs.

NOW THEREFORE BE IT RESOLVED, that staffing for Hillview Terrace Assisted Living Center is authorized as follows: 1.0 full time Resident Care Manager, 0.8 Charge Nurse, and 8.58 FTE Certified Nursing Assistants to staff and operate the new assisted living facility.

BE IT FURTHER RESOLVED, that the Personnel Department is authorized and directed to take such action necessary to carry out the intent of this resolution, and the Finance Department is authorized to transfer the necessary funds for staffing and up to \$26,000 operational costs from Hillview Undesignated Fund Balance to the appropriate accounts within Org 3450 Hillview Terrace.

FISCAL NOTE: The 2011 cost of wage, fringe and rollup for one FT Resident Care Manager is approximately \$13,862; for one 0.80 FTE Charge Nurse is approximately \$10,164; and for 8.58 FTE Certified Nursing Assistants is approximately \$12,371. Total projected staffing and operating costs of \$62,397 to be transferred from Fund 350 Account 39100 Hillview Undesignated Fund balance to the appropriate accounts in Org 3450 Hillview Terrace. The 2012 staff and operating costs are incorporated into the 2012 budget.

Date: 11/7/11

R. Plesha

AGING & LONG TERM CARE COMMITTEE CHAIR

Date: Nov. 9 2011

[Signature]

EXECUTIVE COMMITTEE CHAIR

Margaret J. Jodice
RECORDING CLERK

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RECORDING CLERK

	Reviewed Only	Recommended	Not Recommended
Co. Admin.	_____	<u>30</u>	_____
Fin. Director	_____	<u>51</u>	_____
Corp. Counsel	<u>WAS</u>	_____	_____
Board Chair	<u>[Signature]</u>	_____	_____

Requested By: Pete Eide
Date Requested: October 25, 2011
Drafted By: Bob Taunt

Adopted by the La Crosse County Board this 15 Day of November, ~~2011~~ 2011

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STATE OF WISCONSIN
COUNTY OF LA CROSSE

I, Ginny Dankmeyer, County Clerk of La Crosse County do hereby certify that this document is a true and correct copy of the original resolution required by law to be in my custody and which the County Board of Supervisors of La Crosse County adopted at a meeting held on the 15th day of November, 2011.

[Signature]
Ginny Dankmeyer, La Crosse County Clerk