



RESOLUTION # 5-4/10

TO: HONORABLE MEMBERS OF THE LA CROSSE COUNTY BOARD OF SUPERVISORS

ITEM # 4/36

BOARD ACTION

Adopted:
For: 30
Against: -
Abstain: -
Abs/Excd: 5
Vote Req: _____
Other Action: _____

EXECUTIVE COMMITTEE ACTION

Adopted:
For: 8
Against: -
Abstain: -
Abs/Excd: 1

RE: AUTHORIZATION TO MAINTAIN DGS PRINTING ASSISTANT POSITION AT FULL-TIME STATUS THROUGH DECEMBER 2010

WHEREAS, during the 2010 budget process, a review of revenues and expenses within the Document and Graphic Services area indicated that a reduction in FTE's may be necessary mid-2010; and,

WHEREAS, the 2010 budget included a reduction of one Printing Assistant position from 1 FTE to .8 FTE effective June 1, 2010 with the provision that IT Staff conduct a study to review DGS staff time, work tasks, and fee schedules to ensure the department was being fiscally responsible; and,

WHEREAS, as a result of the study, DGS now has stronger controls in place for billing and expense/revenue tracking, a new simplified fee structure, and a heightened priority to blend activities together with the IT Department; and,

WHEREAS, the study indicated that the volume of DGS services warranted the Printing Assistant remain at full-time through the end of 2010; and,

WHEREAS, the estimated cost of maintaining the position at full-time through the end of 2010 is \$4,700.

NOW THEREFORE BE IT RESOLVED, that the IT Department be hereby authorized to maintain the Printing Assistant position within DGS at full-time status through the end of 2010.

BE IT FURTHER RESOLVED, that the Finance Department be hereby authorized to transfer the necessary funding from the IT Department wage accounts to the DGS wages accounts.

FISCAL NOTE: Funds are available in the IT Department due to a position that has been unfilled since the beginning of the year. Transfer of \$4700 from IT to DGS as follows:

	From	To	Amount
Salary	1040-60001	1008-60001	3925.00
FICA	1040-60105	1008-60105	243.00
Medicare	1040-60107	1008-60107	57.00
Retirement	1040-60120	1008-60120	432.00
Prior Service	1040-60125	1008-60125	43.00

Date: April 14, 2010

Date: 4/14/10

[Signature]
EXECUTIVE COMMITTEE CHAIR

[Signature]
RECORDING CLERK

	Reviewed Only	Recommended	Not Recommended
Co. Admin.	_____	<u>SO</u>	_____
Fin. Director	_____	<u>BZ</u>	_____
Corp. Counsel	_____	<u>WAS</u>	_____
Board Chair	<u>SD/mn</u>	_____	_____

Requested By: John Parshall
Date Requested: April 6, 2010
Drafted By: Gary Ingvalson

Adopted by the La Crosse County Board this 20th Day of APRIL, 2010

STATE OF WISCONSIN
COUNTY OF LA CROSSE

I, Linda A. Stone, County Clerk of La Crosse County do hereby certify that this document is a true and correct copy of the original resolution required by law to be in my custody and which the County Board of Supervisors of La Crosse County adopted at a meeting held on the 20th day of April, 2010.

[Signature]
Linda A. Stone, La Crosse County Clerk